



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),  
Fairlands, Salem- 636 016**

*Affiliated to Tamil Nadu Teachers Education University, Chennai  
Re-Accredited by NAAC with "A" Grade (III Cycle)*

***Key Indicator***

***1.4.1 Minutes of IQAC Meeting***

**PRINCIPAL**

IQAC – MEETING MINUTES

3<sup>RD</sup> MEETING OF  
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Held on 29<sup>th</sup> January 2021



**SRI SARADA COLLEGE** FOR EDUCATION  
(AUTONOMOUS), SALEM-16

**Minutes of the Third Meeting of IQAC**

**Meeting Date: 29<sup>th</sup> January 2021 Time: 11.00 AM Venue: Google Meet**

A Third meeting of the IQAC of Sri Sarda College for Education (Autonomous) is convened on 29.01.2021. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

**Meeting Agenda**

<b>Item No</b>	<b>Item Name</b>	<b>Page No</b>
IQ.03.01	Welcome Address	
IQ.03.02	Approval of the previous meeting minutes held on 29.10.2020	
IQ.03.03	Activities carried out during the period between 29.10.2020 to 29.01.2021	
IQ.03.04	Activities yet to be carried out regarding NAAC	
IQ.03.05	Vote of Thanks	
	<b>Appendix</b>	
	Annexure – 1. Action Taken Report	

**Members Present**

S.No.	Name and Designation	IQAC Designation
1	Dr S. Santhi	Principal (Chairperson)
2	Yatiswari Vinayakapriya	Member from Management
3	Mrs. S. Chitra	Senior Administrative Officer
4	Dr. V. Priya	Coordinator – IQAC
5	Dr. R. Selvamathi Sugirtha	Member – Teacher Representative
6	Dr. K. P. Shanmuga Vadivu	Member – Teacher Representative
7	Dr. K. Kamala Devi	Member – Teacher Representative
8	Dr. S. Velvizhi	Member – Teacher Representative
9	Dr. V. Arulsevi	Member – Teacher Representative
10	Dr. D. Kavitha	Member – Teacher Representative
11	Dr. R. Saraswathy	Member – Teacher Representative
12	Mrs. A. Kavitha	Member – Teacher Representative
13	Mr. Senthil Kumar	Nominee from Local Society
14	Mrs. S. N. Hemalatha	Nominee from Employers
15	V. Harini	Nominee from Student
16	Dr. S. S. Jayanthi Devi	Nominee from Alumni
17	Mrs. N. Shenbagavalli	Nominee from Industrialists
18	Ms. K. Malarvizhi	Nominee from Stakeholder (Parent)
19	Dr. P. Srinivasan	Educational Expert
20	Dr. A. Michael Leo	Educational Expert

**Members Absent - Nil**

**Item No: IQ.03.01: Welcome address:** The Principal of Sri Sarada college of Education rendered the Welcome Address

**Item No: IQ.03.02: Approval of the minutes of the previous meeting held on 29.10.2020.** Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, has shared the screen which comprise the Minutes of the previous meeting held on 29.10.2020.

**---Decision---** for the above item, Members of the IQAC reviewed the minutes of the 2<sup>nd</sup> meeting of IQAC and resolved to confirm the same.

**Item No. IQ.03.03: Activities carried out during the period 29.10.2020 to 29.01.2021.** The coordinator – IQAC has presented the activities carried out during the period 29.10.2020 to 29.01.2021.

**---Decision---** Members of the IQAC reviewed the activities carried out during the period 29.10.2020 to 29.01. 2021. Members of the IQAC has noted all the activities.

**Item No. IQ.03.04: Activities carried out regarding NAAC.**

**---Decision---** Members of the IQAC reviewed the criterion wise activities carried out during the last three months. The expert member of IQAC suggested the following.

- (A) To organize national webinar on recent trends
- (B) To organize porgrammes through Alumni Members
- (C) To incorporate more ICT – Tools in Teaching – Learning process
- (D) Encourage the faculty members to submit more research proposals

At the end, Members of the IQAC resolved to accept the activities carried out for NAAC.

**Item No. IQ.03.05: Vote of Thanks:** Dr. V. Priya, Coordinator – IQAC proposed the Vote of Thanks.

**Coordinator**  
Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. S. [Signature]*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016.

### Annexure – I

#### **Action Taken Report**

1. In collaboration with St. Joseph's Training College Mannanan, Kottayam Kerala and Vidyabhyasa Vikasa Kendram, Kerala One Day National Webinar on "NEP 2020 and Teacher Education: Prospect and Challenges" was organized on 9<sup>th</sup> September 2020
2. The following important days were observed/celebrated
  - National Human Rights Day – 10<sup>th</sup> December 2020 through google meet.
  - National Mathematics Day – 28<sup>th</sup> December 2020
  - National Youth Day – 12<sup>th</sup> January 2021
  - 72<sup>nd</sup> Republic Day – 26<sup>th</sup> January 2021
  - National Science Day – 28-02-2021
3. The major research project entitled "Crafting and Deploying Modules" for invoking transactional styles among student teachers" was submitted to ICSSR and the same was sanctioned in the month of December 2020.
4. The members of the alumni student's association meeting has been organized on 20<sup>th</sup> January 2021 and annual planning of association activities was discussed.
5. Scoratic Seminar was organized for M.Ed. students on Indian Philosophers through Flipgrid on 24<sup>th</sup> February 2021.
6. The major research project entitled as "**Crafting and Deploying Modules for invoking transactional styles among student teachers**" was submitted to ICSSR and the same was sanctioned in the month of December 2020.
7. A '**SARADA FIESTA**' an inter-collegiate coemption was organized through online mode from 10<sup>th</sup> January 2021 to 26<sup>th</sup> January 2021.
8. Faculty and students were enrolled in Massive Open Online Courses (MOOCs) offered by SWAYAM/ARPIT
9. A MoU between SSCE, Salem and Tamilnadu Teachers Education University, Chennai has been signed for research collaboration and Faculty Exchange programme.

## Minutes Read

S.No.	Name and Designation	Signature
1	Dr. S. Santhi, Principal, SSCE, Salem	S. S. Santhi
2	Yatiswari Vinayakapriya Management Member	Yatiswari Vinayakapriya
3	Mrs. S. Chitra Senior Administrative Officer	S. Chitra
4	Dr. V. Priya Coordinator - IQAC	V. Priya
5	Dr. R. Selvamathi Sugirtha Member - Teacher Representative	R. S. S. Sugirtha
6	Dr. K. P. Shanmuga Vadivu Member - Teacher Representative	K. P. Shanmuga Vadivu
7	Dr. K. Kamala Devi Member - Teacher Representative	K. Kamala Devi
8	Dr. S. Velvizhi Member - Teacher Representative	S. Velvizhi
9	Dr. V. Arulselvi Member - Teacher Representative	V. Arulselvi
10	Dr. D. Kavitha Member - Teacher Representative	D. Kavitha
11	Dr. R. Saraswathy Member - Teacher Representative	R. Saraswathy
12	Mrs. A. Kavitha Member - Teacher Representative	A. Kavitha
13	Mr. Senthil Kumar Nominee from Local Society	S. Senthil Kumar
14	Mrs. S. N. Hemalatha Nominee from Employers	S. N. Hemalatha
15	Miss V. Harini I - B.Ed. SSCE, Salem	V. Harini
16	Dr. S. S. Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs. N. Shenbagavalli Nominee from Industrialist	N. Shenbagavalli
18	Ms. K. Malarvizhi Nominee from Parent	K. Malarvizhi
19	Dr. P. Srinivasan Educational Expert	P. Srinivasan
20	Dr. A. Michael Leo Educational Expert	A. Michael Leo

IQAC – MEETING MINUTES

4<sup>TH</sup> MEETING OF  
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Held on 13<sup>th</sup> March 2021



**SRI SARADA COLLEGE FOR EDUCATION (WOMEN)**  
(AUTONOMOUS INSTITUTION), POLLACHI



**Minutes of the Fourth Meeting of IQAC**

**Meeting Date: 13<sup>th</sup> March 2021    Time: 02.00 PM    Venue: Google Meet**

A fourth meeting of the IQAC of Sri Sarda College for Education (Autonomous) is convened on 13<sup>th</sup> March 2021. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

**Meeting Agenda**

Item No	Item Name	Page No
IQ.04.01	Welcome Address	
IQ.04.02	Approval of the previous meeting minutes held on 29.01.2021	
IQ.04.03	Action Taken Reports presented by the Coordinator IQAC	
IQ.04.04	Activities carried out during the period between 29.01.2021 and 13.03.2021	
IQ.04.05	Activities carried out regarding NAAC	
IQ.04.06	Vote of Thanks	
	<b>Appendix</b>	
	Annexure – I. Action Taken Report	

**Members Present**

S.No.	Name and Designation	IQAC Designation
1	Dr S. Santhi	Principal (Chairperson)
2	Yatiswari Vinayakapriya	Member from Management
3	Mrs. S. Chitra	Senior Administrative Officer
4	Dr. V. Priya	Coordinator – IQAC
5	Dr. R. Selvamathi Sugirtha	Member – Teacher Representative
6	Dr. K. P. Shanmuga Vadivu	Member – Teacher Representative
7	Dr. K. Kamala Devi	Member – Teacher Representative
8	Dr. S. Velvizhi	Member – Teacher Representative
9	Dr. V. Arulselvi	Member – Teacher Representative
10	Dr. D. Kavitha	Member – Teacher Representative
11	Dr. R. Saraswathy	Member – Teacher Representative
12	Mrs. A. Kavitha	Member – Teacher Representative
13	Mr. Senthil Kumar	Nominee from Local Society
14	Mrs. S. N. Hemalatha	Nominee from Employers
15	V. Harini	Nominee from Student
16	Dr. S. S. Jayanthi Devi	Nominee from Alumni
17	Mrs. N. Shenbagavalli	Nominee from Industrialists
18	Ms. K. Malarvizhi	Nominee from Stakeholder (Parent)
19	Dr. P. Srinivasan	Educational Expert
20	Dr. A. Michael Leo	Educational Expert

**Members Absent - Nil**

**Item No: IQ.04.01: Welcome address:** The Principal of Sri Sarada college of Education rendered the Welcome Address

**Item No: IQ.04.02:** Approval of the minutes of the previous meeting held on 29.01.2021. Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, shared the screen which comprise the Minutes of the previous meeting held on 29<sup>th</sup> January 2021.

**---Decision---** for the above item, Members of the IQAC reviewed the minutes of the 3<sup>rd</sup> meeting of IQAC and resolved to confirm the same.

**Item No: IQ.04.03: Action Taken Reports presented by the coordinator – IQAC:** The Coordinator – IQAC has presented the Action Taken Reports (ATRs) of action plan of the previous meeting. ATRs is enclosed as **Annexure – I**

**---Decision---** Members of the IQAC reviewed the Action Taken Reports and the IQAC noted the activities conducted / submitted in the action taken report.

**Item No. IQ.04.04: Activities carried out during the period between December 2020 and February 2021.** The coordinator – IQAC has presented the activities carried out during the period between December 2020 and February 2021.

**---Decision---** Members of the IQAC reviewed the activities carried out during the period between December 2020 and February 2021 Members of the IQAC has noted all the activities.

**Item No. IQ.04.05: Discussion regarding NAAC with our Sister Concern SSC.** The coordinator – IQAC and all faculty members of Sri Sarada college of Education discussed with senior Faculty members of SSC about the Action Plan of NAAC Accreditation process during the fourth cycle.

