



*SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS), SALEM - 16*

Criteria - II : Teaching Learning and Evaluation

KEY INDICATOR : 2.2 HONOURING STUDENT DIVERSITY

Metric No : 2.2.2. Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution

2.2.2 (E) Any other relevant information

Tutor - Ward Document

2020 - 2021

Sri Sarada College of Education (Autonomous), Salem – 636 016

Re-Accredited with 'A' Grade by NAAC (III Cycle)
Affiliated to Tamil Nadu Teachers Education University, Chennai

SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS), SALEM - 636 016.

(AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI)

RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : Dr. R. SELVAMATHI SUBIRTHA

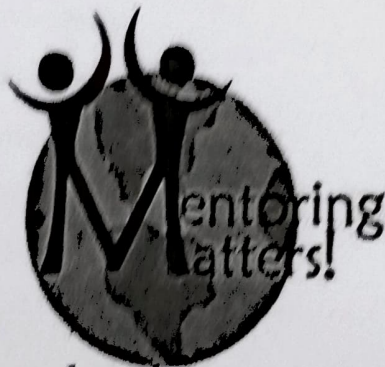
Designation : ASSISTANT PROFESSOR OF

BIOLOGICAL SCIENCE (2020 - 2022)

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. R. SELVAMATHI SUBBATHA

DESIGNATION : Asst Prof of Biological Science

PERIOD : 2020 - 2022

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
7. Providing sustained motivation
8. Ensuring and providing feedback for parents
9. Identifying learning needs of the students and ensure appropriate learning strategies
10. Provisioning a Comprehensive Personal Student Record
11. Cultivating a healthy learning environment in college

Expected Outcomes

- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
- Better attendance, lesser dropouts and good psychological health of students
- Confident Parents
- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees

Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother

Academic Year 2020 – 2021 (List of Mentees 2020 – 2022)

S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020E06	J. DHIVYAA.	9362109646	457-1 Near 7 th day School, Kaligaounder Kader, Kalarampatty Salem. 15
2.	2020E21	M. SANTHOSHAM	9942746054	Waf Kaatukottar, V. Maamantthur Chinnasalem.
3.	2020P27	A. MAYURA.	9600765061	23, Lakshmiapuram, Sp Bungelow, Baeside, Salem. 8.
4.	2020P32	S. TAMILMOZHI	9442916839	KorrapanaiKAN patty, Uthangari (N) Krishnagiri (D) 635304
5.	2020B43	Y. THAGAJEEN TAJ	9952600799	54/6, 4 th cross street, Hasthampatti, Salem. 636007
6.	2020H48	B. JOWNDHARIYA.	9344537535	526/ 231, Chinnappen Street, Aridipalayam, Salem. 9.
7.				

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1 17.3.21	2 30.3.21	3 5.4.21	4 15.4.21	5 1.5.21	6 15.6.21	7 25.6.21	8 9.7.21	9 30.7.21	10 14.8.21
1	2020E06	J. DHIVYAA	X	X	X	X	X	X	X	X	X	X
2	2020E21	M. SANTHOSAM	X	X	X	X	X	X	X	X	X	X
3	2020P27	A. MAYURA	X	X	X	X	X	X	X	X	X	X
4	2020P32	S. TAMILMOZHI	X	X	X	X	X	X	X	X	X	X
5	2020B43	V. THAGASEEN TAJ	X	X	X	X	X	X	X	X	X	X
6	2020H48	B. SONNDHARIYA	X	X	X	X	X	X	a	X	X	X
Signature of the Mentor			R/S	R/S	R/S	R/S	R/S	R/S	R/S	R/S	R/S	R/S
Signature of the Principal			S. S. <i>an</i> PRINCIPAL Sri Sarada College of Education (Autonomous) SALEM-636 016									

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11 2.9.21	12 17.9.21	13 21.10.21	14 29.10.21	15 10.11.21	16 8.12.21	17 17.12.21	18 19.1.22	19 27.1.22	20 15.2.22
1	2020E06	J. DHIVYAA	X	X	X	X	X		X	X	X	X
2	2020E21	M. SANTHOSAM	X	X	X	X	X		X	X	X	X
3	2020P27	A. MAYURA	X	X	X	X	X	CAMP	X	X	X	X
4	2020P32	S. TAMILMOZHI	a	X	X	X	X	GUIDE	X	X	X	X
5	2020B43	Y. THAGASEEN TAJ	X	X	X	X	X	—	X	X	X	X
6	2020H48	B. SOWNDHARIYA	X	X	X	X	X		X	X	X	X
Signature of the Mentor			R-1	R/S	R/S	R/S	R/S		R/S	R/S	R/S	R/S
Signature of the Principal			S.S. ——— PRINCIPAL Sri Sarada College of Education (Autonomous) SALEM-636 016									

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19.	27.1.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Various school based activities were identified to ensure active student participation.
20	15.2.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The availability of smart phones / Computer was checked and the alternative was discussed
21.	10.3.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The letter for the tutorial group project was finalized and the duties for each student was allotted.
22	18.4.22	Present (5) Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The students practical difficulties during the internship were heard and suggestions were given
23	4.5.22	Present - 4 Absent - 2	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Each mentee articulated their individual needs for completing the records and preparing instructional materials Guidance was given
24	6.5.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Student's future plans were heard and they were motivated to communicate confidently during the interviews and appear for the campus interviews

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13	21.10.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Remedial instruction was given as the second semester examination was approaching
14	29.10.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Some students expressed their need of more Academic Study materials in Tamil and articulated the concept in simple terms
15	10.11.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees brought forth their issues related to time management and balancing academic and personal space. Motivated to take part in activities
16	3.12.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students were instructed about handling both online and face to face teaching modalities as the internship would commence from 6.12.21
17	17.12.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Sadhya detailed about video preparation and various mobile applications to other students. Individual student doubts for each practicum component were clarified
18	19.1.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were oriented to handle practical difficulties during internship and about classroom dynamics

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	Present - 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The panic created by covid-19 was discussed and the mentees were counselled to face the situation boldly.
8.	10.7.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instruction and guidance for the semester examination were given.
9.	20.7.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students' impressions were heard about the demonstration classes.
10	14.8.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentee individual academic problems were discussed and students were informed about the independence day activities.
11.	2.9.21	Present - 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The programmes to be given for Teacher's Day celebrations were discussed.
12.	17.9.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The student's academic progress was assessed and the peer group members helped each other by discussing the difficult topics.

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	19.3.2021	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The two sessions 'Who am I?' and 'Why am I?' in the achievement motivation seminar helped to know about each other.
2.	30.3.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Personal Counselling on academic activities was given along with the preparation for forthcoming Micro-teaching practice.
3.	5.4.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The mentees were oriented about the online video conferencing tool 'Google Meet'.
4.	15.4.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students were informed about the forthcoming celebration like 'Bharathiar Vajha', Road safety awareness & World book day programme.
5.	2.5.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given counselling about personal hygiene and maintaining social distancing due to the pandemic 'Covid-19'.
6.	15.6.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions related to Mid-semester exam were given. Mentees' academic progress was also discussed.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
25	20.3.2021	A. MAYURA	Academic / Personal / Any other Seeking resources for further enhancement	More reference materials related to TOEFL & CELTA were given
26	9.4.2021	Y. THAGIASEEN TAJ	Academic / Personal / Any other Low motivation / physically challenged	Personal Counselling to boost up her confidence was given
27	30.4.2021	J. DIVYAA	Academic / Personal / Any other Not able to cope up with the pace of others	Remedial instruction was given
28	13.5.2021	M. SANTHOSHAM	Academic / Personal / Any other Study materials in Tamil were needed	Jadhya helps her peers by tutoring and sharing her class notes
29	26.6.2021	J. DIVYAA	Academic / Personal / Any other Personal stress	Personal counselling was given
30	17.8.2021	B. SOWNDHARIYA	Academic / Personal / Any other Enrichment activity	Asked her to prepare a language game for others.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
31	25.9.2021	S. TAMILMOZHI	Academic / Personal / Any other Enrichment Activity	Guided to deliver the Assembly talk on 'Tony Stark'.
32	1.10.2021	A. MAYURA	Academic / Personal / Any other Find it difficult to be friend with others	Oriented about social behaviour and motivated her to shed shy
33	23.12.2021	B. SOWNDHARYA	Academic / Personal / Any other Difficulty in Comprehension	Tutoring was given regularly
34	5.2.2022	Y. THAGASEENTAJ	Academic / Personal / Any other Struggling to prepare instructional materials	Needed instructions were given Appropriate resources were identified & suggested
35	12.2.2022	J. DHIVYAA	Academic / Personal / Any other Enrichment Activity	Motivated to prepare a term paper in the UGC Student Seminar
36	28.2.2022	M. SANTHOSAM.	Academic / Personal / Any other Doubts in practical component	Clarifications were given for 'Action Research' & 'Case Study'.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
13	4.3.2022	M. SANTHOSAM	Academic / Personal / Any other Handwriting in textbooks Charts needs improvement	Proper remediation was given by repeated writing practices & exercises in charts.
14	30.3.2022	J. DHIVYAA	Academic / Personal / Any other Struggling to maintain work-life balance	She used to come late to assembly, counselling was given about time management.
15	1.4.22	B. SOWNDHARIYA	Academic / Personal / Any other Enrichment Activity	Assigned her to be the rapporteur for the pygital learning FDP.
16.	22.4.2022	S. TAMILMOZHI	Academic / Personal / Any other Low in academic performance & interest	Motivated her by saying the significance and importance of having passed meritoriously
			Academic / Personal / Any other	<p>S. S. <u> </u> PRINCIPAL Sri Sarada College of Education (Autonomous) SALEM-636 016</p>
			Academic / Personal / Any other	

SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS), SALEM - 636 016.

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RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : Dr. V. Priya

Designation : ASSISTANT PROFESSOR

OF PHYSICAL SCIENCE

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. V. PRIYA

DESIGNATION : ASSISTANT PROFESSOR OF
PHYSICAL SCIENCE

PERIOD : 2020 - 2022

SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),

SALEM – 638016

MENTORING SYSTEM

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
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10. Provisioning a Comprehensive Personal Student Record
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Expected Outcomes

- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
- Better attendance, lesser dropouts and good psychological health of students
- Confident Parents
- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees











Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother











S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020E09	S. PREETHI	924718302255 8838557819	133, Near Pellayaa Kovil, Periya Kollapatti Kannankurichi, Salem - 636008
2.	2020M18	R. KEERTHIKA	996986085331 9362108082	269, Alagapuram Pudur, Mittapudur, Salem - 636016
3.	2020M20	R. MOHANAPRIYA	970882314458 8489337849	171/44C, Manakadu east street Hasthampatty, SALEM - 636007
4.	2020P25	J. K. FARZANA	535666293044 8526815635	194/1, Pacha street, Kannankurichi, SALEM - 636008
5.	2020B40	R. SATHYASRI	613956414102 9659902476	R. SATHYASRI 5/68, A Kondamalai Kadu, Pakkanadu, Edappadi - 636501
6.	2020H47	R. NANDHINI	642109464012 9944882104	175/157, Convent Road Mittapudur, Salem - 636016
7.				

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1	2	3	4	5	6	7	8	9	10
			17-3-21	30-3-21	5-4-21	15-4-21	7-5-21	15-6-21	25-6-21	7-7-21	30-7-21	14-8-21
1	2020E09	S. PREETHI	x	x	a	x	x	x	x	x	x	x
2	2020M18	R. KEERTHIKA	x	a	x	x	x	x	x	x	x	x
3	2020M20	R. MOHANADRIYA	x	x	x	x	x	x	x	x	x	x
4	2020P25	J.K. FARZANA	x	x	x	x	x	x	x	x	x	x
5	2020B40	R. SATHYA SRI	x	x	x	x	x	x	x	x	x	x
6	2020H47	R. NANDHINI	x	x	x	x	x	x	x	x	x	x
Signature of the Mentor												
Signature of the Principal												


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 Sri Sarada College of Education.
 (Autonomous)
 SALEM-636 016

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11	12	13	14	15	16	17	18	19	20
			20.9.21	17.9.21	21.10.21	29.10.21	10.11.21	3.12.21	17.12.21	19.1.22	27.1.22	15.2.22
1.	2020E09	S. PREETHI	x	x	x	x	x	x	x	x	x	x
2.	2020M18	R. KEERTHIKA	x	x	x	x	x	x	x	x	x	x
3.	2020M20	R. MOHANA PRIYA	x	x	x	x	x	x	x	x	x	x
4.	2020P25	J.K. FARZANA	x	x	x	x	x	x	x	x	x	x
5.	2020B40	R. SATHYASRI	a	x	x	x	x	x	x	x	x	x
6.	2020H47	R. NANDHINI	x	x	a	x	x	x	x	x	x	x
Signature of the Mentor												
Signature of the Principal												

PRINCIPAL

Sri Sarada College of Education.
(Autonomous)
SALEM-636 016

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1	17.3.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor-Mentee discussion on who am I? why am I here? session was conducted.
2	30.3.21	Present- 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Microteaching orientation was given to freshers
3	5.4.21	Present- 5 Absent- 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Necessary direction for online orientation was given.
4	15.4.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other oratorical competition regarding Bharatliya Visha Discussion was done
5	7.5.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Awareness was given about covid, Precautions and preventive measures.
6	15.6.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips was given to face mid semester Examination

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7	25.6.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other orientation was given to overcome the fear of covid.
8	09.7.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips on semester examination preparation was given.
9	30.7.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified regarding Demonstration class conducted on the same day.
10	14.8.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Independence day activities.
11	02.9.21	Present - 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities to be prepared on "Teacher's day"
12	17.9.21	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on students performance in their academic activities and students shared their difficulties in balancing academic and cultural activities.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13	21.10.21	Present-5 Absent-1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivation was given to prepare for the second semester examination
14	29.10.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their difficulties in learning and needed tips were given.
15	10.11.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions were given to students to celebrate national childrens day.
16	3.12.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Necessary instructions were given to students to attend internship programme from 6.12.2021, doubts were clarified
17	17.12.21	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other students doubts were clarified on practicum components.
18	19.1.22	All present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students doubts related to lesson plan was clarified and strategies for classroom management has given.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19	27.1.22	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities (Quiz, competition, Exhibition, and Classroom activities were conducted at School during their Internship.
20	15.2.22	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on availability of various resources (ET, TLM) to be incorporated during their Internship
21	10.3.22	All Present (6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on group project.
22	18.4.22	Present - 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other students shared their experiences during their teaching practice.
23	04.05.22	Present - 4 Absent - 2	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips were given to attend practical examination.
24	06.05.22	Present - 5 Absent - 1	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other campus interview was conducted in one campus, guidance was provided regarding campus interview

Individual Counselling


S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1	21.6.21	R. KEERTHIKA	Academic / Personal / Any other Fear on attending exam through online	Tips were given to overcome with her fear and anxiety
2	6.7.21	R. NANDHINI	Academic / Personal / Any other Feeling difficulty in understanding the concepts because of Health issues	Suggested to have a group study along with her peer.
3	8.9.21	J.K. FARZANA	Academic / Personal / Any other She is good in academic and her health was not good.	Necessary counselling was provided to maintain good health.
4	8.10.21	R. SATHYA SRI	Academic / Personal / Any other She needs guidance regarding Higher Education and Employment	Necessary guidance was given dependant upon her family situation.
5	7.1.22	R. MOHANDRIVA	Academic / Personal / Any other Seeking help for seminar presentation to be held on 22.6.22.	Suggestions and Necessary guidance was provided.
6	14.8.22	S. PREETHI	Academic / Personal / Any other Seeking necessary help of selecting the students seminar topic.	Needed suggestions were given.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7	12.4.22	S. PREETHI	Academic / Personal / Any other Discussion on topic selection for UIC Students Seminar to be held on 22.6.22	Suggested to take the concept which is ICT oriented and necessary guidance was provided.
8	10.6.22	R.KEERTHIKA	Academic / Personal / Any other Feeling aloof, because of her poor interpersonal skills	Necessary tips were given to get along with her peers.
9	17.6.22	R.MOHANA PRIYA	Academic / Personal / Any other Seeking help to prepare powerpoint for the UIC Students Seminar on teaching techniques	needed tips were given for preparing PPT
10	18.6.22	J.K. FARZANA	Academic / Personal / Any other Feeling depressed due to her health and her mother's illness	Guidance provided her and counsel her to remove from the depression.
11	15.2.22	R. SATHYASRI	Academic / Personal / Any other Guidance provided to join in Higher Education	Necessary tips was provided to apply P.a in universities
12	27.1.22	R. NANDHINI	Academic / Personal / Any other Find difficulty in collect the materials in tamil for her learning	Suggested to translate the English materials. and arranged the peer group of students for translation

