

**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**ESTABLISHMENT OF COMMITTEES**



# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC (III Cycle)

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

108/GB

29.03.2022

No. \_\_\_\_\_

Date \_\_\_\_\_

## Members of the Governing Body 2021-2022

S.No.	Name and Designation
	<b>Management of the College</b>
	<b>President</b>
1	Srimath Swami Sadanandha, Sri Sarada College of Education (Autonomous), Salem -16
	<b>Members from Management</b>
2	Yatiswari Vinayakapriya Amba, Secretary, Sri Sarada College of Education (Autonomous), Salem -16
3	Yatiswari Guhapriya Amba, Secretary, Sri Sarada College for Women, Salem
	<b>UGC Nominee</b>
4	Dr.K.P.Suresh, Professor, Department of Education, Central University, Kerala
	<b>University Nominee</b>
5	Prof. Dr.N.Ramakrishnan, Department of Education, Technology, TAMIL Nadu Teachers Education University, Chennai
	<b>State Government Nominee</b>
6	Dr. G.Ezhilan, RJD, Collegiate of Education, Dharmapuri
	<b>Educationist</b>
7	Dr.A.John Lawrence, Associate Professors, St. Xavier College of Education, Palayamkottai.
	<b>Members</b>
8	Dr. E. Roja, Controller of Examination. Sri Sarada College for Women, Salem
9	Dr.R.Uma Rani Principal, Sri Sarada College for Women, Salem
	<b>Senior Staff Members</b>
10	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem -16
11	Dr.V.Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem -16
	<b>Ex-Officio Member</b>
12	Dr.. S.Santhi Principal, Sri Sarada College of Education (Autonomous), Salem -16



*S. S. Santhi*  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*GOVERNING BODY*

*2021-2022*



## Minutes of the Governing body meeting dated on 29.03.2022.

The members of the Governing body met at 11:00 am in the Controller's office to discuss the following agenda.

1. Prayer
2. Welcome address
3. Introducing the members
4. Presentation of the Report on the activities of the College for the year 2021-2022.
5. To consider the minutes of
  - a) Board of studies
  - b) Academic Council
  - c) Planning and Evaluation
  - d) IGAC
  - e) Finance Committee
6. Any other.

Report of the College activities of the College from the year 2021-2022 was presented by the faculty member Dr. V. Priya, Asst Professor of Physical Science of Sri Sarada college of Education.

The member appreciated the activities of the college and suggested to improve and implement the Policies of the Institution Periodically.

Finally Dr. R. Selvamathi Sugirtha Assistant Professor of Bio Science, Proposed  
Vote of thanks.

Members Present.

x 1. Yatiswari Vinayaka Priya Amba.  
Secretary, S S C E.

Vinayakapriya

x 2. Yatiswari Guga Priya Amba  
Secretary, S S C W.

Guhugiyu

3. Dr. R. Umarani  
Principal, S S C W.

R. Umarani

4. Mrs. Roja

Controller of Examination

F. Roja

5. Dr. K.P. Suresh

Department of Education,  
Central University, Kerala

6. Joint Director of collegiate  
Education, Dharmapuri

⑦ 7. Professor N. Ramakrishnan,  
Department of Education Technology  
Tamil Nadu Teachers Education University  
Chennai

Prof. N. Ramakrishnan  
Member Syndicate  
Professor and Head  
Department of Educational Technology  
Tamil Nadu Teachers Education Univ  
Chennai - 600 097  
Tamil Nadu, India

8. Dr. R. Selvamathi Sugirtha  
Asst Prof of Bio Science

R. S. S. I. C.

9. Dr. V. Priya  
Asst Prof of Phy. Science

V. Priya

10. Dr. S. Santhi  
Principal, Sri Sarada College  
of Education, Salem

S. S. Santhi



# SRI SARADA COLLEGE OF EDUCATION

( AUTONOMOUS ) FAIRLANDS, SALEM - 636 016.