**---Decision---** Members of the IQAC reviewed the activities carried out during the last three-month Criteria's regarding NAAC. The expert member of IQAC suggested the following

- (1) All the faculty member shall upload the research publications in Google Scholar.
- (2) A mutual bond should be created with the Co-operating schools about the new regulations on school internship, as the Internship is 4 weeks in the first year and 4 months practice teaching in the second year.
- (3) The members insisted all faculty members to publish research articles in the Scopus, web of science or UGC care list journals.
- (4) The members suggested the staff members to prepare e-content for B.Ed. and M.Ed. Curriculum. The members mentioned to highlight the co-curricular and extra-curricular activities organized by the students during their internship.

At the end, Members of the IQAC resolved to accept the activities carried out for NAAC.

**Item No. IQ.04.06: Vote of Thanks:** Dr. V. Priya, Coordinator – IQAC proposed the Vote of Thanks

**Coordinator**  
Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. S. ...*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016.

2020 - 2021

Circular dated on 29.03.2021

There will be an online Meeting of IQAC on 13.03.2021 using Google meet. Members were informed about the meeting. Experts and members from other institutions were informed via Email and over phone.

## Agenda

1. Prayer
2. Welcome Address
3. Report of the previous year Activities.
4. Quality Initiatives taken by the IQAC (Action plan)
5. Any other :

The Plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the Outcome achieved by the end of the year 2020 - 21

## Members

1. a. Chairperson : Dr. S. Santhi, Principal, SSEE

## b. Senior Staff Members of SSEE

Dr. R. Selvamathi Sugirtha

Dr. K.P. Shanmuga Vadivu

Dr. K. Kamala Devi

Dr. S. Velvizhi

Dr. V. Arulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Dr. R. Saraswathy

IQAC Coordinator :

Dr. V. PRIYA, SSEE

R. J. V. V.

K. K. V.

S. V. V.

P. V. V.

R. V. V.

R. V. V.

R. V. V.

V. Priya

c. External Expert (E-mail)  
 Dr. A. Michael Leo  
 Assistant Professor of Education  
 St. Xavier College of Education  
 Palayamkottai  
 Thiruvareveli

d. Management Representative (E-mail)  
 Mrs. N. Shendagakalli, Principal  
 Sri Sarada Matric. Hr. Sec. School  
 Salem - 16

e. Community Representative (E-mail)  
 Mrs. S. N. Hemalatha, Principal  
 Equitas Aumkul. Hr. Sec. School Salem.

f. Alumnae (E-mail)  
 Dr. S. S. Jayanthi Devi, Principal  
 K. R. P. College of Education  
 Sangagiri  
 Namakkal (D.T.)

g. Stake Holder (E-mail)  
 Dr. P. Srinivasan  
 Prof. & Head Dept. of Education  
 Central University of Tamil Nadu  
 [Thiruvaramur]

h. Senior Administrative Staff

Mrs. S. Chitra  
 Superintendent  
 Sri Sarada College of Education  
 Salem - 16

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Minutes of IQAC Meeting through online  
and Screenshots on 18.03.2021

To consider Action Plan for the year 2020-2021

The first item on the agenda was confirmation of Action plan. It was presented by the IQAC Coordinator DR. V. PRIYA

The second item was activities carried out which was elaborately presented under Seven Criteria of NAAC. The report was presented by DR. V. PRIYA & DR. K. KAMALADEVI Assistant Professor of SSC. The experts suggested that faculty members can upload the research publications in Google Scholar. A Mutual bond should be created with the Co-operating Schools about the new regulations on School Internship, as the Internship is 4 weeks in the first year and 4 months practice teaching in the second year. The members insisted all faculty members to publish research articles in the Scopus, Web of Science or UGC Care list journals. The members suggested <sup>the staff members</sup> to prepare e-content for B.Ed and M.Ed Curriculum. The members mentioned to highlight the Co-curricular and extracurricular activities organised by the students during their internship. The experts gave valid guidance for scoring more marks in the NAAC Criteria. The members appreciated the action plan and approved the agenda.

The Members present in the online meeting were

## Faculty Members &amp; chairperson

Dr. S. Santhi, Principal

Dr. R. Selvamathi Sugirtha  
Asst. Prof of Bio. Science Edn

R. S. S. S.

Dr. V. Priya V. Priya  
Asst. Prof of Phy. Science Edn

V. Priya

Dr. K.P. Shanmuga Vadivu.  
Asst Prof of EducationDr. K. Kamala Devi,  
Asst Prof of English Education

K. Kamala

Dr. V. Arulselvi  
Asst Prof of Education

Arulselvi

Dr. D. Kavitha  
Asst Prof of Tamil Education

D. Kavitha

Dr. S. Velvizhi  
Director of Physical Education

S. Velvizhi

Mrs. A. Kavitha  
Librarian

A. Kavitha

Dr. R. Saraswathy  
Asst. Prof of Mathematics Edn

R. Saraswathy



**Annexure – I**

**Action Taken Report**

- On 5<sup>th</sup> March 2021 Seminar on Techniques and Strategies of Teaching was conducted to B.Ed. first year students through Google Platform.
- Scoratic Seminar was organized for M.Ed. students on Indian Philosophers through Flipgrid on 24<sup>th</sup> February 2021.
- Student's Induction Programme was conducted from 12<sup>th</sup> to 20<sup>th</sup> March 2021.
- Consultancy services were extended to other teacher education colleges and research institutes to enhance the Quality.
- Placement cell of Sri Sarada College of Education, Campus interviews were conducted. Out of 6 Schools conducted Campus Interview, Students were selected.
- On 26.03.2021, Sri Maharishi Vidya Mandir, Rasipuram conducted campus interview and 2 student teachers were selected.
- On 6.4.2021, Appu Arivaalayem CBSE School, Konganapuram, Salem conducted campus interview and one student was selected as teacher.

## Minutes Read

S.No.	Name and Designation	Signature
1	Dr S. Santhi, Principal, SSCE, Salem	S. S. Santhi
2	Yatiswari Vinayakapriya Management Member	Yatiswari Vinayakapriya
3	Mrs. S. Chitra Senior Administrative Officer	S. Chitra
4	Dr. V. Priya Coordinator - IQAC	V. Priya
5	Dr. R. Selvamathi Sugirtha Member - Teacher Representative	R. S. Selvamathi
6	Dr. K. P. Shanmuga Vadivu Member - Teacher Representative	K. P. Shanmuga Vadivu
7	Dr. K. Kamala Devi Member - Teacher Representative	K. Kamala Devi
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9	Dr. V. Arulselvi Member - Teacher Representative	V. Arulselvi
10	Dr. D. Kavitha Member - Teacher Representative	D. Kavitha
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16	Dr. S. S. Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs. N. Shenbagavalli Nominee from Industrialist	N. Shenbagavalli
18	Ms. K. Malarvizhi Nominee from Parent	K. Malarvizhi
19	Dr. P. Srinivasan Educational Expert	P. Srinivasan
20	Dr. A. Michael Leo Educational Expert	A. Michael Leo

S. S. Santhi  
PRINCIPAL  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016 Page 6

2021 - 2022

Circular dated on 25.01.2022

There will be an online Meeting of IQAC on 29.01.2022 using Google meet. Members were informed about the Meeting. Experts and members from other institutions were informed via email and over phone.

### Agenda

1. Prayer
2. Welcome Address
3. Report of the previous year Activities
4. Quality Initiatives taken by the IQAC (Action plan)
5. Any other

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year 2021-2022

### Members

1. a. Chairperson: Dr. S. Santhi, Principal, SSCE

b. Senior Staff Members of SSCE

Dr. R. Selvamathi Sugirtha

Dr. K. P. Shanmuga Vadivu

Dr. K. Kamala Devi

Dr. S. Yelvizhi

Dr. V. Arulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Dr. R. Saraswathy

IQAC Coordinator:

Dr. V. Priya, SSCE

## c. External Expert

Dr. A. Michael Leo

Assistant professor of Education

St. Xavier's College of Education (A)

Palayamkottai

Thirunelveli

## d. Management Representative

Mrs. N. Shenbagavalli, Principal

Sri Sarada Matric Hr. Sec. School

Fairlands, Salem-16

## e. Community Representative

Mrs. S.N. Hemalatha, Principal

Equitas Gurukul Hr. Sec. School

Salem

## f. Alumnae

Dr. S.S. Jayanthidevi, Principal

K.R.P. College of Education

Sangagiri, Namakkal (D.T.)

## g. Stake Holder

Dr. P. Srinivasan

Professor and Head, Dept of Education

Central University of Tamil Nadu

Thiruvananthapuram

## h. Senior Administrative Staff

Mrs. S. Chitra

Superintendent

Sri Sarada College of Education (A)

Salem-16



SRI SARADA COLLEGE OF EDUCATION SALEM &lt;sscedn@gmail.com&gt;

**Regarding IQAC Meeting**

2 messages

**SRI SARADA COLLEGE OF EDUCATION SALEM** <sscedn@gmail.com> Sat, Jan 29, 2022 at 10:00 AM  
To: hemalathasn@equitasgurukual.org, "Dr. P. Srinivasan, Department of Education"  
<srinivasanp@cutn.ac.in>, ssmhssslm@gmail.com, ssjayanthiraju <ssjayanthiraju@yahoo.com>,  
amjlsxce@gmail.com, santhi nihil <santhinihil@gmail.com>, sugi\_tulip <sugi\_tulip@yahoo.co.in>, V Priya  
<VASUPRIYAVIJI@gmail.com>, Shanmuga vadivu <jananivadivu@gmail.com>, Kamala Devi  
<devikamala12@gmail.com>, velvizzhi@gmail.com, arulvijayakumar27@gmail.com, kavitha D  
<kavithad23@gmail.com>, a.kavithasara@gmail.com, saraswathy kani <kanisaraswathy@gmail.com>

Dear Academicians and Stakeholders

Warm wishes and greetings to you

It is planned to conduct the Internal Quality Assurance Cell (IQAC) meeting through online mode on 29.01.2022 at 11.30 am through the Google Meet app. We invite you to take part in the meeting using the link below

<https://meet.google.com/uhw-scne-iqt>

Expecting your kind concern and cooperation

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With warm personal regards,

**Dr.S.SANTHI,**

Principal,

Sri Sarada College of Education (Autonomous)

Fairlands

Salem - 636 016.

Ph: 0427-4550284

E-mail: sscedn@gmail.com

Web: www.sscoe.ac.in

**Mail Delivery Subsystem** <mailer-daemon@googlemail.com>

Sat, Jan 29, 2022 at 10:01 AM

To: sscedn@gmail.com

**Address not found**

Your message wasn't delivered to **hemalathasn@equitasgurukual.org** because the domain equitasgurukual.org couldn't be found. Check for typos or unnecessary spaces and try again.



SRI SARADA COLLEGE OF EDUCATION SALEM &lt;sscedn@gmail.com&gt;

**Regarding IQAC Meeting**

2 messages

**SRI SARADA COLLEGE OF EDUCATION SALEM** <sscedn@gmail.com> Sat, Jan 29, 2022 at 10:00 AM  
To: hemalathasn@equitasgurukual.org, "Dr. P. Srinivasan, Department of Education"  
<srinivasanp@cutn.ac.in>, ssmhssslm@gmail.com, ssjayanthiraju <ssjayanthiraju@yahoo.com>,  
amjlsxce@gmail.com, santhi nihil <santhinihil@gmail.com>, sugi\_tulip <sugi\_tulip@yahoo.co.in>, V Priya  
<VASUPRIYAVIJI@gmail.com>, Shanmuga vadivu <jananivadivu@gmail.com>, Kamala Devi  
<devikamala12@gmail.com>, velvizzhi@gmail.com, arulvijayakumar27@gmail.com, kavitha D  
<kavithad23@gmail.com>, a.kavithasara@gmail.com, saraswathy kani <kanisaraswathy@gmail.com>

Dear Academicians and Stakeholders

Warm wishes and greetings to you

It is planned to conduct the Internal Quality Assurance Cell (IQAC) meeting through online mode on 29.01.2022 at 11.30 am through the Google Meet app. We invite you to take part in the meeting using the link below

<https://meet.google.com/uhw-scne-iqt>

Expecting your kind concern and cooperation

--

With warm personal regards,

**Dr.S.SANTHI,**

Principal,

Sri Sarada College of Education (Autonomous)

Fairlands

Salem - 636 016.

