



SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),

Fairlands, Salem- 636 016

Affiliated to Tamil Nadu Teachers Education University, Chennai

Re-Accredited by NAAC with "A" Grade (III Cycle)

Key Indicator

1.4.1 Minutes of IQAC Meeting

PRINCIPAL

Circular dated on 11.01.2019

There will be a meeting of the members of the internal quality assurance cell of Sri Sarada College of Education Salem on 22.01.2019 at 3.00 P.M

Agenda

1. Prayer
2. Welcome Address
3. Report on the quality initiatives taken by the IQAC
4. Any other

a. Chair Person: Dr. S. Santhi, Principal, SSCE 8.8.19

b. Senior Teachers from SSCE

Dr. R. Selvamathi Sugirtha

Dr. V. Priya

Dr. K. P. Shanmuga Yadivu

Dr. K. Kamala devi

Dr. S. Velvizhi

Mrs. V. Arulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Mrs. R. Saraswathy

R. Santhi

V. Priya

K. P. Shanmuga

K. Kamala

S. Velvizhi

Mrs. V. Arulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Mrs. R. Saraswathy

c. Management Representative:-

Dr. P. Ranganayagi (By post)

d. External Expert:

Dr. K. Nachimuthu, Prof & Head (By post)

Pesiyar University, Salem-16

e. Community Representative / Stake Holder

Mrs. K. Vimale, Principal, SMHS School, Salem-16 (By post)

f. Senior Administrative Staff

Mrs. S. Chitra

S. Chitra



SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS)

SALEM – 16

REACCREDITED BY NAAC WITH "A" GRADE (III Cycle)



MINUTES OF IQAC MEETING HELD ON

22.01.2019



SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS) SALEM – 16
INTERNAL QUALITY ASSURANCE CELL MEETING ON
22-01-2019 AT 2.00 P.M.

AGENDA

1. Activities Taken up in the year 2018-2019.
2. Any other.

SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM - 16

IQAC MEETING ON 22.01.2019

ACTIVITIES TAKEN UP IN THE YEAR 2018-2019

RE-OPENING OF THE COLLEGE

The college re-opened on 2nd July, 2018 for second year B.Ed students.

B.ED I YEAR STUDENTS ADMISSION

B.Ed first year Students were admitted under single window system from 20.07.2018

INAUGURATION

Inauguration for B.Ed 1st year was held on 01.08.2018. Yatiswari Vinayaka Priya Amba, Secretary of Sri Sarada College of Education and Yatiswari Guha Priya Amba Secretary of Sri Sarada College for Women blessed the students.

FRESHERS DAY CELEBRATION

Freshers day celebration was conducted on 01.08.2018 for welcoming the new students joined in the college. To establish the friendly relations between the junior and senior students various programmes were organized by the second year B.Ed students.

M.ED I YEAR STUDENTS ADMISSION

M.Ed first year Students were admitted on 10.09.2018

M.PHIL SCHOLARS ADMISSION

On September 7th 2018 M.Phil entrance examination was conducted.

On 10.09.2018 and 14.09.2018 M.Phil Students were admitted.

STATUTORY BODY MEETINGS

PLANNING AND EVALUATION COMMITTEE MEETING

On 3rd August, 2018 at 2.00 pm Planning and Evaluation Committee met to plan the activities of the college for the academic year 2017-18

IQAC MEETING

On 6th August, 2018 at 3.30 pm members of Internal Quality Assurance Cell met and action taken report was presented along with the agenda for the forthcoming academic year 2018-19

BOARD OF STUDIES MEETING

On 13th August, 2018 members of Board of Studies met and the modifications in the syllabi and other academic activities were deliberated.

ACADEMIC COUNCIL MEETING

On 21st August, 2018 Academic Council meeting was held in the chamber of Controller of Examination to approve the minutes of the Board of Studies.

SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM - 16

IQAC MEETING ON 22.01.2019

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GOVERNING BODY MEETING

On 19th September, 2018 Governing Body meeting was held in the Controller's Office.

AUTONOMOUS REVIEW COMMITTEE VISIT

Review Committee from UGC for the Extension of Autonomous Status of the college visited the college on 4th and 5th October 2018. . The Chairperson of the team was Prof.C.P.S.Chauhan, CM,GB,IUC for teacher Education BHU,Varanasi,Prof.(Ms) Asha Shukla, Head Department of Women Studies, Barkatullah University, Bhopal, Swami Tattwasarananda, Principal, Ramakrishna Mission Sikshamandira (Autonomous & College with Potential for Excellence), Belur Math, Howrah, West Bengal were the members of the committee.Ms.V.K.Sudarshana Devi, Section Officer, UGC was the Co-coordinator of the team officer. The Committee appreciated the activities and performance of the college.

TEACHING LEARNING

PRACTICUM COMPONENTS

3rd semester practicum components for II Year B.Ed students were held from 02.07.2018 to 20.07.2018

IGNOU ORIENTATION PROGRAMME

On 27.07.2018 orientation Programme on Diploma course in IGNOU was given by Dr.Panner Selvam, Regional Director of IGNOU.

TALENT SEARCH PROGRAMME

Talent search programme for first year B.Ed students was conducted on 10.08.2018, 13.08.2018 and 14.08.2018 Students were divided into 6 tutorial groups. The first, second Tutorials staged their performances on the first day while on the second day third and fourth tutorials showcased their performances and on third day remaining tutorials exposed their talents.

SPECIAL SCHOOL VISIT

On 25th July 2018 II year B.Ed, and M.Ed students along with faculty members visited Hearing impaired School, Suramangalam, Salem and interacted with the staff and the students.