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AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

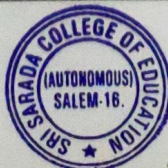
**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. 106 / AC

Date 11.02.2021

## Members of the Academic Council 2021- 2022

S.No.	Name and Designation
	<b>External Experts</b>
1.	Prof. P.Ganesan, Professor and Head, Department of Pedagogical Sciences, TamilNadu Teachers Education University, Chennai
2.	Prof.M.Manivannan, Professor and Director, Department of Education, TamilNadu Open University, Chennai
3.	Prof.S.Kulasekara Perumal Pillai, Professor &Co- Ordinators , Department of Education, Annamalai University, Chidambaram
4.	Dr.K.S.Ramakrishnan, Associate Professor, Department of Education , Tamil Nadu Open University, Chennai
5.	Dr.Bhavani, Sri Sarada college Hospital
6.	Mr. R. Srinivasan, Auditor, Salem
7.	Mr. C.Subramaniyan Advocate, Salem
	<b>Chairperson</b>
8.	Dr. S.Santhi Principal, Sri Sarada College of Education (Autonomous),Salem -16
	<b>Members</b>
9	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science
10	Dr. V. Priya, Assistant Professor of Physical Science
11	Dr. K. P.Shanmuga Vadivu, Assistant Professor of Education
12	Dr. K. Kamala Devi, Assistant Professor of English
13	Dr.S.Velvizhi, Physical Directress
14	Dr. A. Balamallika Devi, Assistant Professor of Education
15	Mrs. R. Saraswathy, Assistant Professor of Mathematics



*S. S. Santhi*  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*ACADEMIC COUNCIL*

*2021-2022*



## MINUTES OF ACADEMIC COUNCIL

28.03.2022

The members of the Academic Council met on 28.03.2022 at 12 pm in the Principal's chamber. The meeting started with silent prayer. Dr. S. Santhi, Principal welcomed all the members.

### AGENDA:

1. To approve the minutes of Board of studies brought forwarded.
2. Any other.

Item No: 1.

To Consider the requisition of Dr. K.P. Shanmugavadivu to approve the modifications brought in the syllabi of BCC4, BCC8, MCCC4 and MSEC2. This item was proposed by Dr. R. Selvamathi Angirtha and Seconded by Dr. V. Priya.

Item No: 2.

To consider the requisition of Dr. V. Priya, Asst Prof of Physical Science, SSCCE to approve the syllabi of BCC3 and Pedagogy Courses for both II & IV Semesters. This item was proposed by Dr. K.P. Shanmugavadivu and seconded by Dr. K. Kamaladevi Asst. Prof. of English.

Item No: 3.

To consider the requisition of Dr. S. Valizhi, Director of Physical Education, SSCCE, to approve the syllabus of ETE-3, Health & Physical Education. This item was proposed by Dr. K. Kamaladevi,



Asst. Prof. of English and Seconded by  
Dr. V. Arulselvi, Asst. Prof. of Education

Item No: 4.

To Consider the requisition of  
Dr. V. Arulselvi, Asst. Prof. of Education, SSCE  
to approve the syllabus modifications brought  
in BEC2 - Human rights Education. This  
item was proposed by Dr. D. Kartha, Asst. Prof.  
of Tamil and Seconded by Dr. S. Velizhi, Director  
of Physical Education.

Item No: 5.

To Consider the requisition of  
Dr. R. Selvamathi Sugirtha, Asst. Prof. of Bio Science,  
SSCE, to approve the syllabus modifications  
brought in MTE2 - Teacher Education and  
MCE2 - Advanced Techniques of Instruction.  
This item was proposed by Dr. V. Priya,  
Asst. Prof. of Physical Science, SSCE and Seconded  
by Dr. K. P. Shanmuga Vadim, Asst. Prof. of  
Education, SSCE, Salem.

Item No: 6

To Consider the requisition of  
Dr. V. Arulselvi, Asst. Prof. of Education, SSCE  
to approve the modification in the B.Ed  
Practicum Components - Group project [Guided  
Inquiry project]. This item was  
proposed by Dr. K. Kannale Devi, Asst. Prof. of  
English, SSCE and Seconded by  
Dr. D. Kartha, Asst. Prof. of Tamil, SSCE

Any other:

Item No: 7.

To Consider the requisition of Dr. V. Arulselvi, Asst. Prof. of Education, SCLC, to incorporate the multiple intelligence. in writing a few lesson plan.

It was resolved to approve the minutes of Board of Studies.

Any other:



(i) The members suggested to <sup>revise and refine</sup> ~~indicate~~ the learning objectives.

(ii) The members suggested to add learning outcomes at the End of the syllabus for each Courses.

(iii) The members suggested to modify the references inline with APA 7<sup>th</sup> Edition.