Ph: 0427-4550284

E-mail: sscedn@gmail.com

Web: www.sscoe.ac.in

**Mail Delivery Subsystem** <mailer-daemon@googlemail.com>

Sat, Jan 29, 2022 at 10:01 AM

To: sscedn@gmail.com

**Address not found**

Your message wasn't delivered to **hemalathasn@equitasgurukual.org** because the domain equitasgurukual.org couldn't be found. Check for typos or unnecessary spaces and try again.



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM – 16**

**REACCREDITED BY NAAC WITH "A" GRADE (III Cycle)**



**MINUTES OF IQAC MEETING HELD ON**

**29.01.2022**



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS) SALEM – 16**

**REPORT OF IQAC**

**Plan of Action and Outcome**

**29.01.2022**

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the 2021-2022.

**ACTION PLAN FOR 2021-2022**

The following activities are proposed to be planned for the Academic year 2021 – 2022.

- To strive for the inclusion of our Quarterly journal 'Sri Sarada Frontiers of Knowledge' in the e-ISSN UGC CARE list.
- To organise online In-service training programme for school teachers on the topics 'Yoga Therapy' and 'Strategies to develop reading comprehension skill among school students during/post pandemic' in the month of February, 2022.
- To arrange a Faculty Development Programme on 'E-content Development' in the last week of March 2022.
- To prepare e-content for students following four quadrant approach in a trial basis.
- To revise the curricula of Diploma programme offered to the B.Ed. students.
- To conduct the Course Work exam for Ph.D. scholars for the course 'Professional Ethics' in the college itself.
- To do the mapping between Programme Learning Outcomes and Course Learning Outcomes for all the programmes of our college.
- To organize an International Webinar on 'Educational Technology' in joint collaboration with University Putra Malaysia, a National level Webinar on 'Research publications' jointly with Northeast Hill University, Shillong and a State level Webinar on 'Outcome



Based Education' in collaboration with Tamil Nadu Teachers Education University, Chennai.

- Promoting Research Culture among the faculty and scholars
  - Taking up Major and Minor Research projects with fund from funding agencies (ICSSR & TANSICHE)
  - Publishing Books and articles in Scopus and UGC care journals by faculty and Ph. D. Scholars
  - To conduct UGC Students' seminar online / off-line for both B.Ed. and M.Ed. students
  - Extending Consultancy Services and Sharing of expertise to other teacher education colleges and research institutes to enhance the quality
  - Organizing in-service training programmes for School teachers and Teacher Educators of other Colleges regarding e-resources and applications of digital teaching
  - Encouraging Staff members by giving incentives for their meritorious accomplishments
  - Strengthening the professionalization of teachers
  - Establishing more linkages (MoU) with Research Institutions and Learning Resource Centres. plan for MoU with the Department of Education, University of Hiroshima, Japan for taking up joint activities like online programmes and webinars.
  - Transacting the curriculum adopting latest gadgets and technologies through LMS(Google and Edmodo ) uploading teacher educators lectures and micro and macro teaching videos of student teachers and learning SWYAM courses
  - Visiting reputed institutions and observing their activities by faculty and students
  - Developing communication Skills of the students
  - Focusing on enhancing the employability skills of the students' teachers
  - Ensuring the maximum utilization of digital resources in the institution
  - Conducting Awareness Campaign on current issues
  - Enriching Library Resources
  - Extending Library Services
  - Initiating better access of library resources by the users

- Providing Counseling Services to Student Teachers
  - Instilling the regular practice of meditation and yoga
  - Caring the physical and mental health of the students during pandemic period
  - Sustaining the cordial relationship with the co-operating schools
  - Systematic monitoring of internship training of the students
  - Strengthening the activities of Alumni Association
  - Documentation both (Audio and video) of all events
  - Fixing Bench Marks as Quality Indicators to all the criteria spelt by NAAC
  - Focusing on issues of Conservation and Environmental Regeneration
  - Resolving gender issues in education
  - Encourage our special teacher trainee (Visually Challenged) to learn braille method
  - Enriching Learning through Information and Communication Technology.
- Awareness Programme Stressing the Covid Vaccination and Standard operating procedure (SOP).
  - Academic Assistance to the school students TamilNadu Association for the Blind School, Ayothiapattinam (at least Total 10hrs in Three Saturdays).
  - Adoption of village near Periyapudhur (Providing service in terms of Instructional materials and Bridging the learning gap cost because pandemic for school going students)

Plan of Action	Completed / Activities to be completed
<p><b>Criteria -1 Curricular Aspects</b></p> <p>1. To revise the curricula of Diploma Programme offered to the B.Ed. Students.</p> <p>2. To do the mapping between Programme Learning Outcomes and Course Learning Outcomes for all the programmes of our college.</p> <p>3. MEETINGS OF STATUTORY BODIES</p>	<p>Prepared for few Diploma courses in both B.Ed. and M.Ed. programme.</p> <p>Completed the mapping between Programme Learning Outcomes and Course Learning Outcomes and Programme Educational Objectives for all the programmes of our college.</p> <p>02.12.2021 - Board of Studies Meeting 10.12.2021 – Academic Council Meeting 07.01.2022- Planning &amp; Evaluation Meeting 29.01.2022 – IQAC Meeting Governing Body, Finance Committee Meeting Yet to be Completed.</p>
<p><b>Criteria -2 TEACHING LEARNING AND EVALUATION</b></p> <p>1.To Prepare e-content for students following four quadrant approach in a trial basis.</p> <p>2. To conduct the Course Work exam for Ph.D. scholars for the course 'Professional Ethics' in the college itself.</p>	<p>On going.</p> <p>Yet to be Complete the course Professional Ethics</p>
<p>3.Orientation on CCE</p>	<p>On 01.10.2021 B.Ed. students were oriented about Continuous and Comprehensive Evaluation for all the school subjects by Mrs.Maheswari, BRT, Salem Rural.</p>
<p>3. First year Admission</p>	<p>First year admission was started from 07.10.2021 for the academic year 2021- 2023 following Single Window system through the State Government.</p>
<p>4. Inauguration of B.Ed &amp; M.Ed I year</p>	<p>First year B.Ed and M.Ed., I year classes for the</p>

	academic year 2021-2022 inaugurated on 25.10.2021
5. Students' Induction Programme	<p><b>Students' Induction Programme</b> was conducted from 25.10.2021- 02.11.2021. Our Secretary Yatiswari Vinayakapriya Amba showered blessings via online platform. Dr.S.Santhi, Principal welcomed the gatherings. Fundamentals of English was taught by Dr.K.Kamaladevi, Assistant Professor of English, SSCE, Salem. On 26.10.2021, Mr.Ravi, Technical staff taught about handling Software and hardware educational technologies. Induction about the college was given by Dr. Shunmuga vadivu, Assistant Professor of Education,SSCE, Salem on 27.10.2021 followed by Ice Breaking session conducted by Dr.R.Nagalakshmi, DIET, Uthamacholapuram, Salem. Dr.S.Velvizhi taught about the importance of keeping our body fit and motivated students to regularly use the College Gym at the end of the third day. Introduction about Yoga was given by Ms.R. Akila, Yoga instructor, Vedhathri Yoga Institution on 28.10.2021 followed by Mentoring Human values about the Constitution was highlighted by Ms.N.Uma Maheswari, HOD of History, Sri Sarada College for Women, (Autonomous), Salem Freshers day was celebrated by B.Ed students on 28.10.21. Dr.R.Selvamathi Sugirtha, Controller of Examinations, Sri Sarada College of Education, Salem has given orientation about Curricular Aspects of B.Ed Programme to B.Ed I year followed by Freshers day Celebration by B.Ed students. On 29.10.2021, Morning session was handled by Dr.K.Kamaladevi, Assistant Professor of English, SSCE, Salem about Reading and comprehension</p>

	<p>followed by Election for Students Council. N.T.Roshini, was elected as Students' President and P.Dharani as Students' Secretary. On day 6 (30.10.2021) Virtual tour to different place was shown to students using Arloopa App followed by Sports activities for students. Achievement motivation seminar was conducted from 01.11.2021 - 02.11.2021.</p>
6. M.Phil Entrance Exam	M.Phil Entrance for the academic year 2021-2022 conducted on 27.10.2021.
7.M.Ed Internship	<p>The First- and Second-year M.Ed. Students underwent Special school Internship in the Helix Open School, Salem from 27.10.2021 - 29.10.2021.</p> <p>M.Ed First- and Second-year students visited Government Deaf and Dumb School, Suramangalam on 07.10.2021</p> <p>M.Ed First and Second year students visited Tamil nadu Association for Blind School,Ayothiapattinam on 30.12.2021 Salem to observe academic activities of Visually Challenged children.</p>
8. Micro Teaching Practice	<p>Micro Teaching Skills were practised by the first year B.Ed. Students from 12.11.2021-26.11.2021 Totally five skills were practised by the students under the supervision of respective faculty members and a group demo was conducted at the end of each skill. Finally Link lesson was practised in the major subjects of the students.</p>
9. Teaching Practice	<p>The second year B.Ed. students have started their Intensive Teaching Practice on 10.12.2021 to 47 different High and higher Secondary schools.</p>
<b>Examination and Evaluation Details</b>	

Programme & Examination	Date
B.Ed. (2020 – 2022) Mid-Semester (II Semester)	04.10.2021-07.10.2021
B.Ed. (2020 – 2022) II Semester Degree Examination	15.11.2021-20.11.2021
B.Ed. (2020 – 2022) II Semester Model Examination	08.11.2021-13.11.2021
B.Ed. (2020 – 2022) Practical Examination	08.12.2021
B.Ed (2021-2023) Mid-Semester (I semester)	03.01.2022-05.01.2021 07.01.2022 online
M.Ed. (2020– 2022) Mid-Semester (III semester)	15.11.2021-16.11.2021
M.Ed. (2020– 2022) III Semester Degree Examination	Yet to be carried out
M.Ed. (2020– 2022) III Semester Model Exam	03.01.2022-05.01.2021 07.01.2022 online
M.Ed. (2021– 2023) Mid Semester (I Semester)	03.01.2022-04.01.2021
Practical Examination	Practical examination for Second year B.Ed. Students was conducted on 08.12.2021. Dr.Manoharan, Assistant Professor of Tamil and Dr.V.Yuvaraj, Assistant Professor of Education & Head, Department of Education, Government College of Education, Komarapalayam were served as The Examiners.