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
13.	18.6.22	R. Mohanapriya	Academic / Personal / Any other Guidance provided to attend campus interview	She was placed as Mathematics TGT in Jeena Public School, Salem.
14.	12.6.22	R. Keethika	Academic / Personal / Any other Guidance given to attend campus interview on and off campus	She was placed as TGT in Mathematics ^{teacher} at Jothi Vidhyalaya School, Salem.
15.	10.6.22	S. Preethi	Academic / Personal / Any other She needs guidance regarding Higher Education and Employability.	She joined M.A (English) at Sri Sarada College for Women, Salem.
16.	17.6.22	R. Sathya Sri	Academic / Personal / Any other Guidance given to her to attend entrance exam for Higher Education	She joined M.Sc Botany in Periyar University.
17.	12.12.2021	J.K. Farzana	Academic / Personal / Any other Due to her health conditions, she can't attend the class regularly	Guidance and Counsel her to discontinue the fourth semester and she accepted. asked her to join the programme after recovery of her better health.
18.	6.1.2022	J.K. Farzana	Academic / Personal / Any other Due to more number of leave.	She discontinued the fourth semester.


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SRI SARADA COLLEGE OF EDUCATION

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(AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI)

RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : Dr. K. P. SHANMUGA VADIVU

Designation : ASSISTANT PROFESSOR OF EDUCATION

2020 - 2022

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. K. P. SHARMUGA VADENI

DESIGNATION : ASSISTANT PROFESSOR OF
EDUCATION

PERIOD : 2020 - 2022

SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),

SALEM – 636016

MENTORING SYSTEM

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
7. Providing sustained motivation
8. Ensuring and providing feedback for parents
9. Identifying learning needs of the students and ensure appropriate learning strategies
10. Provisioning a Comprehensive Personal Student Record
11. Cultivating a healthy learning environment in college

Expected Outcomes

- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
- Better attendance, lesser dropouts and good psychological health of students
- Confident Parents
- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees



Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother

S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020E10	V. PRIYADHARSHINI	9566700807	D/o S. Vetivel 48/71(2) Asath st, Voc Harriet backside. Salem - 636001.
2.	2020M16.	V. HARINI	90809157190	D/o. S. Venkatachalam 5A - 1/26, Raja kannu st, Doss Palayam Salem - 636007.
3.	2020P29.	A. PREETHA		D/o. D. Alagu. D. No. 3 C-block, Police Quarters, Linnamedu, Salem - 636006.
4.	2020T03	S. SAFRA.		D/o, S Sakul Hameed, 420, Central Jail backside, Aiyanoor Thottam, Hastampatty - Salem - 636007.
5.	2020H50.	S.A. THARANI	9092912665	D/o, C. Saravanan. 312, Railway line South st, Ponnanna Pet, Salem - 636016
6.	2020B35	K. JOTHIKA	9843187633	D/o: M. Kumar, Plot No 54, C-Block Om Sakti Nagar, Steel plant site. Salem - 636030
7.				

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1 19/3/21	2 30/3/21	3 5/4/21	4 15/4/21	5 7/5/21	6 15/6/21	7 25/6/21	8 10/7/21	9 30/7/21	10 14/8/21
1	2020 E10	V. PRIYA DHARSHINI	X	X	X	X	X	X	X	X	X	X
2	2020 M16	V. HARINI	X	X	X	X	X	X	X	X	X	X
3	2020 P29	A. PREETHA	X	X	a	X	X	X	X	a	X	X
4	2020 T03	S. SAFRA.	a	X	X	X	X	X	X	X	X	X
5	2020 H50	S. A. THARANI	X	X	X	X	X	X	X	X	X	X
6	2020 B35	K. JOTHAKA.	X	X	X	X	X	X	X	X	X	X
			leg	leg	leg	leg	leg	leg	leg	leg	leg	leg
												

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Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	19-03-21	S. Saifara. (5)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor-mentee discussion on who am I? why am I here?
2.	30.3.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Micro teaching orientation was given.
3.	5.4.21	A. Preetha	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other orientation on online class.
4.	15.4.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion about speech on Bharathiar vizh.
5.	7.5.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Awareness was given about Covid + Precautions and Preventive measures.
6.	15.6.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips was given to face mid semester Examinations

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	A. Preetha	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Orientation was given to overcome the fear of Covid.
8.	19.7.21		Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified regarding demonstration class conducted on the same day. Tips on Semester examination was given.
9.	30.7.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified regarding demonstration class conducted on the same day.
10.	14.8.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Independent day activities.
11.	2.9.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities to be performed on Teachers days.
12.	17.9.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on students' progression in their academic activities, and students shared their difficulties in coping up with the demands balancing academic and cultural activities.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13.	21.10.21.	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivation was given to prepare for the second semester examination.
14.	29.10.21	V. Priya dharshini (5)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their difficulties in learning and needed tips were given.
15.	10.11.21.	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions were given to students to celebrate National children's day.
16.	3.12.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Necessary instructions were given to students to attend intensive internship program. from 6.12.2021. Clarification was done.
17.	17.12.21	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified on Practical components.
18.	19.12.21.	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students' doubts related to lesson plan was clarified and strategies for classroom management was given.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19	27.1.22	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities (Quiz, Competitions, Exhibitions) to be conducted at school during their internship.
20	15.2.22	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on availability of various resources (ET, TV) to be incorporated during their internship.
21	10.3.22	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on group project.
22	18.4.22	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their experiences during their teaching practice.
23	4.5.22	S. Saif K. Jothika (4)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips were given to attend practical exams.
24	6.5.22	(6)	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Audience was given to students regarding campus interview.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1	22. 2. 22	V. Harini	Academic / Personal / Any other Affected by Covid-19	Needed Assistance was given for the speedy recovery.
2.	6.7.21	S. Sajra.	Academic / Personal / Any other Fears on attending exam through online.	Tips were given to deal with her fear and anxiety.
2.	8.9.21	K. Jothika.	Academic / Personal / Any other Feeling difficulty in understanding the concepts, because of Health issues.	Suggested to have a dis group study with her Peer.
4.	8.10.21	A. Preethi	Academic / Personal / Any other Find difficulty in collect the best materials in time for learning.	Suggested to translate the English materials, and arranged the group of students for translation.
5	7.1.22.	S. A. Tharani	Academic / Personal / Any other She Feeling inferior because got poor marks in the semester examination.	She Suggested Peer tutoring for her, and advice was given to get rid of her inferiority.
6.	14.2.22.	S. Sajra.	Academic / Personal / Any other Feeling alone, because of her poor interpersonal skill.	Necessary tips were given to get along with her Peer.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7.	12.4.22.	A. Preethi	Academic / Personal / Any other Feeling depressed, due to her mother illness.	Suggest Counsel her to remove her depression.
8.	10.6.22.	V. Priyadharshini	Academic / Personal / Any other Distraction on topic selection for VCE student Seminar to be held on 22.6.22.	Suggested to take the concept which is GC oriented.
9.	17.6.22.	V. Priyadharshini	Academic / Personal / Any other Seeking for help to prepare ppt for the VCE student seminar on Techj Pedagogy.	Needed hrs were given for preparing PPT.
10.	18.6.22.	S. Saifra.	Academic / Personal / Any other Seeking help for seminar presentation to be held on 22.6.22.	Needed suggestions were given.
			Academic / Personal / Any other	A.P. Mal
			Academic / Personal / Any other	<p>S. S. S. S. S.</p> <p>PRINCIPAL</p> <p>Sri Sarada College of Education (Autonomous) SALEM-636 016</p>

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MENTOR- MENTEES RECORD

2020 - 2022

Name : Dr. Kamala Devi. K

Designation : Assistant Professor of
English

**SRI SARADA COLLEGE OF EDUCATION
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SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. K. Kamala Devi

DESIGNATION : Asst. Prof. of English

PERIOD : 2020 - 2022.