The members approved the minutes brought forwarded by Board of Studies.

## Members Present

1. Prof. P. Ganesan  
Professor and Head  
Department of Pedagogical Sciences  
Tamil Nadu Teachers Education University  
Chennai  
Attended through  
online.
2. Prof. M. Manikannan  
Professor & Director  
Department of Education  
Tamil Nadu Open University  
Chennai  

3. Prof. S. Kulasekar Perumal Pillai  
Professor & Co-ordinator  
Department of Education  
Annamalai University Chidambaram  
Attended through  
online.
4. Dr. K.S. Ramakrishnan  
Associate Professor  
Department of Education  
Tamil Nadu Open University  
Chennai  

5. Dr. Bhavani  
Sri Sarada College (Hospital)  
Salem.
6. Mr. R. Srinivasan  
Auditor.
7. Mr. C. Subramaniam  
Advocate, Salem.

- |     |   |                   |
|-----|---|-------------------|
| 8.  | Dr. S. Senthil, Principal<br>Sri Sarada College of Education, Salem | S. Senthil        |
| 9.  | Dr. K. Selvaraj, Singu<br>Asst Prof of Bio Science, Salem           | R. Senthil        |
| 10. | Dr. V. Prasad<br>Asst Prof of Physical Science, Salem               | V. Prasad         |
| 11. | Dr. K. P. Anandamohan<br>Asst Prof of Education, Salem              | K. P. Anandamohan |
| 12. | Dr. K. Karthikeyan<br>Asst Prof. of English, Salem                  | K. Karthikeyan    |
| 13. | Dr. S. Velupillai<br>Director of Physical Education, SSCE, Salem    | S. Velupillai     |
| 14. | Dr. V. Anandamohan<br>Asst. Prof Education, SSCE, Salem             | V. Anandamohan    |
| 15. | Dr. D. Karthikeyan<br>Asst Prof of Tamil, SSCE, Salem               | D. Karthikeyan    |
| 16. | Mrs. A. Karthikeyan<br>Librarian, SSCE, Tamil                       | A. Karthikeyan    |
| 17. | Dr. R. Saravathy<br>Asst. Prof of Maths, SSCE, Salem                | R. Saravathy      |

## Minutes of Academic Council.

26.11.2022

The members of the Academic Council met on 26.11.2022 at 11.30 am in the office of Controller of Examinations. The meeting started with silent prayer. Dr. S. Santhi, Principal welcomed the members and introduced the new members.

## Agenda

1. To approve the minutes of Board of Studies - brought forward
2. Any other

## Item No.1

The first item was proposed, by Dr. V. Priya, Asst. Prof. of Physical Science and seconded by Dr. K.P. Shanmuga Vadivu, Asst. Prof. of Education.

Dr. V. Anulselvi, Asst. Prof. of Education presented the Minutes of Board of Studies meeting and the same was approved by the members of Academic Council, with the following modifications. The members suggested to reframe the objectives of select courses so as to increase the visibility of mapping. Further they insisted to assure the usage of terminologies used in Programme Outcomes to reflect in the course content.

## Item No.2 Any other.

The members suggested to include 'Cyber security' in the course 'Educational Technology'.

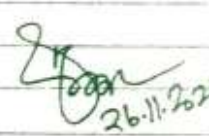
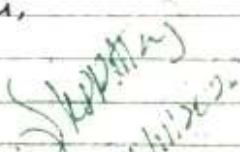
They also suggested to ensure


the inclusion of skill components aligning with the educational policies of the state government such as 'Naan Mudhalvan' (Naan Mudhalvan).

The Academic Council members also approved the suggestion of Board of Studies members to change the course codes if the syllabus is modified.

The members also approved the introduction of the Certificate Course on 'Artificial Intelligence' following modular approach which was proposed by Dr. V. Prasad, Asst. Prof. of Physical Science and seconded by Dr. R. Sathyanarayanan Sugirtha, Asst. Prof. of Biological Science.