### Result Details

Title of the Programme (2021-2022)	Total no. of students appeared	Division						
		Distinction %		I %		II %	Fail	Pass %
		Theory	Practical	Theory	Practical	Theory		
B.Ed. II	48	37	48	11	-	-	Nil	100%

B.Ed. I	50	12	50	34	-	2	2	96%
M.Ed. II	2	2	2	-	-	-	-	100%
M.Ed.I	5	2	5	3	-	-	-	100%
M.Phil	3	1	3	2	-	-	-	100%

### Criteria- 3 RESEARCH, INNOVATION AND EXTENSION

1. To strive for the inclusion of our Quarterly journal 'Sri Sarada Frontiers of Knowledge' in the e-ISSN UGC care list.	Process is On Going
2. To arrange a Faculty Development Programme on 'E-content Development' in the last week of January, 2022.	Yet to be carried Out
3. To conduct UGC Students' seminar online for both B.Ed. and M.Ed. students.	Yet to be carried Out
4. To organize an International Webinar on 'Educational Technology' in joint collaboration with University Putra Malaysia, a National level Webinar on 'Research publications' jointly with North East Hill University, Shillong and a State level Webinar on 'Outcome Based Education' in collaboration with Tamil Nadu Teachers Education University, Chennai.	Webinar will be carried out in the month of February and march
5. To plan for MoU with the Department of Education, University of Hiroshima, Japan for taking up joint activities like online programmes and webinars.	Process is On Going
M.Phil Viva Voce	Viva voce Examination was conducted on 18.09.2021 to M.Phil 2021 students. Prof. Dr. R.Sivakumar, Associate Professor, Department of Education, Annamalai University, Chidambaram was the examiner
<b>Ph.D. VIVA-VOCE HELD IN THE INSITUATION</b>	
<b>Research Scholar, Title of the Study,</b>	<b>External Examiner</b>

<b>Date &amp; Supervisor</b>	
K. Subashini (Full-time) Values in School Mathematics content strategies to integrate values in Mathematics teaching. On 19.07.2021 Dr.T.Nagavalli, Associate Professor of Mathematics (Retd), Sri Sarada College of Education (Autonomous), Salem. (Online Mode)	Dr.K.Yesodhara, Professor of Department of Studies in Education, University of Mysore, Mysuru.
K.Ramya 'Problem-solving strategies, Critical thinking and usage of technology in learning mathematics of Undergraduate mathematics students. On 10.11.2021 Dr.V.Priya, Assistant Professor of Mathematics (Retd), Sri Sarada College of Education (Autonomous), Salem. (Offline Mode)	Prof. Dr. Dayakarareddy, Former HOD, Department of Education, Sri Venkateswara University, Tripathi
Mrs.M.Prabha "Second language proficiency, learning strategies and employability skills of undergraduate students". On 07.01.2022 Dr.T.Nagavalli, Associate Professor of Mathematics (Retd), Sri Sarada College of Education (Autonomous), Salem. (Online Mode)	Prof. Manoj K. Saxena, Professor, School of Education, Central University of Himachal Pradesh, Dharmasala.
<b>Faculty Members and Tutorial Group (Mentor-Mentee System)</b>	<b>Group Projects yet to be carried out under the title</b>
1.Dr.R.Selvamthi Sugirtha  2. Dr.V.Priya  3.Dr.K.P.Shanmuga Vadivu	Parenting style, Self concept and Emotional adjustment of secondary school students. Resilience attitude of secondary level teacher trainees. An experiences on Phygital learning Environment.



4.Dr.K.Kamala Devi	Impact of digital story telling on the vocabulary enrichment of prospective teachers of English.
5.Dr.V.Arulselvi	An analysis of errors in the construction for multiple choice question for competitive exams.
6.Dr.K.Kavitha	Critical thinking skill of student teachers.
<b>Submission of Proposals for ICSSR Major and Minor Research Project</b> I. Dr.K.P.Shanmuga Vadivu  II. Dr.K.Kamala Devi  III. Dr.V.Arulselvi	<b>The proposals for the Major Research Projects entitled</b> "Integrating Educational Robotics Module in imparting quality Education vide Student Teachers" . "Facilitation of Mobile Pedagogy for English Language Learning and Teaching of Prospective Teachers based on their needs of Communication Skills". "Competency-based sexual abuse prevention programme to empower middle school students with protective behaviour skills".
Submission of Proposal TamilNadu State Council for Higher Education National Level Workshop. Dr.V.Arulselvi & Mrs.A.Kavitha  Dr.S.Velvizhi	Academic Integrity and Research Quality Proposed on 03.06.2022. Suryanamaskar and Pranayama for healthy life .
Academic Auditing	On 06.09.2021 the Peer team members comprised of Dr.K.S.Ramakrishnan,Associate Professor School of Education,Tamil Nadu and Dr.Poornima Rajendran, Assistant Professor,Central University,Tamil Nadu reviewed the activities of our college. 07.09.2021 Faculty members virtually attended the inaugural conclave of Shikshak Parv, addressed by the Prime minister Shri Narendra Modi at 10.30 am.

	He launched multiple key initiatives in the educational sector during the event
<b>Research Colloquium</b>	<p>1 Research Colloquium was conducted for the Ph D students on 18.09.2021. The students presented the titles of their dissertations. All the faculty members along with the Principal scrutinized the selection of research topics.</p> <p>2 Prof. Dr. R.Sivakumar, Associate Professor, Department of Education, Annamalai University, Chidambaram was invited for Research colloquium for Ph D students to discuss about tool construction on 18.09.2021.</p>

**Professionalization of Teachers**

**Refresher Course/Webinars/Conference/Workshop/SWAYAM Course Attended by Faculties**

**Dr.S.Santhi**

<b>Programme/Event</b>	<b>Date &amp; Name of the Institution</b>
Three days online Workshop on " Research Ethics and Management of Resources"	On 15.12.2021 to 17.12.2021, Stella Matutina College of Education, Chennai and Faculty of Education, Dr.M.G.R. Educational and Research Institute, Chennai.
Two days orientation session programme for online Performance Appraisal Report (PAR) System of National Council for Teacher Education (NCTE)	On 27 <sup>th</sup> , 28 <sup>th</sup> November 2021 Principals Association of Colleges of Education (PACE)
<b>Acted as a Subject Expert</b>	
CAS Proposals review Committee	On 25.01.2022, Government College of Education, Komarapalayam
<b>Consultancy</b>	
Special Speech on Teachers Day	On 05.09.2021 Bharathiyar College of Education, Deviyakurichi
<b>Acted as Practical Examiner</b>	
Convener for B.Ed. Practical Examiner.	On 17.07.2021, Thirumalai Srinivasa College of Education, Thuraiyur

<b>Dr.R.Selvamathi Sugirtha</b>	
<b>Refresher course</b>	
Online Refresher Course in Gender Studies	UGC-HRDC-Sri Venkateswara University,Tirupathi from 16.08.2021 to 28.08.2021.
<b>Programme Attended</b>	
Carrer Interpersonal Skills for Improving the Employability Skills	On 31.07.2021,SRM Institute Science And Technology, Chennai.
Two days orientation session programme for online Performance Appraisal Report (PAR) System of National Council for Teacher Education (NCTE)	On 27 <sup>th</sup> ,28 <sup>th</sup> November 2021 Principals Association of Colleges of Education (PACE)
Implementation of NEP -2020 in Teacher Education	On 05.09.2021, Dravidian University, Kuppam, CTEF
Impact of Education in Personality Development	On 05.09.2021 Lakshmi College Of Education , Gandhigram, Dindugal
Physical and Mental Health in Neo Normal Situation	On 17.09.2021 & 19.09.2021, Tnteu & Lakshmi College Of Education , Gandhigram, Dindugal
Webinar on Online learning self- assessment	On 24.06.2021,North Eastern Hill University (Nehu), Shillong.
Webinar on Digital Initiatives and Flipped Learning	On 03.09.2021, North Eastern Hill Univeristy , Shillong
Research Orientation and Blended Learning Approach in Higher Education	On 04.09.2021,North Eastern Hill Univeristy , Shillong & Dept.Of Philosophy Moran College Assam
Webinar on Formulation of Research Objectives and Hypotheses	On 07.01.2022,IQAC – North Eastern Hilli University NEHU Shillong & ISTD
<b>Faculty Development Programme</b>	
Art of Effective Education during Pandemic Scenario	On 23.07.2021 to 29.07.2021,Tnteu & Lakshmi College Of Education , Gandhigram, Dindugal
<b>Consultancy</b>	
External Research expert in scrutinizing the research proposal	On 03.09.2021, District Institute of Educational Training, Uthamacholapuram
<b>Dr.V.Priya</b>	

<b>Refresher course</b>	
Online Refresher Course in Gender Studies	UGC- HRDC- Sri Venkateswara University, Tirupathi from 16.08.2021 to 28.08.2021.
<b>Programme Attended</b>	
Two days orientation session programme for online Performance Appraisal Report (PAR) System of National Council for Teacher Education (NCTE)	On 27 <sup>th</sup> , 28 <sup>th</sup> November 2021 Principals Association of Colleges of Education (PACE)
Essential competencies for online teaching and learning	On 02.07.2021, KSS Vijayanagar College of Education Hubli e and KSR College of Education Belagavi Karnataka
Essential competencies for online teaching and learning	On 03.07.2021, Department of Education and IQ AC mazbat college Assam in collaboration with NEHU Shillong
Communication competencies for online reflective teaching and learning global perspective	On 10.07.2021, Institute of Education and behavioral sciences ambo University Ethiopia
One Day National Webinar On Standards and Procedures for NAAC Evaluation	On 04.09.2021, Pacific Academy of Higher Education and Research University, Udaipur
ATMA Nirbhar Bharat for World's Happiness, Cooperation and Peace	On 26.01.2022, NEHU, Shillong, ISTD, SVU, Tirupati
<b>Presented Paper in Webinar</b>	<b>Title of the Paper &amp; Date</b>
Assessment of techno-pedagogical competency among prospective teachers	On 5 <sup>th</sup> , 6 <sup>th</sup> October 2021, Online Teacher Effectiveness and Digital Capabilities: Keys for Quality Education and Research
Social Sciences, Humanities and Interdisciplinary Research	On 27 <sup>th</sup> January 2022, IQAC, NEHU, ISTD, Shillong, SVU, Tirupati.
<b>Journal</b>	
<b>Title of the Article</b>	<b>Journal Name, ISSN no, Year</b>
Perception of Plastic Pollution Awareness, Management and Disposal of Secondary Level Teacher Trainees	Turkish Online Journal of Qualitative Inquiry. (Scopus Journal) Vol.12 Issue 10 October 2021:1534-1543
Perception of E-Waste Awareness,	Wesleyan Journal of Research ISSN: 0975-1386, August 2021.

research proposal	
<b>Book</b>	
<b>Name of the Titled Book</b>	<b>ISBN no,Publication,Month &amp; Year</b>
Self Evaluation, Transactional Styles and Emotional Intelligence – A Guide to Teachers	Lambert Academic Publishing, Germany, ISBN:978-620-3-41039-6
<b>Dr.K.KamalaDevi</b>	
<b>Programme/Event</b>	<b>Date &amp; Name of the Institution</b>
Webinar on “Easy and comfortable Mathematic Activities” Organized by TamilNadu Science Forum and Institute Mathematical Sciences	19.1.2022, Institute of Mathematical Science
<b>Swayam Course</b>	
Online refresher course in Education (Concerns in Educational Research and Assessment) (ARPIT)	On 21.08.2021, AICTE
<b>Refresher Course</b>	
UGC-Sponsored Online Refresher course in Education and Educational technology	10.11.2021-23.11.2021, UGC-HRDC, Bharathiar University
<b>Consultancy</b>	
Short term course in E-learning & E-Content Development .” E-Learning: Perspectives & Prospects	On 05.01.2022 UGC-HRDC, Bharathidasan University
Short term course in MOOCs & Open Educational Resources	On 10.01.2022 UGC-HRDC, Bharathidasan University
Online Refresher Course on ICT in Education Online LMS & Assessment Tools	On 09.12.2021 UGC-HRDC, Madurai Kamaraj University
<b>Journal</b>	
<b>Title of the Article</b>	<b>Journal Name,ISSN no,Year</b>
Perceptions of Teacher Education Students on the needs and priorities of Learning English Language	Turkish Online Journal of Qualitative Inquiry.Vol.12 Issue 3 July 2021:2791-2802