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. **Creating mutual trust between the mentor and mentees for bonding**
2. **Refining teacher-student communication outside classroom**
3. **Maintaining data base of student performance, attendance details & drop outs**
4. **Supporting personal & professional growth & monitoring psychological growth & progress**
5. **Identifying special talents, skills, slow learners & passing this information on, to the relevant committees**
6. **Locating & solving attendance issues**
7. **Providing sustained motivation**
8. **Ensuring and providing feedback for parents**
9. **Identifying learning needs of the students and ensure appropriate learning strategies**
10. **Provisioning a Comprehensive Personal Student Record**
11. **Cultivating a healthy learning environment in college**

Expected Outcomes

- **A healthy Learning Environment**
- **Creation of positive communication channels among Principal, Parents, Staff and Students**
- **Enhancing a feeling of belonging among students**
- **Self confident, bold and active, enthusiastic student community**
- **Better attendance, lesser dropouts and good psychological health of students**
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- **Improved Performance in the college and during practice teaching / Internship as well**

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- **Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process**
- **Select a spokesperson/representative for the group**
- **Collect data of mentees & maintain a file (Profiling the students)**
- **On locating their need for marked improvement in certain subjects, refer the same to respective faculty members**
- **Track the attendance record and ensure their regularity.**
- **Allow & guide Peer Mentoring**
- **Refer distressed or disturbed cases to the Counselling Committee**
- **Notify the College Union about students with special talents**
- **Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.**
- **Compile their progress in performance and discuss about further improvement**
- **Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)**
- **Meet them twice in a month and record the same as a Review Report , to be sent to the Principal**
- **Preparation of Orientation Monthly Reports**
- **Ensure holistic well-being of Mentees**












Roles and Responsibilities of Mentees

- **Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)**
- **Know what you want and ask for what you need**
- **Identify special goals that you want to achieve and discuss it clearly with your mentor**
- **Seek information regarding resources that you need from various sources**
- **Conduct Peer Mentoring to help your mentor**
- **Have a positive attitude**
- **Accept feedback respectfully and cordially, and discuss future course of action**
- **Attend mentor meetings regularly and punctually**
- **Provide feedback and communicate healthy developments in you**
- **Reciprocity in interaction is the key to a successful mentor-mentee relationship.**

'No one is a stranger, my child; the whole world is your own' - Holy Mother












S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020H45	M. Agalya	93 4521889	D/o M. Muthusamy, 333/85, Puttur, Kalanguthur, Hasthampatty, Salem.
2.	2020 B39	S. Ramya	9344701001 8608549871	D/o C. Saravanan, 47/11A Alraj Street Saminathapuram, Salem - 636 009.
3.	2020 P33	G. Vinodhini	9345799291	D/o K. Gopal, 2143, Pappampadi (Po) Pappireddipatti Tk, Dharmapuri 636 905
4.	2020 M22	S. Sowmiya	9442716220	D/o K. Subbarayan, 66/257, Munchief Thottam, Janikondalampatty, Salem. 636 010
5.	2020 E12	S. Sandhya	8754320179	D/o K. Shanmugam, 318, Narayanan Nagar, 4 th Street, Salem - 636 015.
6.	2020 P23	V. Akshaya	9025744518 6374675348	D/o S. Venkatesan, 369/1, Darsha Garden, Annathanapatty, Salem 636 002
7.				

Mentor - Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1	2	3	4	5	6	7	8	9	10
			19.3.21	20.3.21	5.4.21	15.4.21	7.5.21	15.6.21	25.6.21	10.7.21	30.7.21	14.8.21
1	2020H45	M. Agalya	X	X	X	X	a	X	X	X	a	X
2	2020B39	S. Ramya	X	X	X	X	X	X	a	X	X	X
3	2020P33	G. Vinothini	X	X	a	X	X	X	X	X	X	X
4	2020M22	S. Sowmiya	X	X	X	X	a	X	X	X	a	a
5	2020E12	S. Sandhiya	X	X	X	X	X	X	X	X	X	X
6	2020P23	V. Akshya	X	X	X	X	a	X	X	X	X	X
Signature of the Mentor												
Signature of the Principal			S. S. 									

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Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11	12	13	14	15	16	17	18	19	20
			2.9.21	17.9.21	21.10.21	29.10.21	10.11.21	3.12.21	17.12.21	19.1.22	27.1.22	15.2.22
1	2020H45	M. Agalya	X	X	X	a	X	X	X	X	a	X
2	2020B39	S. Ramya	X	X	X	X	X	X	X	X	X	X
3	2020P33	G. Vinodhini	X	a	X	X	X	X	X	X	X	X
4	2020M22	S. Sowmiya	a	X	X	X	X	X	X	X	X	X
5	2020E12	S. Sandhya	X	X	X	X	X	X	X	X	X	X
6	2020P23	V. Akshya	a	a	X	X	X	X	X	X	X	X
Signature of the Mentor												
Signature of the Principal			S. S. 									

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Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	19.3.2021	All present.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The two sessions 'Who am I?' and 'Why am I?' in the achievement motivation seminar helped to know each other.
Online classes 23.3.21 2. 30.3.21		from All present.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Personal counselling on academic activities was given along with the preparation for forthcoming Micro-teaching practice.
3.	5.4.21	All present except Vinothini.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Online classes. The mentees were oriented about the online video conferencing tool 'Google Meet'.
4	15.4.21	All present.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students were informed about the forthcoming celebrations like 'Bharathiar Vizha', Road safety awareness prog. & World Book Day.
5	17.5.21	All present except Akshaya, Agalya & Sowmiya	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Health Awareness. Mentees were given counselling about personal hygiene and maintaining social distancing due to the pandemic 'Covid-19'.
6	15.6.21	All present.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions related to Mid-semester exam were given. Mentees' academic progress was also discussed.

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	All present except S. Ramya	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The panic created by Covid-19 was discussed and the mentees were counselled to face the situation boldly.
8.	10.7.21	All present.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions for the Semester examination were given.
9.	30.7.21	All present except Agalya & Sowmiya.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students' impressions were heard about the demonstration classes.
10.	14.8.21	All present except S. Sowmiya.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees' individual academic problems were discussed and students were informed about the independence day activities.
11.	2.9.21	All present except S. Sowmiya & N. Akshaya.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The programmes give to be given for Teacher's Day celebration was discussed.
12.	19.9.21	All present except Vinothini & Akshaya.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The students' academic progress was assessed and the peer group members helped each other by discussing the difficult topics.

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13	21.10.21	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Remedial instruction was given as the second semester examination was approaching.
14	29.10.21	All present except Agalya	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Agalya, Sowmiya and Ramya expressed their need of more academic materials in Tamil. Sandhiya articulated the concepts in simpler terms.
15	10.11.21	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees brought forth their issues related to time management and balancing academic and personal space. Motivated to take part in activities.
16.	3.12.21	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students were instructed about handling both online and face-to-face teaching modalities as the internship ^{period} Commence from 6.12.21
17.	17.12.21	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Sandhiya detailed about video preparation and various mobile applications to other students. Individual students' doubts for each practicum component were clarified.
18	19.1.22	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were oriented to handle practical difficulties during internship and about classroom dynamics.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19	27.1.22	All present Except Aparna	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Various school based activities were identified to ensure active student participation.
20	15.2.22	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The availability of smart phones/computers was checked and the alternative was discussed.
21	10.3.22	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The title for the Tutorial Group Project was finalized and the duties for each student was allotted.
22	18.4.22	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The students' practical difficulties, during the internship were heard and suggestions were given.
23	4.5.22	All present except Sowmya	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Each mentee articulated their individual needs for completing the records and preparing instructional materials. Guidance was given.
24.	6.5.22	All present	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students' future plans were heard and they were motivated to communicate confidently during the interviews and appear for the campus interviews.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1.	20.3.2021	S. Sandhiya.	Academic / Personal / Any other Seeking resources for further enhancement.	More reference materials related to TOEFL & CELTA were given.
2.	9.4.2021	S. Sowmiya	Academic / Personal / Any other Low motivation / Physically challenged.	Personal counselling to boost up her confidence was given.
3.	30.4.2021	G. Vinodhini.	Academic / Personal / Any other Not able to cope up with the pace of other students.	Remedial instruction was given.
4.	13.5.2021	V. Akshaya & S. Ramya.	Academic / Personal / Any other Study materials in Tamil were needed.	Sandhiya helped her peers by tutoring and sharing her class notes.
5.	26.6.2021	G. Vinodhini & Agalya.	Academic / Personal / Any other Personal stress.	Personal counselling was given.
6.	17.8.2021	S. Sandhiya.	Academic / Personal / Any other Enrichment activity.	Asked her to prepare a language game for others.


Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7.	25.9.2021	S. Sandhya.	Academic / Personal / Any other Enrichment Activity.	Guided to deliver the Assembly talk on 'Tony Stark'.
8.	1.10.2021	S. Sowmiya.	Academic / Personal / Any other Find it difficult to befriend with others.	Oriented about social behaviour and motivated her to shed shy.
9.	23.12.2021	S. Sowmiya.	Academic / Personal / Any other Difficulty in comprehension.	Tutoring was given
10.	5.2.2022	M. Agalya	Academic / Personal / Any other struggling to prepare instructional materials.	Needed instructions were given. Appropriate resources were identified & suggested.
11.	12.2.2022	S. Sandhya.	Academic / Personal / Any other Enrichment Activity.	Motivated to prepare a term paper in the Ugc students' seminar
12.	28.2.2022	G. Vinodhini V. Akshaya.	Academic / Personal / Any other Doubts in practical Component.	Clarifications were given for 'Action Research' & 'case study'.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
13	4.3.2022	S. Ramya	Academic / Personal / Any other Handwriting in charts & needs improvement.	Proper remediation was given by repeated writing exercises in charts.
14	30.3.2022	M. Agalya.	Academic / Personal / Any other Struggling to maintain work-life balance.	She used to come late to assembly. Counselling was given about Time Management.
15	1.4.22	S. Sandhya.	Academic / Personal / Any other Enrichment Activity.	Assigned her to be the rapporteur for the Phygital learning FDP.
16	22.4.2022	S. Sowmiya.	Academic / Personal / Any other Low in academic performance & interest.	Motivated her by telling the significance of having passed meritoriously.
			Academic / Personal / Any other	
			Academic / Personal / Any other	

M. Neddy


PRINCIPAL
 Sri Sarada College of Education
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SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS), SALEM - 636 016.

(AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI)

RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

2020 - 2022

Name : Dr. V. Anulselvi

Designation : Assistant Professor of
Education

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



“I will help you be whoever you want to be.”

MENTOR'S PROFILE

NAME : Dr. V. Arulselvi

DESIGNATION : Assistant Professor of Education

PERIOD : 2020-2022

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
7. Providing sustained motivation
8. Ensuring and providing feedback for parents
9. Identifying learning needs of the students and ensure appropriate learning strategies
10. Provisioning a Comprehensive Personal Student Record
11. Cultivating a healthy learning environment in college

Expected Outcomes

- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
- Better attendance, lesser dropouts and good psychological health of students
- Confident Parents
- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees


Roles and Responsibilities of Mentees


- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother












S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020E05	V. Clareinfant	9944109281	28, Saradha Nagar, Omalur - T.K Salem - (D.T) - 636455
2.	2020M19	S. Manimekalai	9715931166	20/83, South Pilayar Kovil Thero, Korungal patti, Salem - 636006.
3.	2020P28	A. Paswin Banu	9025073742	20/100A, Groundhan pillai Street, Hasthampatty, Salem - 636007.
4.	2020B37	K. Nandhini	9894803536, 9442021422	124/3, Mittapudur, Alagapuram, Salem - 636016.
5.	2020B44	S. Vanitha	8940642782	41474, Mariamman Kovil Thero, Maragathapuram, Vilupuram - T.K 605401
6.	2020H49	M. Sudharshana	9715206760	2/112, Adhidraida Kalani, Paichanampatti, Omalur, Salem - 636455
7.				

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1	2	3	4	5	6	7	8	9	10
			19.03.21	30.03.21	07.04.21	15.04.21	07.05.21	16.06.21	25.06.21	09.07.21	30.07.21	13.08.21
1.	2020E05	V. Clareinfant	x	x	x	x	x	x	x	x	x	x
2.	2020M19	S. Manimegalai	x	x	x	x	x	x	x	x	x	x
3.	2020P28	A. Pasvin Banu	x	x	x	x	x	x	x	x	x	x
4.	2020B37	K. Nandhini	x	x	x	x	x	x	x	x	x	x
5.	2020B44	S. Varitha	x	x	x	x	x	x	x	x	x	x
6.	2020H49	M. Sudharshana	x	x	x	x	x	x	x	x	x	x
Signature of the Mentor			<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>	<i>A</i>
Signature of the Principal			 S. Sarath PRINCIPAL Sri Sarada College of Education (Autonomous) SALEM-636 016									


S. Sarath
PRINCIPAL
 Sri Sarada College of Education
 (Autonomous)
 SALEM-636 016

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11	12	13	14	15	16	17	18	19	20
			02.09.21	17.09.21	21.10.21	29.10.21	09.11.21	08.12.21	17.12.21	19.01.22	27.01.22	31.1.22
1.	2020E05	V. clareinfant	x	x	x	x	x	x	x	x	x	x
2.	2020M19	S. Manimegalai	x	x	x	x	x	x	x	x	x	x
3.	2020P28	A. Pavun Banu	x	x	x	x	x	x	x	x	x	x
4.	2020B37	K. Nandhini	x	x	x	x	x	x	x	x	x	x
5.	2020B44	S. Vanitha	a	x	a	x	x	x	x	x	x	x
6.	2020H49	M. Sudharshana	x	x	x	x	x	x	x	x	x	x
Signature of the Mentor												
Signature of the Principal												

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 (Autonomous)
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Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	19.3.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Ice breaking session during 'who am I' & why am I? in the achievement Motivation seminar helped mentor to know each other & their mental readiness towards B.Ed Course.
2.	30.3.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given orientation about Micro-teaching & its practice as they expressed their fear on it.
3.	7.4.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other ONLINE CLASSES Mentee-Mentor met online & oriented about different online mode of teaching
4.	15.4.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given orientation on participating Bhanuara Vigha, road safety awareness extension service & World Road Day celebration.
5.	07.5.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other As we were ONLINE met online during pandemic period, Mentees are given enough counselling on how to keep them aware of causes & prevention of Covid 19
6.	15.6.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given orientation on 1st-semester exams as they have to appear online.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Health Counselling was given to all mentees to keep them safe against Covid-19
8.	9.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions to appear for semester exam via online have been given
9.	30.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees shared their views on demonstration class.
10.	13.8.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given orientation on Celebrating Independence day
11.	2.9.21	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were encouraged to participate in Teacher's day celebrations.
12.	17.9.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were counselled to keep them healthy & safe against Covid-19 & motivated to cope up with the case Covid-19 Crisis.

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13.	21.10.21	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Academic program of the each mentees were analysed & counselling was given accordingly.
14.	29.10.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were counselled about their academic program and remedial instructions have been given.
15.	09.11.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given guidance on keeping regularity, sincerity, punctuality to college.
16.	08.12.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other An intensive teaching practice starts from 06.12.2021, mentees were given adequate instructions & oriented about rules & regulations.
17.	17.12.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other V. Clare infant has given demonstration on preparing e-learning resources prepared by her.
18.	19.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Practical difficulties of intensive teaching practice have been discussed & given adequate guidance.