On 18th 2018 BEd, M.phil students along with faculty members visited Government Middle School for visually impaired, Shevapet, Salem

DEMONSTRATION ON LOW COST TEACHING AIDS

On 30.07.2018 Mr. Mehander Raj from Vidya Kala Mandir Organization, New Delhi conducted demonstration Low Cost Teaching Aids for II year B.Ed students .

TEACHING PRACTICE

B.Ed. 2nd year students underwent Intensive Teaching Practice for 16 weeks in 18 high and higher secondary schools in and around Salem from 2nd August to 22nd November, 2018.

MICRO TEACHING PRACTICE

First year B.Ed. students attended micro teaching sessions from 10th August to 31st August, 2018. Students practised five micro skills in small groups and staged a demo for each skill from all major subjects.

COMMUNICATIVE ENGLISH CLASS

On 16.08.2018 onwards, weekly twice Communicative English class was conducted to 1 year B.Ed students by Mr. Maraiya Naidu, Assistant, Salem was the resource person

INTERNSHIP

M.Ed II year students underwent internship programme in Sakthi Kailash College of Education, Salem on 10.9.2018, 11.9.2018, 12.9.2018 and 14.9.2018

ACHIEVEMENT MOTIVATION SEMINAR

On 18th and 19th September, 2018 Achievement Motivation seminar was conducted for first year B.Ed. and M.Ed students.

SPECIAL LECTURE PROGRAMME ON MULTIMEDIA

On 10.09.2018 special lecture on graphics, VFX, 3D and animation were given by Ms. Nivethitha and you tube channel creation and interior designing pictures were dealt by Mr. Madavan from Learn Graphics and Animation Institution, Salem.

DOCTORAL COMMITTEE

On 16.08.2018 Doctoral committee meeting was conducted to the Ph.D Scholars A. Uma Maheshwari, N. Kothai, E.V. Avineethini

SCHOOL VISIT

On 8.11.2018, 9.11.2018 and 12.11.2018 first year B.Ed students underwent school visit along with the faculty members to observe the classes of II year B.Ed students, where they went to internship programme

ALM DEMONSTRATION CLASSES

On 10.11.2018 ALM demonstration class was handled by Mr. N. Periyasamy, Headmaster, Panchayat Union Middle School, Punal Vasal, Thalaivasal, Salem to first year B.Ed students in all the five school subjects. The same day itself continuous comprehensive evaluation programme was conducted to B.Ed first year students in all the five school subjects, Mr. K.

Udaya Kumar, Headmaster, Panchayat Union Elementary School, Kondalampatty Salem was the resource person

SPECIAL LECTURE

Special lecture on life skill was delivered by Mr.Raja Gopal, Rtd BT Assistant, Vellaripatti, Salem

DEMONSTRATION CLASS

On 15.11.2018 and 16.11.2018 demonstration class in traditional teaching method was conducted to first year B.Ed students. 3 Teachers from Sri Ramakrishna Sarada Higher secondary school, salem, handled the school subjects such as Tamil, Maths and social science classes. Science classes were handled by a teacher from Government Higher Secondary School, Illampillai and Co-ordinator of RMSA, Salem. English class was handled by the Principal, Sengundhar Matric Higher Secondary School.

UGC STUDENTS SEMINAR

UGC Seminar for first year B.Ed students held on 28.11.2018 under the title Basics in Education. Dr. M.Parthasarathy, Assistant Professor of Educational Technology, Bharathiar University, Coimbatore the was chair person. 21 first year B.Ed students presented the paper relevant to theme

WORKSHOP ON AWARENESS IN SPECIFIC LEARNING DISABILITIES AND REMEDIAL TEACHING

On 5th December 2018 Workshop on Awareness In Specific Learning Disabilities and Remedial Teaching was conducted in collaboration with Helix open School and Learning Centre. Inauguration was started at 9.30 am. Dr.G.Senthil Kumar, Principal, Helix open School and Learning Centre, Salem delivered the inaugural address and at 4.30 pm valedictory was started. Dr.G,Sasikala delivered the valedictory address.

INAUGURATION OF SUBJECT CLUBS

English Literary Association was inaugurated on 06.12.2018

Tamil literary Association was inaugurated on 10.12.2018

RESEARCH COLLOQUIUM

On 31.10.2018 Research Colloquium was held for approving the Research title for first year M.Ed students and M.Phil. Scholars.

Second year M.Ed students presented their proposal of their research work

Dr.V.Krishna Moorthy, Assistant Professor, Department of Management, Kongu Naadu College of Engineering, Perundurai, was the Resource Person.

SUBMISSION OF MINOR RESEARCH PROJECT

Dr.K.Kamala Devi, Assistant Professor of English submitted the Report of the Minor Research Project funded by ICSSR, New Delhi titled “Devising Integrated Instructional Strategy to enhance the ability of student teachers in English Prose Teaching” in the month of July, 2018.

EXTENSION ACTIVITIES

PLASTIC FREE AWARENESS PROGRAMME

On 20.08.2018 Ph.D Scholar E.V.Avincethini gave the awareness Programme to I year B.Ed Students on Plastic Free Environment and Environmental hazards caused by using Plastic Papers.

VISIT TO ORPHANAGE HOME

On 01.09.2018 I year B.Ed students went on field trip along with staff members to Annai Sathya Ammaiyar Memorial, Orphanage at Ayanthiru Maligai, Salem. In the afternoon, II year B.Ed. students went to Lotus Orphanage School, Salem and interacted with the inmates.

On 24.12.2018 first year and II year B.Ed students along with Staff members went to Aandi Patty village in Salem for extension Activity

DAYS OF IMPORTANCE

YOGA PRACTICE

Under the auspices of yoga cell the teaching and nonteaching staff were oriented with Yoga for healthy life the development of inner peace on 05.07.2017.The same was given to all the II year B.Ed students for enhancing their all-round development.