<b>Presented Paper in Webinar</b>	<b>Title of the Paper &amp; Date</b>
Online International conference on Challenges and opportunities of online teaching learning during covid-19 pandemic organized by Institute of professional studies,Gwalior	Priorities of professional Education Students in Learning English Language on 17.07.2021
National Conference on changing Trends in Teaching & Learning English Language & Literature organized by PG Department of English, Patrician College of Arts&Science Chennai	Changing role of professional education teachers on the basis of the need analysis of students on 22.07.2021
<b>Dr.S.Velvizhi</b>	
<b>Refresher Course</b>	
Physical Education	UGC- HRDC, Gujarat University, Ahmedabad-380009 From 6.9.2021to19.9.2021
<b>Workshop Organized</b>	
Data Analysis Tools for Research	Date& Institution State Level 5 days workshop on 23.8.2021-27.8.2021 Sri Sarada College of Education &Sri Sarada College for Women
<b>Journal</b>	
<b>Title of the Article</b>	<b>Journal Name, ISSN no, Year</b>
Analysis of Sports Achievement Motivation between Beginners and Experienced Kho-Kho Players	<b>SCOPUS</b> Journal of Xi'an Shiyou University, Natural Science Edition,ISSN 81673-064x, Vol 17, Issue 8, August 2021
The Effect of Yogic Practice Enhances Emotional Intelligence among Women Athletes	<b>Scopus</b> <b>Turkish Online Journal of Qualitative Inquiry,</b> ISSN 1309-6591, Vol 12, Issue 10 2021, October 2021
<b>Book</b>	
<b>Name of the Titled Book</b>	<b>ISBN no, Publication, Month &amp; Year</b>
Basic Rules of Badminton	ISBN-978-93-Swamy Achari Street, Lavanya Pathipagam, 15/8 ,Royapettah, Chennai -4
Official for yoga competition	TRAACS International Carnival

Webinar on "Changing Libraries-Experts view on How & Why?"	24 <sup>th</sup> July 2021, Madras Library Association in Association with Knimbus Digital Library
UGC-Sponsored Webinar on Professional Ethics for Teachers	16 <sup>th</sup> August 2021, UGC-HRDC, Bharathidasan University
UGC-Sponsored Webinar on NEP 2020: Perspectives and Prospects	18 <sup>th</sup> August 2021, UGC-HRDC, Bharathidasan University
Delany Library Lecture Series	7 <sup>th</sup> September 2021 Delany Library, Patrician College of Arts & Science and Madras Library Association
Two week Online International Workshop in "Research Methodology and Statistical Applications (SPSS) for Social Sciences"	19-31 <sup>st</sup> July 2021 Dept. of Education, Annamalai University
Indian Citation Index user awareness online training program	26 <sup>th</sup> August 2021, Diva Enterprises Pvt. Ltd & Indian Citation Index
12th International Conference on REcent ADvances in Information Technology READIT-2021 Theme : Innovative Technologies for the Sustenance of Libraries	A Bibliometric Analysis of Global Research on Dysgraphia (1989-2020) On November 24-25 2021, Scientific Information Resource Division Indira Gandhi Centre for Atomic Research, Kalpakkam. & Madras Library Association-Kalpakkam chapter
<b>Faculty Development Programme</b>	
One week Online International Faculty Development Programme on "Art of Effective Education during Pandemic Scenario"	On 23 <sup>rd</sup> to 29 <sup>th</sup> July Tamil Nadu Teachers Education University In association with Lakshmi College of Education
Faculty Development Programme on "Technology-Enabled Learning in Higher Education"	On August 23-28 2021, School of Education, MGAHV, Wardha, Maharashtra
Five-Day Management Development Programme on Open-Source Research Tools and Techniques	On 22-26 November 2021, Central Library and Department of Computer and Communication Engineering, Manipal University Jaipur
<b>Swayam Course</b>	
Emerging Trends & Technologies in Library & Information Services (ETTLIS) Annual Refresher Programme in Teaching (ARPIT)	On 21/08/2021, AICTE

Academic Writing	On August 2021, Consortium for Educational Communication (CEC)
<b>Programme Organized</b>	
Online In-Service Teacher Training Programme on child sexual abuse prevention Education	28 <sup>th</sup> August 2021
<b>Refresher Course</b>	
UGC-Sponsored Online Refresher course in Library Sciences	September 8-21, 2021, UGC-HRDC, Bharathiar University
<b>Dr.R.Saraswathy</b>	
UGC – Sponsored Webinar on NEP 2020: Perspectives and Prospects	On 18.0.2021, University Grants Commission Human Resource Development Centre, Bharathidasan University, Trichy.
Delany Library Lecture Series	On 07.09.2021, Delany Library, Patrician College of Arts & Science and Madras Library Association
Three days online Workshop on “ Research Ethics and Management of Resources”	On 15.12.2021 to 17.12.2021, Stella Matutina College of Education, Chennai and Faculty of Education, Dr.M.G.R. Educational and Research Institute, Chennai.
One day Online Workshop on ‘Kanakum Inikkum Kanitha Seiyalpaadugal’	On 19.01.2022, Tamil Nadu Science Forum & Institute of Mathematical Sciences, Chennai
<b>Faculty Development Programme</b>	
One Week Online International Faculty Development Programme on “ Art of Effective Education During Pandemic Scenario”	On 23.07.2021 to 29.07.2021, Department of Pedagogical Sciences, Tamil Nadu Teachers Education University, Chennai and Lakshmi College of Education, Gandhigram, Dindigul.
<b>Programme Organized</b>	
Five days Online Workshop on “Data Analysis Tools for Research”	23.08.2021 to 27.08.2021
<b>Journal</b>	
<b>Title of the Article</b>	<b>Journal Name, ISSN no, Year</b>
Attitude towards Integrating Technology in Mathematics in Learning Styles and Strategies of College Students	Turkish Online Journal of Qualitative Inquiry (Scopus Journal), ISSN : 1309-6591, August 2021
The Relationship Between Characteristics of	Turkish Journal of Computer and Mathematics



Creative Thinking in Mathematics and Writing to learn Mathematics among IX Standard Students	Education (TURCOMAT) ( <i>Scopus Journal</i> ),ISSN: 1309-4653, October 2021
<b>Book</b>	
<b>Name of the Titled Book</b>	<b>ISBN no,Publication,Month &amp; Year</b>
Aesthetic Enjoyment in Mathematics	9788195258437,Animalia Publications, Chennai, July 2021
Learning Style Theories for Teaching and Learning	9788195258499,Animalia, August 2021
<b>Webinar,Conference,Workshop,Participation,Paper Presentation of Ph.D.Scholars</b>	
<b>Name of the Scholar</b>	<b>S.Gomathi</b>
<b>Webinar Attended</b>	<ol style="list-style-type: none"> <li>1. 'Data analysis in social science using SPSS'</li> <li>2. 'Pedagogical innovations'</li> <li>3. 'Data analysis tools for research'</li> </ol>
<b>Organizing Institution and Date</b>	<ol style="list-style-type: none"> <li>1. The PG department of library &amp; Information science and central library Holy cross college(Autonomous),Trichirapalli-2. (12.07.2021 to 16.07.2021).</li> <li>2. Department of Pedagogical sciences,TNTEU, Chennai and IQAC, Thiagarajar college of preceptors(Aided), Madurai and Sourashtra college of education, Theni, Tamilnadu, India.(16.08.2021 to 22.08.2021).</li> <li>3. Sarada college for women and Sri Sarada college of education, Salem-16.(23.08.2021 to 27.08.2021).</li> </ol>
<b>Name of the Scholar</b>	<b>M.Parkavi</b>
<b>Webinar Attended</b>	National online workshop on Writing interpretations for statistical tools.

	<p>International online conference on Innovations In English Language, Literature and Culture.</p> <p>International virtual conference on Language Humanities, Social Science and Education.</p> <p>Online workshop on Data Analysis Tools for Research.</p> <p>National online workshop on Recent Trends in Research Methodology.</p> <p>National level E-Workshop on Innovative Techniques in SPSS and Data Analysis.</p>
<b>Organizing Institution and Date</b>	<p>Organised by the department of English in association with IIPC. 12 &amp;13 July 2021.</p> <p>Organised by NES Ratnam College Of Arts, Science &amp;Commerce &amp; Bodhi international journal of research in humanities, arts and science.30 &amp;31 July 2021.</p> <p>Jointly organised by IAIN, Madura, Indonesia, Universitas Muhammadiyah sidenreng Rappang, Cape comorin trust, lavender literary club, India. 05 to 07 august 2021</p> <p>Sri Sarada College of Education, (Autonomous) &amp; Sri sarada college of education (Autonomous) Salem.23 to 27 August 2021.</p> <p>Queen Mary's college (Autonomous) Mylapore , chennai – 4.From 29 to 30 December 2021</p> <p>Sathyabama Institute of science and technology , chennai in association with institution's innovation council.From 3 – 7 January 2022.</p>
<b>Book</b>	
<b>Name of the Titled Book &amp; Article</b>	<b>ISBN no,Publication,Month &amp; Year</b>

Bodhi international journal of research in humanities , arts and science. The importance of digital competence I using mobile technology.	Centre for resource , Research & publication services. E - ISSN :2456 - 5571 Pg - 110
CAPE COMORIN AN INTERNATIONAL MULTIDICIPILINARY DOUBLE BLIND PEER REVIWED RESEARCH JOURNAL Digital competence - An Essential life skill for teachers.	Cape comorin publisher, kanyakumari, India. Issn :2582 - 1962 Special issue , volume III ISSUE VII , SEP 2021
MULTYDICIPILINARY RESEARCH BOOK VOLUME - 1 COVID - 19 THE GATE WAY OF DIGITAL TEACHING AND LEARING IN ENGLISH EDUCATION.	SWARANJALI PUBLICATION PVT. Ltd. Isbn - 978 - 93 - 5470 - 1238 pg - 136
HEALTH , HYGIENE, SANITATION AND ENVIRONMENT AT PANDEMIC TIMES DURING COVID 19 - DIGITAL LEARNING AND STUDENTS HEALTH ISSUES	IMMORTAL PUBLICATIONS Isbn :978 - 93 - 5457 -589 -1 Pg- 102 Year 2021
<b>Name of the Scholar</b>	S.Kasthuri
<b>Webinar Attended</b>	INTERNATIONAL VIRTUAL SEMINAR PEDAGOGICAL INNOVATIONS ORGANISED. DATA ANALYSIS TOOLS FOR RESEARCH. RESEARCH ETHICS AND MANAGEMENT OF RESOURCES. RESEARCH METHODOLOGY.
<b>Organizing Institution and Date</b>	TNTEU , 16.08.2021 to 22.08.2021 SRI SARADA COLLEGE FOR WOMEN & SRI SARADA COLLEGE OF EDUCATION, 23.08.2021 to 27.08.2021

27.08.21

**Criteria-4 Infrastructure and Learning Resources**

**Details of Increase in Infrastructure Facilities**

Items Purchased	Total Amount
Sports & Games	6009
Books & Journals	18423
<b>Total</b>	<b>24432</b>

**Criteria V Students Support and Progression**

1.To organise online In-service training programme for school teachers on the topics 'Yoga Therapy' and 'Strategies to develop reading comprehension skill among school students during/post pandemic' in the month of February, 2022.	Yet to be Carried Out
2. Educational Development Day	On 15.07.2021 Educational development day was celebrated by B.Ed II year.
3. Webinar on Role of Languages in NEP2020	On 18.08.2021 webinar was organised by Sri Sarada College of Education, Salem. The programme was co-ordinated by Dr.Kavitha, Assistant Professor of Tamil. The resource person was Dr.N.Natrajpillai, Professor and Deputy Director (Retd), Central Institute of Indian Languages, Mysore. The speaker talked about the changes which are new to the field of education. He pointed out all the positive approaches and limitations also. It was an excellent talk which was very much useful for the student teachers.
4. Independence Day Celebration	75 <sup>th</sup> Independence Day of our Nation was celebrated on 14 <sup>th</sup> August, 2021 at 2.30 pm via Google meet. tudents of B.Ed. II year delivered speeches both in Tamil and English and patriotic songs were also sung.