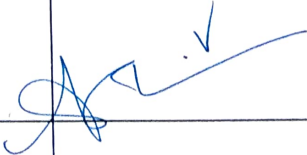
Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19	27.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Practicum Components' difficulties are clarified by mentees.
20	31.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The Electronic gadgets which should be should used for online classes & exams were assessed & given appropriate guidance.
21	15.2.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees were given adequate counselling about keeping social distancing.
22	10.3.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Practicum component – Tutorial Group's Guided singing project title has been confirmed & duties allotted.
23	11.4.22	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other The difficulties of Guided singing Project guided by suggestions given accordingly.
24	4.5.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Each mentees were given adequate guidance according to their progression in line with Practicum records.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1.	22.3.22	A. Parvin Banu	Academic / Personal / Any other Family Issue. As she is adopted child, has many concerns in family.	Adequate guidance given.
2.	26-3-22	S. Vanitha	Academic / Personal / Any other Financial Issue	As she doesn't have noble to join Online classes, arrangement made accordingly.
3.	09.4.22	M. Sudharsana	Academic / Personal / Any other Learning difficulties	Memory techniques & study skills taught to her.
4.	17.4.22	K. Nandhini	Academic / Personal / Any other Moral support needed for Academic Progress.	Academic guidance given & study materials shared to her.
5.	11.5.22	M. Sudharsana	Academic / Personal / Any other Not able to cope up with academic burden & family issues.	As and she is oriented with study skills & family guidance given by Principal.
6.	17.6.22	S. Vanitha	Academic / Personal / Any other family Problem	Meeting spoken with her parents to given Moral support

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7.	29.6.22	S. Vanitha	Academic / Personal / Any other Academic difficulties	Personal counselling regarding Practicum. Arrangement made to complete records.
8.	13.7.22	M. Sudharsana	Academic / Personal / Any other Academic difficulties.	Memory techniques taught to her.
9.	27.7.22	S. Manimegala	Academic / Personal / Any other Health Issue	Guidance on following light diet & exercise given
			Academic / Personal / Any other	<p align="center">S. S. Srinivas PRINCIPAL Sri Sarada College of Education (Autonomous) SALEM-636 016</p>
			Academic / Personal / Any other	
			Academic / Personal / Any other	

SRI SARADA COLLEGE OF EDUCATION

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RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : Dr. D. Kaviltha

Designation : Asst. Prof. Tamil

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. D. Kavitha

DESIGNATION : Assistant Professor of Tamil

PERIOD : 2020-2022

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
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In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
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- Ensure holistic well-being of Mentees












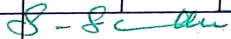
Roles and Responsibilities of Mentees

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- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
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- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
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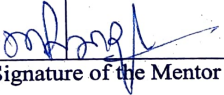










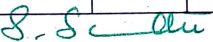
S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020T01	S. Kowsalya	7397449069	D/o Sundram, 3/51, Selavadai medu, Selavadai, Salem - 636501
2.	2020E04	S. Anitha	9791539537	D/o Selvaraj, 278/53, Govinda Gounder Thottam, Peramanur, Salem - 636007
3.	2020M15	N. Gayathri	9994795377	D/o, Narayanasamy, Kamaraj Nagar Colony, Ammapet, Salem - 636014
4.	2020P26	M. Kavitha	9789500625	D/o Methu, 1/139, T. Kanikangalli (v:11), Thopur, Dharmapuri - 636352
5.	2020P31	A. Sowhanthiga	6369181332	91-A, Poomadagoundanore Vethi, P. Mettupalayam (PO), Erode (dt) - 638315
6.	2020B42	S. Pannil Selvi	9345297161	D/o Shanmugam, 194, Artharari Katturalavu, Thirumalagiri, Salem - 636307
7.				

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date										
			1	2	3	4	5	6	7	8	9	10	
			19/03/21	30/03/21	05/04/21	15/04/21	07/05/21	15/06/21	25/06/21	10/07/21	30/07/21	14/08/21	
1	2020T01	S. Kowsalya	X	X	X	X	X	X	X	a	X	X	X
2	2020E04	S. Anitha	X	X	X	X	X	X	X	X	X	X	X
3	2020M15	N. Gayathri	X	X	X	X	X	X	X	X	X	X	X
4	2020P26	M. Kavitha	X	X	X	X	X	X	X	X	X	X	X
5	2020P31	A. Sewganthiga	X	X	X	X	X	X	X	X	X	X	X
6	2020B42	S. Pamilselvi	X	X	X	X	X	X	X	X	X	X	X
													
		Signature of the Mentor											
		Signature of the Principal											

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Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11	12	13	14	15	16	17	18	19	20
			02/09/21	17/09/21	24/10/21	29/10/21	10/11/21	03/12/21	17/12/21	19/01/22	27/01/22	15/02/22
1	2020T01	S. Kowsalya	a	X	X	X	X	X	X	X	X	X
2	2020T04	S. Anika	X	X	X	X	X	X	X	X	X	X
3	2020M15	M. Crayaltoni	X	X	X	X	X	X	X	X	X	X
4	2020P26	M. Kavilka	X	X	X	X	X	X	X	X	X	X
5	2020P31	A. Sewganthiga	X	X	X	X	X	X	X	X	X	X
6	2020B42	S. Parnil Selvi	X	X	X	X	X	X	X	X	X	X
 Signature of the Mentor												
 Signature of the Principal												

PRINCIPAL
 Sri Sarada College of Education
 (Autonomous)
 SALEM-636 016

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1	19.3.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor- Mentee discussion on who am I? why am I here?
2	30.3.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Micro teaching orientation was given
3	5.4.21	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussed about online classes
4	15.4.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivated to the participation on Bharathiyarvisha
5	7.5.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Awareness was given about social distancing and other measures.
6	15.6.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips was given to prepare for the midsem examination

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7	25.6.21	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Awareness about physical distancing masks, vaccines, and other preventive measures.
8	10.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions on Semesters Examination
9	30.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussed on an overview of the process and techniques of Demonstration class.
10	14.8.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivate and Participate on Independence day activities.
11	2.9.21	5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities to be prepared on Teachers day.
12	17.9.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on students preparation in their curricular and Co-Curricular activities.

Mentor - Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13	21.10.21	6	<p style="text-align: center;">✓</p> <p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>There was encouragement to study for the Examination.</p>
14	29.10.21	6	<p style="text-align: center;">✓</p> <p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>Students discussed their learning challenges and received the advice they needed.</p>
15	10.11.21	6	<p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>Instructions were given to students to celebrate Children's day.</p>
16	3.12.21	6	<p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>Students received the essential instructions to participate in the internship Programme.</p>
17	17.12.21	6	<p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>Discussion on Practicum activities.</p>
18	19.1.22	6	<p style="text-align: center;">✓</p> <p>Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other</p> <p>Clearing up pupils' queries about the lesson plan and providing classroom management techniques.</p>

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19	27.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other School based activities to be conducted at school during their internship.
20	15.2.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion of the resources like Models, Charts, flashcards and other materials to use throughout their internship.
21	10.3.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Sharing the project work and dividing it for mentees.
22	18.4.22	(Tamilselvi.S) 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their experiences during their teaching practice.
23	4.5.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips were given to attend practical examination.
24	6.5.22	(Kowsalya.S) 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Guidance was given to students regarding campus interview.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1.	20.3.21	S. Pami Kemi	Academic / Personal / Any other Health issues due to Covid	Do Consult doctor once
2.	7.4.21	S. Kowsalya	Academic / Personal / Any other Travelling bus make me tired	Eat fruits and drink lot of water.
3.	10.5.21.	S. Anilka	Academic / Personal / Any other Events organized in college to develop in skills	Participate international days Celebration.
4.	28.6.21	N. Gayathri	Academic / Personal / Any other She has learned how to communicate better	Make sure to put those communication skills into action in every day life.
5.	31.7.21	A. Sowgandhiga	Academic / Personal / Any other Not brisk in some times	Avoid negative thoughts
6.	17.8.21	Kantha	Academic / Personal / Any other Think Creatively	Set small challenges

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7.	20.9.21	Kowsalya	Academic / Personal / Any other Feel Compete	Focus on goal and how get to achieve it.
8.	22.10.21	Tamilselvi	Academic / Personal / Any other Not asking for help anybody.	Personal growth does not mean not asking for help.
9.	11.11.21	Ms. Gayathri	Academic / Personal / Any other Developing need social skill.	Do Cooperatively and help others
10.	18.12.21	A - Sowganthiga	Academic / Personal / Any other Feel difficult to do all works	Prepared a scheduled plan to balance both.
11.	16.2.22	S. Kavitha	Academic / Personal / Any other Time is wasted on travelling long distance	Listen to Audio
12.	5.5.22	S. Anita	Academic / Personal / Any other Worries about study Materials.	Suggested to online platforms.

S.S. [Signature]
 PRINCIPAL

SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS), SALEM - 636 016.

(AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI)

RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : DY. R. SARASWATHY

Designation : ASSISTANT PROFESSOR OF

MATHEMATICS (2020 - 2022)

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. R. SARASWATHY

DESIGNATION : ASSISTANT PROFESSOR OF MATHEMATICS

PERIOD : 2020 - 2022

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
7. Providing sustained motivation
8. Ensuring and providing feedback for parents
9. Identifying learning needs of the students and ensure appropriate learning strategies
10. Provisioning a Comprehensive Personal Student Record
11. Cultivating a healthy learning environment in college

Expected Outcomes

- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
- Better attendance, lesser dropouts and good psychological health of students
- Confident Parents
- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

Roles and Responsibilities of Mentors

- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees

Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
- Know what you want and ask for what you need
- Identify special goals that you want to achieve and discuss it clearly with your mentor
- Seek information regarding resources that you need from various sources
- Conduct Peer Mentoring to help your mentor
- Have a positive attitude
- Accept feedback respectfully and cordially, and discuss future course of action
- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother

S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020 E07	J. Jayapriya	6383330599 7868852137	D/o C. Jayaraman, 43/1, Gandhi Street, Chinnakollappatty, Salem - 636 008.
2.	2020 F11	B. Rosalin Soundarya	9543469184	D/o R. Benny Manoharan, 173/3-12w Kamaraj Nagar, OMalur, Salem - 636455.
3.	2020 M14	V. Chenna Saranya	9597184413 9842085041	D/o K. Vasu, 13/122 Moongardu, Thiruvalluvar Nagar, Dadagappatty, Salem - 636 006.
4.	2020 P24	R. Elakkiya	8870891440 9597651650	D/o R. Ravichandran, 15-52, Thannikuttappatty, Kuttappatty, Mettur (TK) Salem - 636453.
5.	2020 B34	T. Brindha	6374743690	D/o K. Thangaraj 2/234, Mittabudur, Convent Road Salem - 636016
6.	2020 B36	A. Mahalakshmi	9865502222	D/o S. Anbumani, 1/10 Gandhi Street, Chinnakollappatty, Kannankuruchi, Salem-08
7.	2020 B38	S. Priyadharshini	9578194192	D/o N. Shammugam, 45/14, Devanga Pillayar Street, Sevapat, Salem - 2.

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date										
			1 17.3.21	2 30.3.21	3 6.4.21	4 15.4.21	5 7.5.21	6 15.6.21	7 25.6.21	8 09.7.21	9 30.7.21	10 14.8.21	
1.	2020E07	J. JAYAPRIYA	a	X	X	X	X	X	X	X	X	X	X
2.	2020E11	B. ROSALIN SOUNDARYA	a	X	X	X	X	X	X	X	X	X	X
3.	2020M14	V. CHENNASARANJA	a	X	X	X	X	X	X	X	X	X	X
4.	2020P24	R. ELAKKIYA	a	X	X	X	X	X	X	X	X	X	X
5.	2020B34	T. BRINDHA	a	X	a	X	X	X	X	X	X	X	X
6.	2020B36	A. MAHALAKSHMI	a	X	X	X	X	X	X	X	X	X	X
7.	2020B38	S. PRIYADHARSINI	a	X	X	X	X	X	X	X	X	X	X
Signature of the Mentor <i>R. S. Sathya</i>			<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>
Signature of the Principal			<i>S. Senthil</i> PRINCIPAL										

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11 2.9.21	12 17.9.21	13 21.10.21	14 29.10.21	15 10.11.21	16 3.12.21	17 17.12.21	18 19.1.22	19 27.1.22	20 15.2.22
1.	2020E07	J. JAYAPRIYA	X	X	X	X	X	X	X	X	X	X
2.	2020E11	B. ROSALIN SOUNDARYA	X	X	X	X	X	X	X	X	X	X
3.	2020M14	V. CHENNA SARANYA	X	X	X	X	X	X	X	X	X	X
4.	2024P24	R. FLAKKIYA	0	X	X	X	X	X	X	X	X	X
5.	2020B34	T. BRINDHA	X	X	X	X	X	X	X	X	X	X
6.	2020B36	A. MAHALAKSHMI	X	X	X	X	X	X	X	X	X	X
7.	2020B38	S. PRIYADHARSINI	X	X	X	X	X	X	X	X	X	X
Signature of the Mentor <i>R. Senthil</i>			<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>	<i>RS</i>
Signature of the Principal <i>S. S. Srinivas</i>												

PRINCIPAL
 Sri Sarada College of Education
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 SALEM-636 016

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	17.3.21		Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Who am I ? & Why am I here? Session was conducted.
2.	30.3.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Microteaching Orientation was given to freshers (B.ed students)
3.	05.04.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor given the necessary direction for online Orientation.
4.	15.4.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Im Bharathiyar Vizha, Oratorical Competition discussion was done.
5.	7.5.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor given the awareness about COVID, Precautions and preventive measures.
6.	15.6.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Guidance was given to face mid Semester Examination

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Given the Orientation to Overcome the Fear of COVID.
8.	09.7.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips on Semester examination preparation was given.
9.	30.7.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified regarding demonstration class.
10.	14.8.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Independence day activities.
11.	02.09.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentees prepared on "Teachers day"
12.	17.09.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Students performance in their academic activities.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13.	21.10.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivation was given to Prepare For the Semester examination.
14.	29.10.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their difficulties in learning.
15.	10.11.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Guidance were given to students to celebrate national children's day.
16.	3.12.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Instructions were given to students to attend intership program.
17.	17.12.21	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students doubts on Practicum components were clarified.
18.	19.1.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Strategies for classroom management has given to students.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19.	27.1.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on the following activities, quiz, exhibition.
20.	15.2.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on various resources (ETE, TLM)
21.	10.3.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on group project.
22.	18.4.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students experience during teaching practice were shared.
23.	04.05.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips were given to pattern practical examinations.
24.	06.05.22	7	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Campus was conducted in our college.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1.	27.3.2021	R. FLAKKIYA	Academic / Personal / Any other Fear in attending On line exam.	Tips were given to over their fear.
2.	22.4.2021	S. PRIYADHARSHINI	Academic / Personal / Any other Needs guidance regarding Higher Education.	Necessary guidance was given.
3.	6.5.2021	T. BRINDHA	Academic / Personal / Any other Discussion on topics Selection of UHC students Seminar.	ICT oriented concepts were suggested.
4.	29.5.2021	J. JAYAPRIYA	Academic / Personal / Any other Seeking help for Seminar Presentation	Necessary Guidance were given.
5.	24.6.2021	V. CHENNASARANYA	Academic / Personal / Any other Felt depressed of her Inter personal skills.	Necessary guidance were given.
6.	9.7.2021	A. MAHALAKSHMI	Academic / Personal / Any other Regarding health issues.	Be con. Suggested to overcome & by taking care.

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7.	19.8.2021	R. ELAKKIYA	Academic / Personal / Any other Guidance for TNPSC Preparation.	Books from library were recommended.
8.	28.8.2021	B. RDSALIN SOUNDARYA	Academic / Personal / Any other Suggestion for attending online quiz.	Prepare well in subject related materials.
9.	22.10.2021	J. JAYAPRIYA	Academic / Personal / Any other Guidance to be prohibited from higher edn.	Suggested to apply PG in Universities.
10.	13.11.2021	T. BRINDHA	Academic / Personal / Any other Problem facing to mainting their family needs.	Joining the jobs to balance their family needs.
11.	30.11.2021	S. PRIYADHARSINI	Academic / Personal / Any other Guidance given to attend entrance exams.	Necessary materials were suggested.
12.	10.12.2021	A. MAHALAKSHMI	Academic / Personal / Any other Seeking help to prepare Power point Presentation	Needed tips were given.

SRI SARADA COLLEGE OF EDUCATION

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RE-ACCREDITED BY NAAC WITH "A" GRADE



MENTOR- MENTEES RECORD

Name : Dr. S. VELVITHI

Designation : Director of Physical Education

2020 - 2022

**SRI SARADA COLLEGE OF EDUCATION
(AUTONOMOUS),
SALEM – 636016**



MENTOR'S COMPREHENSIVE STUDENTS RECORD



"I will help you be whoever you want to be."

MENTOR'S PROFILE

NAME : Dr. S. VELVIZHI

DESIGNATION : Director of Physical Education

PERIOD : 2020-2022

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),
SALEM – 636016
MENTORING SYSTEM**

Objectives

1. Creating mutual trust between the mentor and mentees for bonding
2. Refining teacher-student communication outside classroom
3. Maintaining data base of student performance, attendance details & drop outs
4. Supporting personal & professional growth & monitoring psychological growth & progress
5. Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
6. Locating & solving attendance issues
7. Providing sustained motivation
8. Ensuring and providing feedback for parents
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10. Provisioning a Comprehensive Personal Student Record
11. Cultivating a healthy learning environment in college

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- A healthy Learning Environment
- Creation of positive communication channels among Principal, Parents, Staff and Students
- Enhancing a feeling of belonging among students
- Self confident, bold and active, enthusiastic student community
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- Improved Performance in the college and during practice teaching / internship as well

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for career advancement. Please note that neither coaching nor counselling is the prerogative of mentoring, though they can be done sometimes.