#### Members Present.

1. Prof. P. Ganesan, Through online.  
Controller of Examinations,  
Tamil Nadu Teachers Education University,  
Chennai.
2. Prof. M. Manivannan,  
Prof. and Head, Dept. of Education,  
Controller of Examinations,  
Tamil Nadu Open University, Chennai.   
26.11.2022
3. Prof. P. Kulasekar Perumal Pillai,  
Prof. & Dean,  
Dept. of Education,  
Annamalai University.   
26.11.2022

- |     |  |   |
|-----|--|---|
| 4.  | Dr. K.S. Ramakrishnan,<br>Asst. Prof. of Education,<br>TNOU, Chennai.  | <br>26/11/2022 |
| 5.  | Dr. S. Santhi, Principal<br>Sri Sarada College of Education,<br>Salem. | S. S. Santhi  |
| 6.  | Dr. R. Selvamathi Sugirtha,<br>Asst. Prof. of Bio. Science             | R. S + S → R  |
| 7.  | Dr. V. Priya,<br>Asst. Prof. of Physical Science                       | V. Priya  |
| 8.  | Dr. K.P. Shanmuga Vadivu,<br>Asst. Prof. of Education                  | K.P. Shanmuga   |
| 9.  | Dr. K. Kamala Devi,<br>Asst. Prof. of English.                         | K. Kamala   |
| 10. | Dr. S. Velvizhi,<br>Director of Physical Education                     | S. Velvizhi   |
| 11. | Dr. V. Anuselvi,<br>Asst. Prof. of Education                           | V. Anuselvi   |
| 12. | Dr. D. Kavitha,<br>Asst. Prof. of Tamil.                               | D. Kavitha  |
| 13. | Mrs. A. Kavitha,<br>Librarian.   | A. Kavitha  |
| 14. | Dr. R. Saraswathy,<br>Asst. Prof. of Mathematics.                      | R. Saraswathy   |
| 15. | Dr. A. Balamallika Devi,<br>Asst. Prof. of History.                    | A. Balamallika  |



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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

106/BoS

02.12.2021

No. ....

Date .....

### Members of the Board of Studies 2021

S.No.	Name and Designation
<b>External Experts</b>	
1.	Dr. A. John Peter, Principal, Govt. College of Education, Komarapalayam
2.	Dr. S. Prakash, Principal, Thiyagaraja College of Preceptors, Madurai
<b>Expert nominated by Vice Chancellor</b>	
3.	Dr. N.L.N. Jayanthi, Professor, Department of Education, Annamalai University, Chidambaram
<b>Representative related to Placement</b>	
4.	1.Mrs.S.Geetha, Headmistress, Sri Sarada Vidyalaya Girls Higher Secondary School,Salem 2.Mrs. N. Shenbagavalli, Principal, Sri Sarada Matriculation Higher Secondary School for Girls, Salem
<b>Chairperson</b>	
5.	Dr. S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16
<b>Members</b>	
6.	Dr.R.Selvamathi Sugirtha, Assistant Professor of Biological Science
7.	Dr.V.Priya, Assistant Professor of Physical Science
8.	Dr.K.P.Shanmuga Vadivu, Assistant Professor of Education
9.	Dr.K.Kamala Devi, Assistant Professor of English
10.	Dr.S.Velvizhi, Physical Directress
11.	Dr. V. Arulsevi, Assistant Professor of Education
12.	Dr. D. Kavitha, Assistant Professor of Tamil
13.	Dr. R. Saraswathy, Assistant Professor of Mathematics
14.	Mrs. A. Kavitha, Librarian
<b>Alumnae Representative</b>	
15.	Mrs.Sai Kanyakumari,PGT, Emerald Valley Public School, Salem
<b>Student Representatives</b>	
16.	A.Mayura
17.	G.Ambika



*S. S. Santhi*  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016





*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*BOARD OF STUDIES*

*2021-2022*



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS),**

**SALEM 636 016**

**Minutes of Board of Studies Meeting**

**02 - 12 - 2021**

**ITEM NO. 1**

To consider the requisition of Dr.K.Kamala Devi, Assistant Professor of English to approve the modification of the syllabi of B.Ed. Pedagogy Course 'Pedagogy of English' for three semesters.

It is resolved to approve the changes made in the Pedagogy Courses of English for three semesters. It was proposed by Dr.K.Kamala Devi and seconded by Dr.K.P. Shanmuga Vadivu, Assistant Professor of Education.