	On 15 <sup>th</sup> August, 2021 at 8 am with Sri Sarada College of Arts and Science. (Autonomous), Salem. All faculty members were present in the campus with our Secretary and Principal.
5. Teacher's day	Teacher's day was celebrated on 04.09.2021. Commemorating the birth anniversary of Dr. Radhakrishnan, students delivered speech, poem and power point presentation about him.
6. Herbal tea distribution	On 04.09.2021, herbs were collected from our herbal garden to prepare tea and distributed to the staff and students so as to increase their immunity against seasonal viruses.
7. Social justice day	Following the Tamilnadu Government order, the 142 <sup>nd</sup> Birth Anniversary of Reformist Leader EV Ramasamy Periyar was celebrated on 17.09.2021 as 'Social Justice day'. Students delivered speech, power point presentation, performed drama to demonstrate his ideology towards egalitarian society. Faculty members and students have taken oath to follow the principle of social justice.
8. Orientation on Counselling	On 24.09.2021, Mr. Leo James gave orientation about the significance of Psychological counselling to the students.
9. Oratorical competition	On 30.09.2021, Speech competition was conducted as part of celebrating Gandhi Jayanthi.
10. youth awakening day	Under the auspices of Students Council, Elocution Competition was conducted on the title " The rise of the Youth is the Himalayan Victory" On 11.10.2021.

11.Navrathri pooja celebration	On 13.10.2021, Navrathri pooja was celebrated. All the B.Ed, M.Ed students, M.Phil and Ph.D scholars participated in Pooja.
12.Vigilance awareness week	From 26.10.2021-01.11.2021, as per the order of Department of Collegiate Education the pledge was administered at 11.00 am to teaching and non-teaching staff on promoting integrity and eradicating corruption. Students delivered speech on the topic 'Corruption free India'
13.Library Week Celebration	From 14.11.2021- 20.11.2021 Library Week was celebrated in the college by conducting various activities. Ms.S Lavanya, alumna of our college was invited as the guest of honour and she delivered an inspirational talk on the importance of reading habit and the role of library in one's life to B.Ed students.
14.National Children's Day	National Children's day was celebrated by B.Ed students on 15.11.2021.
15.National Constitution Day	The Preamble of our Constitution was read by faculty members and students on National Constitution day (26.11.2021).
16.Bharathiyar Birth Anniversary	Staff and students pay tribute to Bharathiyar, a veteran Tamil poet on the occasion of his birth anniversary on 11.12.2021. Students performed various activities like speech, song, dance and screened a power point presentation. Dr.K.Shunmugavadivu, Assistant Professor of Education delivered a speech on Puratchi Kavigar Bharathiar.
17.Human Rights Day	On 10.12.2021 Celebration of Human Rights Day, faculty members and students were administered the

	pledge.
18.Swatch Bharat And Sustainable Green Campus	Cleanliness drive in the college campus combines environment friendly green practices were taken up by B.Ed students on 10.12.2021.
19.Bharathiar Vizha	From 11.12.2021 to 15.12.2021, an array of competitions were conducted for the students as part of Bharathiyar Vizha
20.National Mathematics Day	On 22.12.2021 National Mathematics day was celebrated with befitting activities.
21.Sarada Jayanthi Celebration	169 <sup>th</sup> Sarada Jayanthi was celebrated with usual gaiety on 26 <sup>th</sup> December, 2021. The faculty members along with the faculty of Sri Sarada College for Women took part in the Bhajan and Spiritual Discourse in the Prayer Hall.
22.Road Safety Awareness	On 05.01.2022 Road safety Awareness programme was organised to B.Ed and M.Ed students by Rotary club, Salem and Youth Red Cross, Sri Sarada College of Education, Salem. Deputy Commissioner of Traffic Mr.Sathya Moorthy delivered the awareness talk and Rotary club President and members highlighted the importance of Road Safety.
23.National Education day	On 11-11-2021, National Education Day was celebrated to commemorate the birth anniversary of Maulana Abul Kalam Azad, the first education minister

24.Placement Report

Under the auspices of the placement cell of Sri Sarada College of Education, online Campus interviews were conducted 3 Schools Sri Maharishi Vidya Mandir, Rasipuram, Appu Arivalayem, CBSE School, Konganapuram and K. S Maniyan College conducted Campus Interview

25.Gandhi Jayanthi

Gandhi Jayanthi was celebrated on October 2. Poetry competition to all the students on the topic "Manathukkan maas-lan aathal"

26.National Integration Day

On 11.10.2021 Communal Harmony day or Sadbhavadiwas was Observed to commemorate birth anniversary of late Indira Gandhi, the former Prime Minister of India. On this day Oath was taken in order to maintain communal harmony among all human beings. The students union leader administered the oath to all by the students.

27.Observance of Sadbhavana Diwas

As per the instructions of Directorate of collegiate education, Sadbhavana Diwas pledge was administered to all the staff and students to promote National Integration and Communal Harmony

28.Republic Day

On 26 January 2022, 73rd Republic day was celebrated with the usual gaiety. Yatiswari Vinayakapriya Amba, Secretary of the college hoisted the National Flag

29.International Mother Language Day

Yet to be carried out on february

**Criteria-6 Governance,Leadership and Management**



<b>Scholarship Details</b>	B.Ed, M.Ed and Ph.D students received scholarship from state government of Tamilnadu.
<b>Stipend to Ph.D. scholars</b>	Ms.P.Arbhika and Ms.M.Parkavi received Rs.50,000/- and Ms. Gomathi, S.Kasthuri and Madhivadhani also received 60,000 each as Ph.D, stipend from Directorate of Collegiate Education, Chennai.

**Contribution of IQAC in enhancing Quality Initiatives**

- Periodical Academic Audit
- Preparing Quality Radars

**Students Scholarship Details**

Community	Programme	Total No.of.Students	Amount	Total Amount
BC	B.Ed I Year	16	58425	
	B.Ed II Year	14	58850	
	M.Ed I Year	1	4650	126725
	M.Ed II Year	1	4800	
MBC	B.Ed I Year	15	58425	
	B.Ed II Year	15	62825	126450
	M.Ed I Year			
	M.Ed II			
	M.Phil	1	5200	
SC/ST	B.Ed. II Year	8	83140	
	M.Phil	2	12288	275428
	Ph.D	3	180000	
		<b>66</b>	<b>G.Total</b>	<b>528603</b>

- Various Institutional Effective Policies were Implemented
- Implementation of e-governance in the area of student admission, examination and results.
- Institution provides financial support to teachers to attend conference/workshops towards payment of membership fee of professional bodies.

Financial Management and Resource	Our Institution conducts both academic and
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Mobilization	administrative Audit. Academic Audit were carried out by Educational experts and administrative audit were carried out by external members under the direction of director, Dharmapuri region. The accounts are audited regularly as per the government rules. The audited statement is verified by chartered account
Feedbacks were collected analyzed and used for improvement of the institution	From Students, Parents, Alumni and Teachers
<b>Criteria VII Institutional Values and Best Practices</b>	
Awareness programme on plastic free environment	Yet to be carried out
Awareness programme on e-waste disposal management	Yet to be carried out
Solar panels were installed for the power recruitment through generators and UPS and LED were used for alternative energy initiatives	
Eco friendly campus, Herbal Garden were maintained	
Best practices were carried out	Institutional best practices were followed such as Swatch Campus, Module preparation. Group project under Mentor-Mentee system

*Minutes of IQAC Meeting through online  
Google meet platform and Screenshots on 29.1.2022*

**Minutes of IQAC Meeting Held on 29.01.2022**

Members of the Internal Quality assurance cell of Sri Sarada College of Education, Salem -16 met in virtual mode (google Platform) at 11.30a.m. on 29.01.2022

**Agenda:**

1. Prayer
2. Welcome Address
3. Confirmation of plan of action in the academic year 2021-22
4. Presentation of the Report

The Members of IQAC appreciated the activities of the college taken up in the academic year 2021-22. The IQAC members suggested to revise at least 5% of syllabus in all courses of the programmes every year.

The members also suggested the following.

Every year new value-added certificate course can be imparted.

Consideration of admitting neighbouring state students (Kerala, Karnataka, Andhra Pradesh) Member insisted IT integration reforms in exam procedure and process including continuous assessment.

The members suggested to motivate our research scholars to clear JRF Examinations.

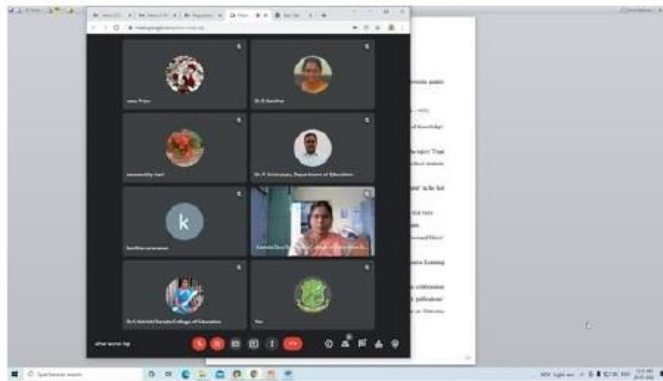
The members insisted some practice teaching schools may be considered as lab schools. The mentors in the schools may be informed about mentoring the student teachers on other pedagogical aspects.

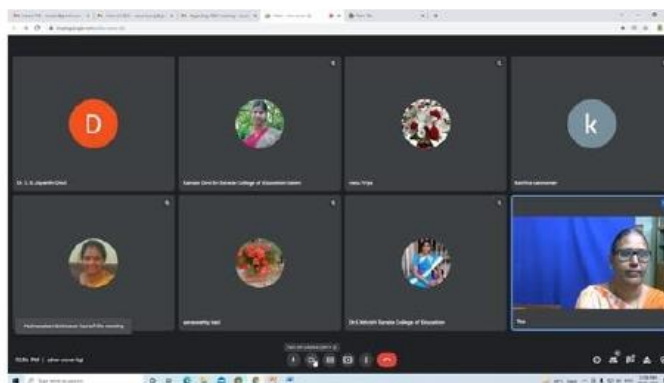
The members suggested that free plagiarism checker can be used periodically. Grammarly and Micro-soft editor subscription is preferred.

The members suggested to maintain a record for the remedial coaching given to the late bloomers.

*S. S. Srinivasan*  
**PRINCIPAL**  
 Sri Sarada College of Education.  
 (Autonomous)  
 SALEM-636 016.

Screenshots taken on 29.01.2022





Circular dated on 14.03.2022

There will be an online meeting of IQAC on 23.03.2022 via Google meet platform. Members were informed about the meeting. Experts and members from other Institutions were informed via post and email.