KAMARAJAR BIRTH ANNIVERSARY

[Educational Development Day]

Second year B.Ed, M.Ed students participated on the occasion of birth anniversary on 13.07.2018. Students staged speech, kavidhai and presented power point related with his life history

MEMORANDUM OF UNDERSTANDING

On 23.07.2018 our college has signed memorandum of understanding (MoU) with Vedhathri Maharishi Yoga Center, Salem

Dr. APJ. ABDUL KALAM'S DEATH ANNIVERSARY

B.Ed, M.Ed students pay tribute to Former President Dr. APJ Abdul Kalam on the occasion of his death anniversary on 27.07.2018.

TEACHERS DAY CELEBRATION

On September 5, 2018 Teachers Day was celebrated First year B.Ed students performed various events like kavidhai, speech, group song, dance and drama.

TAMIL SIGNATURE PROGRAMME

On 07.09.2018 prominence of Tamil Language and Tamil signature programme was organized by the team initiated by Mr.Ssgayam IAS. Mr. V.Ravi Chandran, Sub Judge and secretary of Law council of Salem District and Mr.Niraimathi, The Poet, Department of Tamil Development were the resource persons. B.Ed first year students staged drama, song and speech.

GANDHI JAYANTHI CELEBRATION

On 03.10.2018 Gandhi Jayanthi was celebrated in the college premises with the usual gaiety. Student teachers of both first and second year staged various programmes like bajan and PowerPoint presentation relevant to the theme

LALITHA SAHASRANAMAM

Lalitha Sahasranama mantra chanting was held on 09.10.2018.

MOTIVATIONAL TALK

On 13.10.2018 motivational talk is given by Mr. T.Soundar Rajan, Need base Financial Advisor, Agent Recruitment Officer – CLIA, Life Insurance Corporation of India, Salem to I year B.Ed. students.

GLOBAL HAND WASHING DAY

As per the direction of Salem collector, Global Hand washing day was celebrated at 9.30 am at the college premises on 15.10.2018. All the first year B.Ed students, M.Ed I year and Second Year students, M.Phil and Ph.D Scholars along with staff members were participated.

Dr. A.P.J. ABDUL KALAM'S BIRTH ANNIVERSARY CELEBRATION

On 15.10.2018 Dr.A.P.J. Abdul Kalam's 86th Birth Anniversary was celebrated. Dr.V.Priya, Assistant Professor of Physical Science and Dr.K.Kamala Devi, Assistant Professor of English rendered the speech on developmental activities suggested by Dr.A.P.J.Abdul Kalam. The documentary film related to Kalam's life history was also projected by the students.

NAVRATHRI POOJA CELEBRATION

On 16.10.2018 Navrathri pooja was celebrated. All the B.Ed, M.Ed students, M.Phil and Ph.D scholars were participated in Pooja

VIGILANCE AWARENESS WEEK

On 30.10.2018 as per the order of Department of Collegiate Education the pledge was administered at 11.00am to teaching and non-teaching staff on promoting integrity and eradicating corruption.

Students were also participated in debate related to the theme

RASHTRIYA EKTA SAPTAH (NATIONAL UNITY DAY)

On 31.10.2018 Observance of Rashtriya Ekta Saptah was convened to commemorate the birth anniversary of the great 'Unifier' Sardar Vallabhai Patel as per the instruction of Department of Collegiate Education, Dharmapuri region. The pledge was administered to the students and staff on National Unit

NATIONAL EDUCATION DAY

On 12th November, 2018 National Education Day was celebrated. Students presented a thematic PowerPoint on the history of the first Education Minister of Independent India, Dr. Maulana Abul kalm Azad

VISIT TO BOOK FAIR

On 17.11.2018 All the 1 year B.Ed students along with the Staff members went to District Book Fair at Salem, Bose Mydhanam, Salem

LIBRARY WEEK CELEBRATION

On 23.11.2018 Library Week was celebrated in the college by conducting debate and slogan writing. Mrs Uma Rani, Librarian, Mahindra College of Engineering, was the resource person.

WORLD AIDS DAY

Under the auspices of Red Ribbon Club World AIDS day was celebrated on 4th December, 2018. Power point presentation and speech related to AIDS day was performed by the students.

LEGAL AWARENESS PROGRAMME

Legal awareness programme was conducted on 7.12.2018. Mr. Ashokan and Mr. Ashwin faculty of Government college, Dharmapuri gave a lecture on legal rights for women.

HUMAN RIGHTS DAY

Human Rights Day was celebrated on 10th December, 2018. Students showed the power point, conducted the quiz programme and staged a mime relevant to theme.

BHARATHIYAR BIRTH ANNIVERSARY

B.Ed, M.Ed students pay tribute to Bharathiyar, a veteran Tamil poet on the occasion of his birth anniversary on 11.12.2018. Students performed various activities like speech, song, dance and showed powerpoint presentation.

6. EXAMINATION

The Mid Semester Examination for I year B.Ed, I year M.Ed and II year M.Ed was held on 23.01.2018 to 26.10.2018 and II year B.Ed Examination was held on 11.12.2018 and 12.12.2018 also Mid Semester Examination for M.Phil was held on 6.12.2018 and 7.12.2018.

The Model Examination for I year B.Ed was held from 12.12.2018 to 21.12.2018 and for B.Ed II year the model examination was held on 13.12.2018 and 14.12.2018.

Model examination for M.Ed I year was held from 17.12.2018 to 20.12.2018 and from 11.12.2018 to 14.12.2018 for M.Ed II Year.

Model examination for M.Phil was held on 12.12.2018 and 14.12.2018

The Semester Examination for B.Ed first year was held from 04.01.2018 to 11.01.2018 and for B.Ed II year the semester examination was held on 17.12.2018 and 20.12.2018.