The members approved the following changes;

**BPC1 - Pedagogy of English**

From Unit 1, the Constitution Articles related to language and the suggestions of various education commissions and committees were dropped as the topics are covered in BCC7 - **Society and Education**. From Unit 2, 'Characteristics of language, language families' were removed as they were already discussed in Unit 1. The topic 'Linguistics' was also dropped as it was redundant. Instead of them, the added new topic was 'Linguists overview of language learning - Vygotsky, Palmer, Krashen & Noam Chomsky'.

Instead of Unit 3 'Planning and Organization of English Classroom', 'Achievement of Communication Efficacy' was added.

**BPC2 - Pedagogy of English**

From Unit 1, 'Medium of understanding and Critical review of Medium of instruction' is removed as they are discussed in the other topics. 'Multicultural classroom' was added newly. In Unit 2 'Status of English - Before and after independence' is re-framed as 'Position of English as a second language in India'. In Unit 4, 'Rhythm and Intonation' is dropped and other phonetic aspects are retained.

**BPC3 - Pedagogy of English**

Unit 1 and 2 have been merged as Unit 2 and the topics 'Concept of Semantics and Semantic analysis of sentence' was replaced with 'Types of Meaning: Descriptive, emotive and phatic, sense and reference, connotation and denotation, sense relations (homonymy, hyponymy, antonymy, synonymy, etc.) The fourth Unit is replaced with

'Theory of second language learning'. Two new Units 'Empowering At-risk language learners' and 'Emerging Trends of EFL' are added.

#### **BPC4 - Pedagogy of English**

The first Unit 'Teaching of language elements' was removed. The third unit is bifurcated into 'Teaching of Oral communication skills' and 'Teaching of Reading and Writing skills'. The titles of Unit 4 and Unit 5 are changed as 'Instructional Media' and 'Role and Importance of Assessment'.

#### **BPC7 - Pedagogy of English**

The entire course is modified with the following units; 1. Language for Classroom Interaction, 2. Designing Language Teaching, 3. Integrated Curriculum and Language Education, 4. Language Disorders in School-Age children and 5. Reflective Language teaching.

#### **BPC8 - Pedagogy of English**

The first and third units are merged. In Unit 4, instead of 'Text book', three new topics are added. A new topic 'Promoting Professional Skills' is also added.

The members suggested to specify the techniques in 'Authentic Assessment' as 'writing own autobiographical memoirs, drafting an article to the newspaper and writing a poem' and to add 'Mobile Technology' in Unit 4 of BPC4.

#### **ITEM NO. 2**

To consider the requisition of Dr.V.Arulselvi, Assistant Professor of Education to approve the modification of the syllabi of B.Ed. Core Course 'CC1 - Foundations of Education' in the first semester.

It is resolved to approve the changes made in CC1. It was proposed by Dr.V.Arulselvi, and seconded by Dr.S.Velvizhi, Director of Physical Education.

The members approved the following changes;

**Unit 1 :** The topics 'Aims of Education and 'History of Indian Education' are merged into 'Aims of Education during Pre-Independence and Post-Independence'. The Education commissions were listed under 'Aims of Education during Post-independence' along with the following new topics 'Acharya Ramamoorthy

Committee (1990), Policy Framework for reforms in education (2000), NCF for School Education (2000 and 2005), International Commission on Education (1972) and NPE (2020)

Unit 3 : In the topic Society, the sub-topic 'meaning' was removed. Instead of that 'Types' is added. 'Agencies of socialization' was also added

Unit 5 : The phrase 'Attitude towards' was dropped and the topic remains as 'Value Education in Elementary, Secondary and Senior Secondary stages'.

Practicum components are also alternated according to the changes in the units

### ITEM NO. 3

To consider the requisition of Dr.V.Arulselvi, Assistant Professor of Education to approve the modification of the syllabi of B.Ed. Core Course 'SES 3 - Gender Studies' in the fourth semester.

It is resolved to approve the changes made in SES 3. It was proposed by Dr.V.Arulselvi, and seconded by Dr.R.Selvamathi Sugirtha, Assistant Professor of Biological Science.

The members approved the following change; The topics 'PO<sup>S</sup>CO (2012) and POSH (2013)' are added in Unit 4 'Gender Sexuality, Sexual Harassment and Abuses'

### ANY OTHER

- The members suggested to do mapping of Course Learning Outcomes with Programme Learning Outcomes.
- A course completed through SWAYAM may be considered for Credits in the programmes.

Chair person - Dr. S. Santhi,  
Principal.