#### Agenda

1. Prayer
2. Welcome address
3. Report of the previous Activities Quality Initiatives
4. Any other

#### Members

1. a. Chair person: Dr. S. Santhi, Principal, SSCE,
- b. IQAC Coordinators & Senior Staff Members:
  1. Dr. R. Selvamathi Sugirtha
  2. Dr. V. PRIYA
  3. Dr. K. P. Shanmuga Vadivu
  4. Dr. K. Kamala devi
  5. Dr. S. Velvizhi
  6. Dr. V. Anil selvi
  7. Dr. D. Kavitha
  8. Dr. R. Saraswathy
  9. Mrs. A. Kavitha

#### Administrative Staff:-

Mrs S. Chitra  
Superintendent, SSCE, Salem-16

#### c. External Expert.

Dr. A. Michael Leo  
Assistant Professor of Education  
St. Xavier's College of Education (CA)  
Palayamkottai  
Tirunelveli

(via email & post)

d. Management Representative

Mrs. N. Shenbaga Valli,  
Principal,

Sri Sarada Matric Higher Sec. School  
Salem-16

(By Post)  
& email

e. Community Representative

Mrs. S. N. Hemalatha, Principal

Equitas Gurukul Hr. Sec. School  
Salem

(By Post  
& email)

f. Alumnae

Dr. S. S. Jayanthi Devi, Principal

K. R. P. College of Education

Sangagiri

Namakkal

(By Post &  
email)

g. Stake Holder

Dr. H. P. Srinivasan

Professor and Head

Department of Education

Central University of Tamil Nadu

Thiruvarur

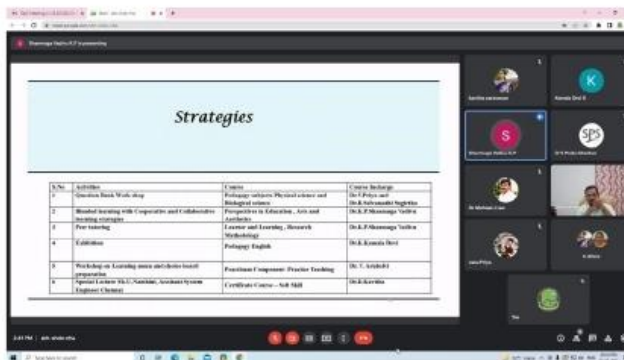
(By Post &  
email)

### **Action Taken Report for the IQAC meeting held on 23.03.2022**

- National Commission for Women, Delhi & Non-Collegiate Women's Education Board, University of Delhi sponsored Online Capacity Building and Personality Development Programme for student teachers jointly organized by Women Grievances Redressal Cell, TNTEU, Chennai on 26.03.2022.
- UGC Students' Seminar for B.Ed. and M.Ed. students
- National Webinar on the Topic Professional Standards of Teacher Education conducted in collaboration with North Eastern Hill University, NEHU, Meghalaya on 09.04.2022.
- National Conference on the topic Primary and secondary Research in social sciences for conducted in collaboration with Department of Teacher Education, Nagaland University on first week of May
- In-Service Training Programme for School Teachers on 'Strategies to develop reading comprehension skill among school students during / post pandemic' Awareness Programmes for the college students
- On last week of April Inter-Collegiate Competition 'Sarada Fiesta' for the students of colleges of education
- Inter-School competitions under the aegis of Alumni Association.
- Awareness and Prevention of Sexual Harassment in Higher Education Institutions given by the Master trainers Dr. R. Selvamathi Sugirtha, Dr. V. Priya, Dr.K.P.Shanmuga Vadivu in collaboration with TNOU, School of Education, Rajiv Gandhi Institute of Youth Development Chennai on 26.03.2022



Screenshots taken on 23.03.2022



18

Minutes of IQAC Meeting through online  
Google meet platform on Screen shorts on 28.09.2022  
at 2.30 p.m.

The Agenda for discussion

- (i) Prayer
- (ii) welcome address
- (iii) Quality Initiatives carried out in 2021-2022
- (iv) Any other

It was resolved to take up social problems related titles for the Tutorial group projects done as one of the practicum components of B.Ed Students for the upcoming academic year 2022-2023.

The members suggested to offer the new certificate course in online mode in collaboration with other institutions.

The members appreciated the activities carried out for the year 2021-22 and approved the agenda.



S. S. Pillai  
PRINCIPAL  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016.



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),  
SALEM - 16  
REACCREDITED BY NAAC WITH "A" GRADE (III Cycle)**



**MINUTES OF IQAC MEETING HELD ON**

**19.09.2022**



**SRI SARADA COLLEGE OF  
EDUCATION (AUTONOMOUS)  
SALEM – 636 016  
IQAC MEETING ON 19.09.2022**

### Meeting Agenda

Item No	Item Name	Page No
IQ.01.01	Welcome Address	
IQ.01.02	Approval of the previous meeting minutes held on 23.03.2022	
IQ.01.03	Report of the previous year activities 2021- 2022	
IQ.01.04	Quality Initiatives Taken By The IQAC (Action Plan)	
IQ.01.05	Vote of Thanks	
	<b>Appendix</b>	
	Annexure – 1. Action Taken Report	

### **IQAC ACTION PLAN FOR 2022-2023**

The following activities are proposed for the Academic year 2022 – 2023

#### **CRITERIA - I CURRICULAR ASPECTS**

**QLC1 .1** To provide subject pedagogy optional(Mathematics& Physical Science, Physical Science& Mathematics (or ) Biological Science, Biological Science& Physical Science) instead of language pedagogy for I,II ,I V semester pedagogy course ( physical science, Biological science and mathematics).

**QLC1 .2** To revise the syllabi for M.Ed Course MCC6 History and Political Economy of Education.

**QLC1 .3** To take the initiation for registering of National Academic Depository (NAD) Academic Bank Credit (ABC) in UGC.

**QLC1 .4** To provide new diploma course ( Diploma in e-Learning ) instead of existing diploma course – Empowering Teacher Behaviour through Yoga and Self Development

**QLC1 .5** To motivate B.Ed and M.Ed students to enrolled in Swayam courses and appearing the E-proctored exam is mandatory as per TNTEU

#### **CRITERIA- II TEACHING LEARNING AND EVALUATION**

**QLC2 .1** To organise UGC Student seminar for B.Ed, M.Ed Students for both the semesters. B.Ed ( odd semester Seminar on the topic “Technology Enabled Learning and teaching”) B.Ed ( even semester Seminar on the topic “Conservation and Environmental Regeneration” )

M.Ed ( odd semester Seminar on the topic “Educational Research and Statistics”)

M.Ed ( Even semester Seminar on the topic “ Educational Leadership”)

**QLC2 .2** To plan group projects for Eight tutorials ,according to students choice

**QLC2 .3** To plan question bank workshop for the B.Ed pedagogy course in all the semesters.

**QLC2 .4** To plan peer tutoring for the B.Ed Course “Learner and Learning”.

**QLC2 .5** To plan blended learning cum “Cooperative and Collaborative learning strategies” for the course perspective in Education.

**QLC2 .6** To plan POGIL ( Process Oriented Guided Inquiry Learning) activity for M.Ed Course History and Political Economy of India.

**QLC2 .7** To plan collaborative Problem solving techniques for B.Ed Course Understanding the Learner.

**QLC2 .8** Plan to provide the certificate course in”Artificial Intelligence in Education” through online.

**QLC2 .9** To provide the New diploma course” e-Learning “ through blended mode.

### **CRITERIA – III RESEARCH CONSULTANCY AND EXTENSION**

**QLC3 .1** To strive for getting e-ISSN for the Quarterly peer reviewed journal 'Sri Sarada Frontiers of Knowledge'. From the month of September 2022

**QLC3 .2** To organise workshop on Outcome Based Education.

**QLC3 .3** To plan the activities for Faculty orientation Programme.

**QLC3 .4** To organise National level seminars, workshops on tool development.

**QLC3 .5** To conduct periodical research colloquium for M.Ed & M.Phil Scholars.

**QLC3.6** To motivate faculties and research scholars to publish articles in UGC Care list, Scopus or Web of Science.

**QLC3 .7** To organise workshop/seminar regarding practicum aspects to self financing colleges of education in and around Salem.

**QLC3 .8** To carry out extension activities for B.Ed& M.Ed students.

**QLC3.9** To organise visit to schools which practising the state board schemes like "EnnumEluthum", SABL, ABL and other schools with different methodologies like Montessori, Kinder Garden.

**QLC3.10** To organise workshop on yogic diet and therapy.

**QLC3 .11** To conduct workshop for coaching and officiating for athletics.

**QLC3.12** To create awareness on child sexual abuse and prevention strategies.

**QLC3 .13**To provide academic assistance to the inmates of sharon home (Orphan school).

**QLC3 .14** To organise Inservice training programmes for Teacher educators on" ICT usages in Education".

, "Ensuring Active learners in English Classrooms"

**QLC3 .15** Plan for MoU with ELTAI (English Language Teachers Association of India) MoU with Periyar university, and Tamilnadu Open University.

**QLC3 .16** Plan to submit proposal for Research grant for In-service Faculty Members under the funding Agency UGC on the Topic "**Effectiveness of Blended Learning For Students With Learning Disabilities**"

**QLC3 .17** Plan to Conduct NAAC sponsored National level seminar

**QLC3. 18** To conduct regular doctoral committee meetings for Full time Ph.d Scholars.

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**QLC3 .17** Plan to Conduct NAAC sponsored National level seminar

**QLC3. 18** To conduct regular doctoral committee meetings for Full time Ph.d Scholars.



#### **CRITERIA IV INFRASTRUCTURE AND LEARNING RESOURCES**

**QLC4.1** To Plan to purchase LMS (Learning Management System)

**QLC4.2** To Plan to create an e-content Lab

#### **CRITERIA – V STUDENTS SUPPORT PROGRESSION AND OUTREACH ACTIVITIES**

**QLC5.1** To plan the activities for ICC (Internal Complaint Committee), Grievance & redressal, and Anti Ragging

**QLC5.2** To plan the activities for Student Induction Programmes.

**QLC5.3** To plan the activities for celebrating the Days of importance

**QLC5.4** To plan the activities for institutional functions(Sri Sarada Jayanthi, Sri Vivekananda Birth Anniversary etc)

**QLC5.6** To encourage the students to participate in co-curricular and extra curricular activities.

**QLC5.7** To motivate the students to take part in seminars and workshops.

**QLC5.8** To organise the awareness programmes related to YRC and RRC.

**QLC5.9** To plan the activities for conducting OSA Competition (Inter school competition for school students).

**QLC5.10** To plan the activities for conducting an intercollegiate competition like Sarada Fiesta.

#### **CRITERIA – 6 GOVERNANCE AND LEADERSHIP**

**QLC6.1** To organise statutory and non statutory body meetings(P&E, IQAC, AC, Board of studies, Governing Body).

**QLC6.2** plan to adopt Automation software IMS (Information Management System) for data base

#### **CRITERIA – 7 INNOVATION AND BEST PRACTICES**

**QLC7.1**To provide multiple intelligence lesson plan.

**QLC7.2**To provide hip pocket skill training for career success.

**QLC7.3**To organise various environmental related activities.

**QLC7.4**To continue the existing best practices and plan to take initiatives for New Practices

**QLC7.5**Focus will be given for institutional Distinctiveness

**Internal Quality Assurance Cell**  
**Sri Sarada College of Education (Autonomous)**  
**Approval of the previous meeting minutes held on 23.03.2022**

It was resolved to take up social problems related titles for the tutorial group projects done as one of the practicum components of B.Ed students for the upcoming academic year 2022-2023

The members suggested to offer the new certificate course in online mode in collaboration with other institutions.

The members appreciated the activities carried out and it was resolved to approve plan of the activities of the academic year 2020-22.