The Semester Examination for M.Ed first year was held from 04.01.2018 to 11.01.2018 and for M.Ed II year the semester examination was held on 17.12.2018 and 20.12.2018.

The semester examination for M.Phil was held on 17.12.2018 and 20.12.2018.

FACULTY DEVELOPMENT PROGRAMME

On 31st October, 2018 Faculty Development Programme was conducted for all teaching faculty. Dr.V.Krishna Moorthy, Assistant Professor, Department of Management, Kongu Naadu College of Engineering was the Resource Person who handled the session on Multivariate Inferential Statistics.

Ph.D. VIVA-VOCE EXAMINATION

Mrs. P. Sooriya defended her doctoral research in Education on "Prediction of Cultural Intelligence upon Perceived Parenting Style of Adolescents and Strategizing Enhancement ways" on 27.10.2018 at 11.00am. Dr.K.P.Suresh, Prof and Head, Dean, School of Education, Central University of Kerala, Kerala was the external examiner.

Mrs. V.Jayalakshmi defended her doctoral research in Education on "Relative Effectiveness of Mnemonic Strategies, Constructivist approach and Traditional method in achievement in Chemistry of High school students" on 20.12.2018 at 11.00am. Dr.Ningamma C.Betsur, Chairman, Department of Studies in Education, University of Mysore, was the external examiner.

Mrs.P.Megala defended her doctoral research on "Screening, Identifying and suggesting apt intervening strategies for the children with speech disorder in Inclusive Education" in Salem District on 20.12.2018 at 02.00pm. Dr. Haseen Taj, Professor, Department of Education, Bangalore University, Karnataka, were the external examiner

PARTICIPATION OF STUDENTS AND ACHIEVEMENT

On 3.8.2018 Kalaiyarasi. P got the consolation prize for Tamil Speech Competition conducted by Ramakrishna Mission Ashrama, Salem in relation to the District level 'Swami Vivekananda's Chicago Lectures 125th Year Celebration Competition'

M.Kiruthika, II year B.Ed student won Third prize in folkdance in intercollegiate competition conducted by Tamil Nadu Arts and Cultural Organization, Thalavaipatty on 20.07.2018

On 21.07.2018 ten students from the college were participated in cybercrime awareness programme conducted by Police Department of Salem District.,

On 04.09.2018 S.Lavanya, first year B.Ed. got first prize in the Inter-college Seminar with PowerPoint competition conducted by LIC of India in commemoration with its 62nd Anniversary in LIC Divisional Office, Johnsonpet, Salem.

Tamil Nadu Food Safety Department conducted various competitions like Drawing, Speech and Poetry. I year B.Ed students participated and got the prizes. In drawing Competition

Kanmani got 2nd prize and N.Kavya secured 3rd prize. In the speech competition T.Manoranjani got 3rd place and in the Poetry Competition G.Vasantha Kumari got 3rd place.

Ten B.Ed. students participated in the State level English Essay competition conducted by Shakespeare Institute of English Studies in the month of November, 2018.

State level Yoga competition was conducted by Dhayananda Kurukulam, Palani on 24.11.2018. Six B.Ed students got first prize and nine students secured second prize also they won the overall championship in state level. The entire team has selected for next level competition in Malaysia in May 2019. The details are as follows

Special Prizes G.Vasantha Kumari – I , R.Rani- II , N.S.Sudhanya – III prize , I Prize R.Karthiga, R.Archana, N.S. Sudhanya, K.Mahalakshmi,R.Rani

G.Vasantha Kumari, II Prize K.Dhivya, S.Bharkavi, G.Arul Priya, S.Selva Rani, D.Sindhu, N.Kaviya, V.Soundarya, M.Agila,S.Ramya

PARTICIPATION IN SEMINARS AND WORKSHOPS BY THE RESEARCH SCHOLARS

K. Sathya, E.V. Avinithini, A.Umamaheshwari, N. Kothai, N. Kokila presented a paper in the two day national seminar jointly organized by India Literacy Project, Gandhigram Trust & Lakshmi College of Education, Gandhigram on 12th &13th October 2018

PARTICIPATION IN MEETINGS, SEMINARS AND WORKSHOPS BY THE FACULTY

Dr.S.Santhi Principal, SriSarada College of Education acted as a chief guest for Kamarajar Birth Anniversary celebration held at Little flower higher secondary school, Salem on 14.07.2018

Dr.S.Santhi Principal, attended the Academic Council Meeting as a member on 03.12.2018 at Tamil Nadu Teachers Education University, Chennai.

Dr.S.Santhi Principal, acted as a chief guest for school annual day function at St. Paul's Higher Secondary School, Salem on 07.12.2018

Dr.S.Santhi Principal appointed as a External member for Ph.D. Doctoral Committee on 10.12.2018, at Periyar University, Salem

Dr.S.Santhi Principal appointed as a External Examiner for B.Ed. Practical Examination on 12.12.2018 at Gandhigram Rural Institute , Gandhigram,

Dr.S.Santhi Principal act as a convener for Continuation of Provisional Affiliation for B.Ed. Degree on 26.12.2018, at Bharathi College of Education, Salem, and Paavendhar College of Education, Salem on 05.01.2019.

Dr.R.Selvamathi Sugirtha Assistant Professor of Biological Science appointed as a subject expert for Biological Science demonstration class at Government College of Education, Komarapalayam on 18.07.2018

Dr.V.Priya Assistant Professor of Physical Science appointed as a subject expert for Physical Science demonstration class at Government College of Education, Komarapalayam on 18.07.2018

Dr.R.Selvamathi Sugirtha Assistant Professor of Biological Science appointed as a subject expert for textbook review of I standard Environmental Science at DIET, Uttamacholapuram, Salem on 30.7.2018, 31.07.2018 and 01.08.2018

Mrs.V.Arul Selvi, Assistant Professor of Education and Mrs.A.Kavitha, Librarian participated in the ICSSR sponsored One Day National Level Workshop on 'Restriction of Plagiarism: A Quality Measure in Social Science Research' organized by St.Xavier's College of Education, Palayamkottai held on 25th August, 2018.