S. S. Santhi  
21/12/2021  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016.

The members attended,  
Experts from outside.

- (1) Dr. A. John Peter  
Principal, Govt. College of Education,  
Komasapalayam.
- (2) Dr. S. Prakash  
Principal, Thiagarajar College of Preceptors (Aided)  
Madurai
- (3) Expert nominated by VC  
Dr. N.L.N. Jayanthi,  
Professor, Department of Education,  
Annamalai University,  
Chidambaram.

Representatives related to Placement

- (4) Mrs. Geetha .S  
Headmistress, Sri Sarada Vidyalaya Girls' Hr. Sec  
School, Salem.
- (5) Mrs. Shenbagavalli N.  
Principal, Sri Sarada Matric. Hr. Sec. School for  
Girls, Salem.

Alumnae

- (6) Mrs. Sai Kanyakumari  
PGT, Emerald Valley Public School,  
Salem.

Minutes of the Board of Studies Meeting  
held on 28.03.2022

The members of the Board of Studies met at 11 am in the Principal's chamber.

Members Present were

1. Chair Person - Dr. S. Santhi, Principal
2. ~~University~~ Members from Outside  
Dr. A. John Peter,  
Principal, Govt. College of Education, Komarapalayam.

Representatives related to Placement.

3. Mrs. P. Greetha, Headmistress  
Sri Sarada Vidyalaya Girls' Hr. Sec. School, Salem.
4. Mrs. N. Shenbagawalli,  
Principal, Sri Sarada Matric Hr. Sec. School, Salem.
5. Faculty Members.
5. Dr. R. Selvamathi Sugrtha, Asst. Prof. of Biological Science
6. Dr. V. Priya, Asst. Prof. of Physical Science.
7. Dr. KP. Shanmuga Vadivu, Asst. Prof. of Education.
8. Dr. K. Kamala Devi, Asst. Prof. of English.
9. Dr. V. Anuselvi, Asst. Prof. of Education
10. Dr. D. Kanitha, Asst. Prof. of Tamil.
11. Dr. S. Velvizhi, Director of Physical Education
12. Dr. A. Kanitha, Librarian.
13. Dr. R. Sarawathy, Asst. Prof. of Mathematics.

Students' Representatives

14. Mrs. Dhanalakshmi. V M.Phil. Scholar V. Dhanalakshmi
15. Mrs. Ambika, M.Ed. II year.
16. Ms. Mayura. A. B.Ed. II year.
17. Dr. NLN. Jayanthi, Prof. Dept. of Edn., Annamalai Univ. } attended
18. Dr. Prakash, Principal, Thiagarajar College of Preceptors. } through  
online.

## Item No. 1

To consider the requisition of Dr. K. Shanmuga Vadivu, to approve the modifications brought in the syllabi of BCL4, BCC8, MCC4 and MSC2.

It is resolved to approve the changes brought forward after a thorough deliberation. The members suggested a few modifications which were highlighted in the annexed document.

## Item No. 2

To consider the requisition of Dr. V. Priya, Asst. Prof. of Physical Science, SSCE to approve the syllabus of BCC3 and Pedagogy Courses for both II and IV semesters.

It is resolved to approve the changes in the above said courses. This item was proposed by Dr. K. Kamala Devi and seconded by Dr. S. Santhi, the Principal.

The suggestions given by the members are incorporated and highlighted in the annexed copy of the changes.

## Item No. 3

To consider the requisition of Dr. S. Velvizhi, Director of Physical Education, SSCE to approve the syllabus of ETE3 - Health and Physical Education.

It is resolved to approve the changes. This item was proposed by Dr. V. Anulselvi and seconded by Dr. D. Kavitha.

The members suggested to remove the phrase 'various system' and the parentheses. The changes are carried over.

## Item No. 4

To consider the requisition of Dr. V. Anulselvi, Asst. Prof. of Education, SSCG to approve the modification brought in BEC2 - Human Right Education.

It is resolved to approve the changes. This item was proposed by Dr. V. Priya and seconded by Dr. Kavitha.

The members suggested to rephrase the ~~part~~ item name as 'Rights and Protection given to Women in the Constitution of India'.

## Item No. 5

To consider the requisition of Dr. R. Selvamathi Sugirtha, Asst. Prof. of Biological Science, to approve the modifications brought in MTE2 - Teacher Education D and MCC7 - Advanced Techniques of Instruction.