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- Conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process
- Select a spokesperson/representative for the group
- Collect data of mentees & maintain a file (Profiling the students)
- On locating their need for marked improvement in certain subjects, refer the same to respective faculty members
- Track the attendance record and ensure their regularity.
- Allow & guide Peer Mentoring
- Refer distressed or disturbed cases to the Counselling Committee
- Notify the College Union about students with special talents
- Motivate them to take part in activities that can accrue more credits and in competitions conducted both in our college and in other institutions.
- Compile their progress in performance and discuss about further improvement
- Identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on)
- Meet them twice in a month and record the same as a Review Report , to be sent to the Principal
- Preparation of Orientation Monthly Reports
- Ensure holistic well-being of Mentees

Roles and Responsibilities of Mentees

- Provide all the necessary data with relevant documents (Previous Academic Performance Records, documents for participation in extra /co curricular activities and academic advancement)
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- Identify special goals that you want to achieve and discuss it clearly with your mentor
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- Attend mentor meetings regularly and punctually
- Provide feedback and communicate healthy developments in you
- Reciprocity in interaction is the key to a successful mentor-mentee relationship.

'No one is a stranger, my child; the whole world is your own' - Holy Mother

S.No.	Reg. No	Name of the Student	Contact No.	Address
1.	2020T02	S. Ramya	9688961967	T/92, 2, Lakshmi Nagar Neikarapatty, Salem
2.	2020E08	V. Mehar Palkhina	8610558868	25/1, Arumuga Nagar, 5th cross Road, Pachapathi Road, Salem.
3.	2020MIT	J. Judith Anthoni	8778570367	T/1, Bharathiyar Street, Peramarur, Salem.
4.	S. 2020P30	S. Ramya Devi	9865739873	25T, 3, Ellapp Grounds St = Pulth Mariyamman Koil, Salem.
5.	2020B41	R. Sayasathi	9659902476	5/88 - A, Kundamalai Kadu, Palckaradu, Idappadi, Salem
6.	2020H46	S. L. Aishwarya	9080481876	40/2b, Bajana Madam Street, Arini Palayam, Salem.
7.				

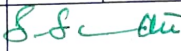
Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			1	2	3	4	5	6	7	8	9	10
			17.3.21	30.3.21	05.04.21	15.04.21	07.05.21	15.06.21	25.06.21	10.07.21	20.07.21	14.08.21
1.	2020T02	S. Ramya	x	x	a	x	x	x	x	x	x	x
2.	2020E08	V. Mehar Falhimo	x	x	x	x	x	x	x	x	x	x
3.	2020M17	J. Judith Antoineta	x	a	x	x	x	x	x	x	x	x
4.	2020p30	S. Ramya devi	x	x	x	x	x	x	a	x	x	x
5.	2020B41	R. Sayasri	x	x	x	x	x	x	x	x	x	x
6.	2020H46	S.L. Aishwarya.	x	x	x	x	x	x	x	x	x	x
Signature of the Mentor : J. Vishal			<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Signature of the Principal			<i>[Signature]</i>									

PRINCIPAL.

Sri Sarada College of Education
(Autonomous)
SALEM-636 016

Mentor – Mentees Sessions Attendance Record

S.No.	Reg. No	Name of the Mentee	Session No. & Date									
			11 02.09.21	12 17.09.21	13 21.10.21	14 29.10.21	15 10.11.21	16 08.12.21	17 17.12.21	18 19.01.22	19 27.01.22	20 15.02.22
1.	2020709	S. Ramya.	x	x	x	x	x	x	x	x	x	x
2.	2020608	V. Mehar Fathima	x	x	a	x	x	x	x	x	x	x
3.	2020117	J. Judith Antoinette	x	x	x	x	x	x	x	x	x	x
4.	2020330	S. Ramya Devi	x	x	x	x	x	x	a	x	x	x
5.	2020341	R. Sayasri	a	x	x	x	x	x	x	x	x	a
6.	2020446	S. L. Aishwarya.	x	x	x	x	x	x	x	x	x	x
Signature of the Mentor			J. Nehishi	S21	S21	S21	S21	S21	S21	S21	S21	S21
Signature of the Principal			 PRINCIPAL									

Minutes Minutes Students Reports

Date: No. of students present

Topic of the Discussion

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Problems

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Lead Reporter

Curriculum / Extra-curricular / Event related / Personal / Any other

Discussion on the importance of the curriculum

Minutes Minutes Students Reports

Date: No. of students present

Topic of the Discussion

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
1.	17-3-21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Mentor-Mentees discussion on Who am I
2.	30-3-21	J. Judith Antonette 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motto Teaching orientation was given
3.	5-4-21	S. Ramya. 5.	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussed with the students about online class problems.
4.	15-4-21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussed on Bharathiyar Vignha
5.	7-5-21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Awareness was given about Covid. Precaution and preventive measure.
6.	15-6-21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips was given to fear to rectify about mid-Semester.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
7.	25.6.21	S. Ramya Devi 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Orientation was given to overcome the fear of Covid.
8.	10.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips on Semester Exam.
9.	30.7.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified regarding demonstration
10.	14.8.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Independence Day activities
11.	2.9.21	R. Sayasri 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on activities to be prepared on Teachers day.
12.	17.9.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Students progression in their academic activities

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
13	21.10.21	V. Mehar Fatima 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Motivation was given to prepare for the Second Semester Examination
14.	29.10.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their difficulties in learning and need tips was given.
15	10.11.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Introduction were given to students to celebrate National Children's' day.
16.	3.12.21	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Necessary instructions were given to students to attend internship programme
17.	17.12.21	S. Ramya Devi 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Doubts were clarified on practicum components and practicum writing
18	19.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students doubts related to lesson plan was clarified and strategies for classroom. mgt.

Mentor – Mentees Sessions Report

S.No.	Date	No. of students present	Topic of the Discussion
19.	27.1.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussed activities on how to co-operate with the school students in Internship programme.
20	15.2.22	R. Sayasri 6 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Programmed about the activities which were going to act in the Drama (Annual Day)
21.	10.3.22	S. Ramya Devi 5	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Discussion on Group project
22	18.4.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Students shared their experiences during their Teaching practice.
23	4.5.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Tips were given to attend practical exam
24.	6.5.22	6	Curricular / Co-curricular / Extra-curricular / Event related / Personal / Any other Guidance was given to students regarding campus interview

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
1	21.04.21	S. Ramya	Academic / Personal / Any other Find difficult to attend the online class	Needed Guidance was given.
2	17.05.21	R. Sayasri	Academic / Personal / Any other Fear on attending exam through online	Tips were given to deal with her fear and anxiety
3	24.05.21	S.L. Aniswarya	Academic / Personal / Any other Feeling difficulty in understanding the concepts.	Suggested to have a group study
4	15.07.21	J. Judith Anbintha	Academic / Personal / Any other Find difficult in collect the material	Suggested to translate the English materials.
5	21.08.21	S. Ramyadevi	Academic / Personal / Any other Feeling inferior, because get poor marks.	Tips were given how to overcome the problem.
6	23.12.21	V. Meha Fatuma	Academic / Personal / Any other Feeling alone, because of her poor interpersonal skill	Necessary tips were given

Individual Counselling

S.No.	Date	Name of the student(s)	Issue	Suggestions / Remarks
7	29.11.21	J. Judith Anindha	Academic / Personal / Any other Depressed due to her family problem	Counsel her to rectify her problem.
8	07.04.22	S. Ramya	Academic / Personal / Any other Discussion on topic to fear Seminar (UAC)	Suggested to take the concept which is ICT oriented
9	26.5.22	S. Ramya devi	Academic / Personal / Any other Seeking for help to prepare PPT.	Needed tips was given
10	26.06.22	R. Sayasri	Academic / Personal / Any other Seeking help for seminar presentation to be held on 22.6.22	Needed suggestions were given
			Academic / Personal / Any other	
			Academic / Personal / Any other	