Dr.D.Kavitha, Assistant Professor of Tamil participated in the Tamil Language Teaching Symposium organized by Department of Educational Technology, Bharathidasan University, Tiruchirappalli on 20th and 21st August, 2018.

Dr.S.Velvizhi, Director of Physical Education acted as a chief guest for Inter School Sports Meet held at Sri Vidya Mandir Association, Salem on 29.08.2018.

Dr.R.Selvamathi Sugirtha Assistant Professor of Biological Science acted as a rapporteur and presented a paper in ICSSR Sponsored two day National Seminar on Quality and Excellence

in Teacher Education: Challenges, Opportunities and Strategies on 25-26 October 2018 organized by Department of Education, Periyar University, Salem.

Dr.K.P.Shanmuga Vadivu Assistant Professor of Education acted as a rapporteur and presented a paper in ICSSR Sponsored two day National Seminar on Quality and Excellence in Teacher Education: Challenges, Opportunities and Strategies on 25-26 October 2018 organized by Department of Education, Periyar University, Salem.

Dr.K.Kamala Devi Assistant Professor of English acted as a rapporteur and presented a paper in ICSSR Sponsored two day National Seminar on Quality and Excellence in Teacher Education: Challenges, Opportunities and Strategies on 25-26 October 2018 organized by Department of Education, Periyar University, Salem.

Dr.S.Velvizhi, Physical Director presented a paper in ICSSR Sponsored two day National Seminar on Quality and Excellence in Teacher Education: Challenges, Opportunities and Strategies on 25-26 October 2018 organized by Department of Education, Periyar University, Salem.

Dr.V.Priya Assistant Professor of Education acted as a doctoral member for Ph.D Scholar and external examiner for M.Phil Viva Voce examination on 23.10.2018 at Sri Ramakrishna Mission Vidyalaya College of Education, Periyanaickenpalayam, Coimbatore. Mrs.V.Arul Selvi, NAAC

Dr.R.Selvamathi Sugirtha, Assistant Professor of Biological Science presented a paper in the two day national seminar jointly organized by India Literacy Project, Gandhigram Trust & Lakshmi College of Education, Gandhigram on 12th &13th October 2018

Dr.S. Velvizhi, Physical Director presented a paper in the two day national seminar jointly organized by India Literacy Project, Gandhigram Trust & Lakshmi College of Education, Gandhigram on 12th &13th October 2018

Dr.V. Arul Selvi, Assistant Professor of Education presented a paper in the International Seminar on Teaching for Creation and Innovation on 18th and 19th December 2018 organized by Department of Education, Bharathiar University, Coimbatore.

Dr.V. Arul Selvi, Assistant Professor of Education attended Two day work shop on Received NAAC Norms and Procedures on 26th and 27th October 2018 organized by Department of Education, Bharathiar University, Coimbatore.

SARADA JAYANTHI

167th birth anniversary of Holy Mother Sri Sarada Devi was celebrated with due reverence on 08.01.2019. Swami Sadananda, President of the college performed the puja and blessed the students. The depiction theme was based on Holy mother Sri Sarada Devi's pilgrimage all

over India. Students also portrayed the origin of Universe and incarnation of Lord Vishnu in four yugas as described in Vishnu Purana in colourful Rangoli

SPECIAL SCHOOL VISIT

On 10.01.2019 second year B.Ed students along with faculty members visited Helix open school, Paagal patti.

NATIONAL YOUTH DAY

On 11.01.2019 National youth day was celebrated

PONGAL VIZHA

On 12.01.2019 was Pongal Vizha celebrated in a grand manner in the college Premises. All the B.Ed and M.Ed students participated enthusiastically.

Delicious pongal was prepared as a part of pongal celebration and distributed to all the students and staff. Students also performed kummi and kollattam

Activities Yet to be Carried out

1. Road Safety Awareness programme
2. **Collecting Stake Holders Review**

Feedback on new curriculum, autonomy and activities of the college are to be collected to evaluate the functioning of autonomy.

3. **Campus Interview**

Campus interview will be conducted for both B.Ed and M.Ed students

4. **Coaching classes**

Coaching class for TET, NET and SET exams are yet to be carried out

5. **Examination**

Even semester examination yet to be carried out

6. **Doctoral Committee**

Doctoral committee meeting for Ph.D scholars were yet to be carried out

7. **Few Extension Activities**

DETAILS OF QUALITY INITIATIVES WILL BE TAKEN UP - CRITERIA WISE

Criterion – I - Curricular Aspects

Revision/ Updation of Syllabi

Syllabi are revised according to the need of the present education status –

New Syllabi for all the Courses for B.Ed. and M.Ed. Second year programme were revised

Feedback

Feedback from academic Peers , Experts were used to redesign of programmes

Criterion – II -Teaching, Learning and Evaluation

Innovative processes adopted by the institution in Teaching and Learning

- New Certificate courses were added
- More field work based activities will be taken up

Examination/ Evaluation Reforms initiated by the Institution

- Immediate publication of results
- Mark statement with security features
- Issue of Photocopy of answer sheets on request
- Online publication of results
- Transparent Internal Evaluation

Refresher Course

Dr.V.Priya and Ms.R.Selvamathi Sugirtha applied for the third Refresher Course in Bharathidasan University, Tiruchirapalli

Faculty Development Programme

Faculty Development Programme will be conducted as a Hands on training for all teaching faculty and research scholars on anti-plagiarism software is called URKUND.