## IQAC MEETING

19.09.2022

### ACTION TAKEN REPORT (MARCH 2022 TO JULY 2022)

#### I. CURRICULAR ASPECTS

On 24.06.2022 Staff Meeting was held to discuss about modification of syllabi in all the courses and new diploma course.

#### II. TEACHING LEARNING AND EVALUATION

##### Examination Details

COURSE OF STUDY	DATE
<b>MID – SEMESTER EXAMINATION</b>	
M.Ed Semester IV	05.05.2022 & 06.05.2022
M.Phil II Trimester	29.04.2022 & 30.04.2022
<b>MODEL EXAMINATION</b>	
B.Ed Semester IV	11.07.2022-16.07.2022
B.Ed Semester IV (Extra credit )	08.07.2022 & 26.07.2022
B.Ed Semester I	15.07.2022-21.07.2022
B.Ed Semester II	15.07.2022-21.07.2022
M.Ed Semester II	15.07.2022-20.07.2022
M.Phil II Trimester	18.05.2022-19.05.2022
<b>SEMESTER EXAMINATION</b>	
B.Ed Semester III (Supplementary)	06.05.2022-07.05.2022
B.Ed Practical degree (2020-2022)	06.05.2022
B.Ed Semester IV	18.07.2022-25.07.2022
Bed Semester IV (Extra credit )	26.07.2022
B.Ed Semester II (2021-2023)	25.07.2022-30.07.2022
M.Ed Semester II	25.06.2022-30.06.2022
M.Phil degree	23.05.2022-24.05.2022
Diploma course Teacher	27.07.2022-29.07.2022
E-Proctor Swayam Course exam "Teaching & Learning" was appeared by our 48 B.Ed students at Salem center.	29.08.2022
Practice Teaching for B.Ed II year Students begins.	30.08.2022

##### Special School Visit

S.No	Date	B.Ed/M.Ed	Place
1	19.04.2022	32 B.Ed Students	Government Deaf and Dump School, Suramangalam, Salem
2	21.04.2022	B.Ed I and II year students along with Three faculty members	Helikx open school and learning centre, Pagalpatti, Salem.

3	29.04.2022	30 B.Ed I year Students along with two faculty members	Government Middle school for the Visually Impaired, Salem-2, Shevapet, Salem
4	02.05.2022	30 B.Ed I year Students along with two faculty members	Government Blind school, Shevapet, Salem
4.	23.08.2022	48 B.Ed II year students	Visited Maharishi Vidhya Mandir Senior Secondary School, Salem, with two staff to observe the curriculum activities of the school.
5.	24.08.2022	48 B.Ed II year students	Students take to Sessaas International Public School, Salem – 8, with 2 Staff to observe the curriculum activities of the school.

#### UGC Student Seminar For Students

S.No	Date	Title & Resource Persons	Details
1.	07.06.2022	Sociological and values based approaches of Education, Dr.K.M.Venkatesan, Assistant professor of Education, Government College of Education, Komarapalayam was the resource person	13 M.Ed I and II year students presented
2.	22.06.2022	Teaching techniques Dr.P.So. Kesavan, Lecturer from DIET, Salem was the Resource person	20 B.Ed II year students presented papers on different topics

### III. RESEARCH, CONSULTANCY AND EXTENSION

#### Ph.D Viva Voce Examination

Date	Research Title	Research Scholar & Research Supervisor	External Examiner
17.06.2022	Relationship between science pedagogy content knowledge and teaching behaviour in cognitive and emotional aspects of prospective teachers	Mrs.K.Sathya supervised by Dr.C.Janakavalli	Prof. Dr. M.N. Mohamedunni Alias Musthafa, Professor and Dean, School of Education, Central University of Kerala, Kasaragod

On 26.08.2022 M.Phil Viva – Voce was conducted by Dr.K.Nachimuthu, Prof.of Head, Periyar University, Salem. On the same day, Research Colloquium for M.Ed II year students was conducted which was headed by Dr.K.Nachimuthu, Prof.of Head, PU, Salem.

**Faculty Development / State Level / National / Inter- National Level Webinars**

<b>No</b>	<b>Date</b>	<b>Type of Programmes</b>	<b>Title of the Programme</b>	<b>Resource Persons</b>	<b>No. of Participants</b>
1.	22.04.2022 & 23.04.2022	Faculty Development Program	Phygital learning spaces: Implication for Teachers	Conducted in association with Sri Sarada College for Women, Salem and ELTAI, Salem.	197 Participants
2.	12.05.2022	International webinar	Yoga healing from within	G.Radha Krishnan., Secretary General, World Yoga Council, Malaysia	86 Participants
3.	17.05.2022	State level webinar	Yoga for Public Health	Dr.Vallimurugan, Assistant Professor, Department of Physical Education, Bharathiar University, Coimbatore	56 Participants
4.	23.05.2022	National webinar	Yogic Diet	Dr. U. Srikumar, Head of the Department, Department of Yoga, Vedic wellness University, Karnataka	107 Participants
5.	24.08.2022	National Seminar	Perspectives of Log 1- Psychology in Ting & Ling”	M.Ed II year, Ph.D students were attended one held at Periyar University, Salem with one of the faculty members.	13 Participants
6.	24.08.2022 & 25.08.2022	Two-day National Level	ELT Workshop	N.T. Roshini & Hanushavarthini, Department of English, St. Joseph College (Autonomous), Trichy with Dr.Kamaladevi.K, Asst. Prof. of English.	3 Participants

**Exam centre**

Our college has been one of the Examination Centre for conducting TNPSC Group II Examination On 21.05.2022 and on 24.07.2022 for Group IV Examination

**Abolition of Exploitation against Old age people**

On 15.06.2022, the oath was administered by the Principal on Abolition of Exploitation against Old age people to our faculty members and Students.

On 11.08.2022 Pledge against Drug abuse was taken by B.Ed II year, M.Ed II year, Principal & Staff to create awareness on drugs use and its consequences.

**IV. INFRASTRUCTURE AND LEARNING RESOURCES**

37 Books have been purchased for library in the month of March.

#### V. STUDENT SUPPORT SERVICES

S.No	Date	Activities
1	04.04.2022	World Autism Awareness Day was observed
2	25.04.2022	Under the auspices of Youth Red Cross, Sri Sarada College of Education, the leadership talk was organised with Rotary club Salem wings and Vithgam 2.0. and Thickness Living Community, Hyderabad
2	17.06.2022 to 20.06.2022	Online Yoga Competition was conducted
3	02.06.2022	Online Programme for faculty and students on 'Yoga for Healthy life'
4	06.04.2022	Planting Herbal plants in college Garden. The vermi compost which was prepared
5	08.04.2022	Old Students Association meeting was held
	09.04.2022	B.Ed I and II year students (Physical science, Biological Science and Mathematics) were taken to educational tour to Yercaud
6	19.04.2022	B.Ed I and II year and M.Ed I and II year students were taken to educational tour to Tamil University, Thanjavur.
7	12.04.2022	Equality day was celebrated.
8	23.04.2022	Book Day cum Copy right day was celebrated
9	28.05.2022	Sports day Celebration
10	06.06.2022	World Environment Day Celebration
11	28.07.2022	Chess Olympiad 2022 (students have participated in Chess Olympiad 2022 and lighted Olympic torch)
12	29.07.2022	Chess Olympiad 2022 Marathon
13	29.08.2022	Sports day was celebrated with B.Ed, M.Ed II year & staff at our College Premises.
14	05.09.2022	M.Ed II year students celebrated Teacher's day with faculty members. Students read poems & conducted Game for teachers.
15	11.09.2022	Quiz has been conducted on "Bharathiar & His life History" to B.Ed II year students by Dr,D.Katiha, Asst.Prof of Tamil in commemoration of Bharathiar Birth Anniversary.
16	15.09.2022	Arignar Anna Birth anniversary was observed by II year students in connections, with this day, students performed various activities such as speech, poem.
17	16.09.2022	World Ozone Day

#### Under extension activity

On 13.08.2022 B.Ed & M.Ed II year students visited Sharon Medical & Charitable Trust,

**Sri Sarada College of Education (Autonomous)**

**Internal Quality Assurance Cell**

**Minutes of IQAC meeting held on 19.09.2022**

The meeting of internal quality assurance was held on 19.09.2022 at 2.00 p.m. in the principal's chamber

**The Agenda for discussion**

1. Silent Prayer
2. Welcome Address
3. Approval of the Previous meeting minutes held on 23.03.2022
4. Report of the previous year activities 2021-22
5. Quality Initiatives' taken by IQAC (Action Plan)
6. Vote of Thanks

1. The members of IQAC appreciated the activities of the college taken up in the academic year 2022-2023. The IQAC members suggested the following amendments to opt the subject options in addition to the existing optional.

2. To rethink the new diploma course e-Learning, instead of the existing diploma course.

3. The members suggested to conduct skill-oriented Extension Activities

4. The members suggested to conduct Coaching class for TRB/TET/NET/SET in regular timetable at least weekly one hour

5. The members suggested to Conduct interschool competitions under SDG the activity should be focused on Goal (with the promise of Peace, Justice, Social responsibility)

6. The members suggested to record the foot fall of the library usage by students and teacher educators in a systematic manner

7. The members suggested feedback collected from stakeholders, Employer, Alumni regarding curriculum should be analyze and record

8. The members approved the new certificate course "Artificial intelligence in Education"

9. The Members suggested to preach the philosophy of Sri Ramakrishna Paramahansa, Swami Vivekananda and Sri Sarada Devi for more focus on institutional distinctiveness

The members appreciated the functional MoU initiation with other institutions.

The members appreciated the quality initiatives carried out for the year 2021-2022 and it was resolved to approve the action plan for the academic year 2022-23.

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IQAC Minutes Read on 19.09.2022

S.No	Name and Designation of IQAC Members	Signature
1	Dr.S.Santhi Principal, (Chairperson)	S. S. Santhi 19/09/22
2	Yatiswari Vinayakapriya Member from Management	Vinayakapriya
3	Mrs.S.Chitra Senior Administrative Officer	S.Chitra
4	Dr.V.Priya Coordinator – IQAC	V. Priya 19/9/22
5	Dr.R.Selvamathi Sugirtha COE&Member – Teacher Representative	R. S. S. Sugirtha 19/09/2022
6	Dr.K.P.Shanmuga Vadivu Member – Teacher Representative	K.P. Shanmuga Vadivu 19/09/2022
7	Dr.K.Kamala Devi Member – Teacher Representative	K. Kamala Devi 19/09/2022
8	Dr.S.Velvizhi Member – Teacher Representative	S. Velvizhi
9	Dr.V.Arulselvi Member – Teacher Representative	V. Arulselvi 19/9/2022
10	Dr.D.Kavitha Member - Teacher Representative	D. Kavitha 19/9/2022
11	Dr.R.Saraswathy Member - Teacher Representative	R. Saraswathy 19/09/2022
12	Mrs.A.Kavitha Member – Teacher Representative	A. Kavitha 19/09/2022
13	Dr.G.Senthil Kumar Nominee from Local Society	G. Senthil Kumar
14	Mrs.S.N.Hemalatha Nominee from Employers	ABSENT
15	Ms.G.Vaisali Nominee from Student	G. Vaisali
16	Dr.S.S.Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs.N.Shenbagavalli Nominee from Industrialists	N. Shenbagavalli 19/9/22
18	Ms.K.Malarvizhi Nominee from Stakeholder (Parent)	K. Malarvizhi 19/9/22
19	Dr.P.Srinivasan Educational Expert	P. Srinivasan 19/09/22
20	Dr.A.Michael Leo Educational Expert	ABSENT.