In-service Training Programme for matriculation school teachers on the topic” Equal opportunity to all “ will be conducted in collaboration with Helikx on 24.09.2016.

Criterion – III -Research, Consultancy and Extension

Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ✓ Doctoral Committee
- ✓ Research colloquium

- ✓ Doctoral committee met review the progress of Research work undertaken by Ph.D., scholars regularly after every six months.
- ✓ Research Colloquium was organised on last Saturday of every month for M.Ed., M.Phil., and Ph.D. so as to enable the Research Scholars to discuss their Research work planned.
- ✓ College Publishes a National Quarterly Journal Sri Sarada Journal of Frontiers of Knowledge with ISSN number from September 2011 with ISSN No. 2277-3398
- ✓ Researchers Digest and Frontiers of Knowledge and Research Chronicle are the Research Journals published for private circulation.
- ✓ Under the auspices of Research and Development Cell in house group projects were undertaken at B.Ed level.

Major Activities will be taken up during the year in the sphere of extension activities and Institutional Social Responsibility

- Environmental awareness rally for public
- Lecture about Women Health and health related issues for B.Ed and M.Ed students
- Awareness programme on core values for higher school students
- Awareness on Road safety and traffic rules
- Awareness on conservation of energy for school students and trainees
- Legal Awareness programme on Women's rights
- Consumer awareness programme for B.Ed, M.Ed students

Criterion – IV Infrastructure and Learning Resources

- Updating infrastructure facilities
- Technology up gradation
- Library resources

Criterion – V Student Support and Progression

- Students' Achievement
- Coaching Class for TET/ NET/SET
- Activities and support from the Alumni Association
- Activities and support from the Parent – Teacher Association
- Initiatives taken by the institution to make the campus eco-friendly

- Contribution to environmental awareness / protection
- Contribution of IQAC in enhancing awareness about Student Support Services

Minutes of IQAC Meeting held on 22.01.2019 at 3.00 P.m

Members of the Internal quality assurance cell of Sri Sarada College of Education, Salem met in the principals chamber at 3.00 p.m on 22.01.2019

Agenda, To consider

1. Prayers
2. Activities taken up in the Academic year 2018-19
3. Any other

The members of the IQAC appreciated the activities taken up in the Academic year 2018-2019 and approved the same. The members suggested to organise inservice training Programme for Higher Secondary teachers especially for Mathematics Subject & Training Programme for school teachers in collaboration with Ratna Sagar Publications. Members suggested to purchase the book on mental maths and TLM like map board. To offer certificate course based on the needs of local community for the public.

a. Chair Person: Dr. S. Santhi, Principal

b. Senior Teachers from SSCS

Dr. R. Selvamathi Sugirtha

Dr. V. Priya

Dr. K.P. Shanmuga Vadivu

Dr. K. Kamala Devi

Dr. S. Yelvizhi

Mrs. V. Anulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Mrs. R. Saraswathy

c. Management Representative

Dr. P. Ranganayaki

d. External Expert

Dr. K. Nachimuthu, Prof & Head
Periyar university, Salem-16

e. Community Representative / Stake Holder

Mrs. K. Vimala, Principal, SMH.S. School, Salem-16

f. Administrative staff: Mrs. S. Chitra - Sillu

R. S. Santhi

R. S. Santhi

V. Priya

K. P. Shanmuga Vadivu

K. Kamala Devi

S. Yelvizhi

V. Anulselvi

D. Kavitha

A. Kavitha

R. Saraswathy

P. Ranganayaki

K. Nachimuthu

K. Vimala

22/01/19

2019-2020

Circular dated on 21.08.19

There will be a meeting of the members of the internal quality assurance cell of Sri Sarada College of Education (Autonomous), Salem on 26.08.19 at 12.00 Noon.

Agenda

1. Prayer
2. Welcome Address
3. Confirmation of Plan of action in the Academic year 2019-2020
4. Any other

1. a. Chair Person: Dr. S. Santhi, Principal, SSCE

b. Senior teachers from SSCE

Dr. R. Selvarnathi Sugirtha

Dr. V. Priya

Dr. K. P. Shanmuga Vadivu

Dr. K. Kamaladevi

Dr. S. Velvizhi

Mrs. V. Arulselvi

Dr. D. Kavitha

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R. Santhi

V. Priya

K. P. Shanmuga Vadivu

K. Kamaladevi

S. Velvizhi

A. Kavitha

D. Kavitha

R. Santhi

c. External Expert

Dr. A. Michael, Assistant Professor of Education

St. Xavier College of Education

Palayamkottai

Thirunelveli

(By post)

d. Senior Administrative Staff

Mrs. S. Chitra

S. Chitra



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 16
REACCREDITED BY NAAC WITH "A" GRADE (III Cycle)**



MINUTES OF IQAC MEETING HELD ON

26.08.2019



SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS) SALEM – 16
INTERNAL QUALITY ASSURANCE CELL MEETING ON
26.08.2019 AT 12.00 P.M

AGENDA

1. PRAYER
2. WELCOME ADDRESS
3. QUALITY INITIATIVES TAKEN BY THE IQAC (ACTION PLAN)
4. ANY OTHER

IQAC Plan of Action

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year 2019-2020

DETAILS OF QUALITY INITIATIVES TAKEN UP - CRITERIA WISE

Criterion – I -Curricular Aspects

Pre-Internship Orientation

The college re-opened on 08.07.2019 for the Second year B.Ed. students. They were oriented on all the practicum components and school based activities that are essential for Practice Teaching

Teaching Practice

B.Ed. students are undergoing Intensive Teaching Practice for 120 days from 5th August, 2019

Modification of Syllabi

- The Modification of syllabus in the core paper BCC3 – Educational Innovations, of B.Ed Programmes for the first and third semester modified by incorporating skill based components. Syllabi of content based pedagogy course of B.Ed. third Semester modified according to the Tamilnadu state board New Syllabus of school content.

Achievement Motivation Programme

Achievement Motivation Programme will be organised for both B.Ed., and M.Ed., first year Students on 29.08.19 and 30.08.19

Visit to Innovative Schools and Schools of Different Boards

It is planned to visit the following institutions;

1. Vidya Peetham Public School, Mannarpalayam
2. Puvidham Learning Centre, Dharmapuri
3. Helikx Open School, Pagalpatti
4. Chaithanya International techno School, Narasothipatti
5. Senthil Montessori School, Jahir Ammapalayam

Visit to Special Schools

B.Ed and M.Ed. students along with faculty members will visit different special schools for Visually Challenged, Hearing impaired, and Mentally Retarded and observe their teaching - learning process and have an interaction with the staff members.

Programmes /Courses focused on Employability/Entrepreneurship/skill development During the Academic year

- Communication skills, soft skills and Personality Development skills training programme will be given by special lecture and providing many activities.

Academic Flexibility

Swayam online course will be introduced to first year B.Ed and M.Ed Students as per the instruction of MHRD.

Students will be encouraged to select more than one elective to strengthen(CBCS) choice based credit system

Curriculum Enrichment

Value added courses like yoga and meditations, soft skill, Computer automation, Library and Information science will be offered. The diploma course through IGNOU will be introduced.

Feedback System

Feedback will be collected from all the stake holders to redesign the B.Ed & M.Ed Programmes

The feedback obtained will be analyzed by SWOT analysis and utilized for overall development of the institution

Criterion – II -Teaching, Learning and Evaluation

Students Enrolment and profile

B.Ed students are admitted through single window system as per the norms of NCTE and TNTEU

Teaching Learning Process

Teacher Educators are motivated to practice “Moodle” (Learning Management System) to augment the effective teaching and learning process

Student mentoring system is existing already and the Mentor: Mentee Ratio will be reduced as 1:6in order to give an individual attention to the students

Teacher Profile and Quality

Teacher Educators are motivated to receive State/ National/International awards from Government and various recognized bodies

Evaluation Process and Reforms

Examination/ Evaluation Reforms initiated by the Institution

- Issue of Photocopy of answer sheets on request
- Online publication of results
- Transparent Internal Evaluation

Student Satisfaction Survey

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Student Satisfaction Survey

Student Satisfaction Survey (SSS) on overall institutional performance will be collected every year from the students by using the standardized questionnaire

Criterion – III -Research, Innovations and Extension

Participation in Seminars / Conferences / Workshops by the Faculty

Encouraging the teaching faculty and research scholars to participate in faculty development, programmes, workshops and present papers in Seminars / Conferences at National / International levels.

Participation in Seminars and Workshops by Scholars & Students

Motivating M.Ed. students, M.Phil. and Ph.D. Scholars to participate in workshops and present research articles in their research works (Dissertation) along with thematic papers in Seminars / Conferences at National / International levels.

Research and Development cell

Research and Development Cell as planned to organise the following activities:

- i. On 16.07.2019 Entrance Examination conducted for the Ph.D. aspirants.
- ii. Doctoral committee will be conducted to review the progress of Research work undertaken by Ph.D. scholars for every six months.
- iii. Research Colloquium will be organised on last Saturday of every month for M.Ed., M.Phil., and Ph.D. scholars , so as to enable the Research Scholars to discuss about their Research work.
- iv. It is planned to extend consultancy services and sharing of expertise to other teacher education colleges and research institutions on various fields to enhance and sustain the quality of the institutions.

Organizing UGC seminar for B.Ed. , M.Ed. and M.Phil. Students

UGC Students' Seminar is planned to conduct on the following topics;

1. Educational Innovations
2. Activity Based Teaching in Pedagogy Subjects

Sponsored Seminars.

One day state level symposium on New education policy 2019 (Draft)-A Vision will be conducted 27.08. 2019

Proposals will be sent to various funding agencies to conduct seminars/ Conferences/ Workshops at state/ National/International levels(s).

Faculty Development Programme

Faculty Development programme on "Preparation and publication of research articles" will be conducted on 28.08. 2019. Another FDP will be conducted on "Orientation on new metrics of NAAC" in the month of October 2019.

Funded Research Projects

Research proposals will be sent to various funding agencies for Minor and Major Projects. A project is expected to be granted by NASSCOM.

Tutorial Group Projects at B.Ed. level

Eight group projects will be carried out by B.Ed. students under the supervision of Tutorial staff members.

S.No	Staff	Title
1.	RSS	Impact of Teachers' Classroom management on student's behaviour.
2.	V.P	A Survey on usage of social networking sites (SNS) among secondary level student teachers.
3.	KPS	Survey on prospective teachers and students relationship form the view of students
4	KK	Impact of Reading club on the improvement of reading skill of high school students
5	SV	The effect of yoga practice in enhancing the achievement motivation of student teachers
6	DK	Good orientation of IX Standard students in Salem District
7	VA	Peer Pressure and Academic stress of Adolescent students in relation to their Academic Achievement
8	RS	Study on teaching Competency of Secondary School Teachers

Getting Recognition from UGC for the Research Journal

Taking efforts to get recognition from UGC- CARE journals for "Sri Sarada Frontiers of Knowledge" an ISSN No.2277-3398 Peer reviewed journal and its planned to setup an Online Platform for the journal and step are taken to convert to Quarterly into Half yearly.

Compilation of Research abstracts

- i. Compilation of B.Ed Tutorial projects – Frontiers of Knowledge
- ii. Compilation of M.Ed Abstracts – Researchers' Digest
- iii. Compilation of M.Phil. & Ph.D. Abstracts – Researcher chronicle

EXTENSION AND OUT REACH ACTIVITIES

(A) Awareness Programmes will be conducted for the B.Ed. students in the following thrust areas;

1. Road Safety and Traffic Rules
2. Water Management(Jal Sakthi Abiyan)
3. Legal Awareness programme
4. Consumer awareness programme
5. Healthy Food and nutrition for women
6. Women Hygiene

(B) Awareness Programmes will be conducted for the public in the following;

1. Environmental cleanliness(swachh campus)
2. Endemic Diseases
3. Importance of Casting votes
4. Plastic wastage eradication
5. Rain water Harvesting

(C) Visit to home for AIDS affected school children in Nilavarapatti , Salem

(D) Visit to Observance Home

(E) Enriching and Maintenance of Herbal Garden in the college campus

(F) Preparation of Instructional Materials and other learning aids for the school students of the adopted school ie. Government Higher Secondary School, Periyapudur.

(G) Sharing of technological resources (SMART board) with Sri Sarada Higher Secondary School, which is in the same campus.

Collaborations

Linkages with other educational Institutions/ Industries for internship, on- the job training, project work, sharing of research facilities etc.

Criterion – IV

Infrastructure and Learning Resources

It is planned to set a recording theatre with acoustics sound proof for preparing video and audio lessons.

Library as Learning Resources

Planned to purchase more number of reference books and subscribe the UGC approved journals.

IT Infrastructure

List of Plan to upgrade the technology infrastructure as follows

- Plagiarism Checker
- Administrative e-governance

- Library automation
- Using e-resources
- Hands on training on "R- Programming"
- Establishing Recording Theatre

Criterion – V

Student Support and Progression

STUDENT SUPPORT ACTIVITIES

1. Collecting Stake Holders Review

Feedback on new curriculum, autonomy and activities of the college will be collected and disseminated.

2. State Level Inter Collegiate Competitions

Conducting State Level Inter-Collegiate Competitions - **Sarada Fiesta**

3. Coaching class

Conducting Coaching class for TET, CTET, NET, SET and other competitive exams

4. Soft Skill Training for Students

Communication skills and Personality Development skills will be enhanced by giving a series of activities and training.

5. YRC AND RRC Activities

It is planned to organize the following activities

Aids Awareness Rally

Blood Donation Camp

Awareness Programme on Disaster Management

Awareness Programme on "prevention of Anemia " was conducted for B.Ed and M.Ed trainees on 22.07.19

First Aid Training

Fire Safety Programme

Swatch campus

General Health Check-up Camp

Human Rights Awareness Programme

Visit NGO Organisations

Lecture on Environmental Hazards Caused By Using Plastic Covers

Ban of one time usage plastics and through away.

Sapling plantation

Green campus and Swatch Campus

Lecture on e-waste mitigation and disposal Management.
Pollution Free Campus

6. Student Progression

Students will be motivated to participate in the campus interview and relevant skill based pre training will be given; more number of schools will be invited for conducting campus interview in and around Tamil Nadu and Alumni students also will be invited for the campus interview.

During the interview, data will be collected from the participants and analyzed by SWOT analysis for further improvement.

Students Participations and Activities

Students are motivated to perform District and State level sports and cultural events conducted by various educational organizations.

Alumni Engagement

- Cultural competition for Differently abled children
- Inter School recitation competition
- Quiz competition for B.Ed
- Oratorical competition for M.Ed
- Inter school Competition - Essay and Oratorical, drawing, chess

Meeting will be conducted twice in a year to plan the activities and finalize the budget proposal of Alumni Association.

Criteria VI Governance and Leadership

The Institution has a management Information System

Various Committees have been formed for the adequate and qualitative functioning of each cell.

The committee heads have to report to the head of the institution during the committee meetings

Auditing was conducted half yearly and annually (Academic & Financial)

Budget preparation

Students Admission Procedure

Student's achievement records

Mentoring records

Criteria VII Innovative Practices

Use of ICT in teaching-learning, and adoption of technology-enabled learning approach

In the Module preparation record students encourage to prepare module based on ADDIE Model

in their optional subject

Staff and Students are motivated to adopt the learning management system (LMS) Moodle platform for effective teaching learning process.

Minutes of IQAC Meeting held on 26.08.2019

Members of the Internal Quality Assurance cell of Sri Sarada College of Education, Salem met in the Principal Chamber at 12:00 Noon on 26.08.2019

Agenda

To consider

1. Prayer
2. conformation of plan of action in the academic year 2018-19
3. Any other

The first item of the agenda is conformation of plan of action. Action plan for the academic year 2019-20 was presented by Dr. V. Priya in an elaborate manner. The members appreciated the action plan and approved the agenda. The members suggested to include the minutes of Action taken on previous year. Member recommended to specify and prepare the report on the model of teaching. Members suggested to get a appreciation letter from Stake holders. Members suggested to get feedback from the student after participating in every event (in house project)

Members

1. a. Chair Person : Dr. S. Santhi, Principal, SSCS

b. Senior teachers from SSCS

Dr. R. Selvamathi Sugirtha

Dr. V. Priya

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Dr. D. Kavitha

Mrs. A. Kavitha

Mrs. R. Saraswathy

[Signature]
ommp

R. Sarathy

c. External Expert

Dr. A. Michael Leo,

Assistant Professor of Education

St. Xavier College of Education

Palayamkottai

Tirunelveli

[Signature]
26/08.19.

d. Senior Administrative Staff

Mrs. S. Chitra

[Signature]