It is resolved to approve the changes brought in. This item was proposed by Dr. S. Velvizhi and seconded by Dr. V. Priya.

The suggestions given by the members are incorporated and highlighted in the annexed document.

## Item No. 6

To consider the requisition of Dr. V. Anulselvi, Asst. Prof. of Education to approve the modification brought in the B. Ed. Practicum component.

It is resolved to approve the changes brought in. This item was proposed by Dr. K. Kamala Devi and ~~is~~ seconded by Dr. K. P. Shanmuga Vadivu.



The members approved the change of the title of ~~B~~ Tutorial Group Project into Guided Inquiry Project (GIP).

Any other.

The members appreciated the attempt of introducing a practicum component of writing a few lesson plans for the school content incorporating multiple intelligence aspects, and this can be written in a record notebook while merging the observation records for of both pedagogy subjects.

The members suggested to add Learning Outcomes at the end of each course and to refine the learning objectives thoroughly. The references can be uniformly mentioned following the APA model. (7<sup>th</sup> Edition).

The Minutes will be sent to the members of BoS and Academic Council.

Members Present.

Expert from outside.

1. Dr. A. John Peter,  
Principal, Govt. College of Education,  
Komasapalayam.

28/03/2022

Representatives related to Placement.

2. Mrs. S. Geetha, Headmistress,  
Sri Sarada Vidyalaya Girls' Hr. Sec. School,  
Salem.

28/03/2022

3. Mrs. N. Shenbagavalli, Principal, \*  
Sri Sarada Matric. Hr. Sec. School, Salem.

28/03/2022

**Faculty** Chairperson.

4. Dr. S. Sankari, The Principal, SSCE  
Faculty Members.

28/03/22

5. Dr. R. Selvamathi Sugirtha, Asst. Prof. of Bio. Science. R.J.S - U

6. Dr. V. Priya, Asst. Prof. of Physical Science.

V. Priya

- |     |  |                |
|-----|--|----------------|
| 7.  | Dr. K.P. Shanmuga Vadivu, Asst. Prof. of Education |                |
| 8.  | Dr. K. Kamala Devi, Asst. Prof. of English         | H. K. d        |
| 9.  | Dr. V. Anuseni, Asst. Prof. of Education           | A. S. V        |
| 10. | Dr. D. Kanitha, Asst. Prof. of Tamil               | Dr. D. Kanitha |
| 11. | Dr. S. Velvizhi, Director of Physical Education    | S. Velvizhi    |
| 12. | Dr. A. Kanitha, Librarian                          | A. Kanitha     |
| 13. | Dr. R. Saraswathy, Asst. Prof. of Mathematics      | R. Sarathy     |

#### Students' Representatives

- |     |                                       |                 |
|-----|---------------------------------------|-----------------|
| 14. | Ms. Shanalakshmi, V. M. Phil. Scholar | V. Shanalakshmi |
| 15. | Ms. Ambika, G. M. Ed. II year         | G. Ambika       |
| 16. | Ms. Mayura, A. B. Ed. II year         |                 |

Minutes of the Board of Studies Meeting<sup>5</sup>  
held on 22.11.2022

The Members of the Board of Studies met at 10.30am in the Seminar Hall.

Members Present were;

1. Chair person - Dr. S. Santhi, Principal

Members from Outside

Dr. A. John Peter,  
Principal, Govt College of Edn. Kumarapalyam

Representatives related to placement.

2. Dr. S. Prakash

Principal

Thiagarajar College of Preceptors (Aided)  
Madurai

Expert Nominated by VC

3. Dr. NLN Jayanthi,  
Professor, Dept of Education  
Annamalai University  
Chidambaram

Representatives related to placement

4. Mrs. S. Geetha

Headmistress, Sri Sarada Vidyalaya Girls' Hr Sec School  
Salem

5. Mrs. Shenbagavalli

Principal, Sri Sarada Matric. Hr. Sec. School for Girls  
Salem

Alumnae

6. Mrs. Sai Kanyakumari

Principal, Emerald Valley Public School, Salem

### Faculty Members

7. Dr. R. Selvamathi Sugirtha, Asst prof of Bio Science
8. Dr. V. Priya, Asst prof of phy. Science
9. Dr. K.P. Shanmuga radivu, Asst prof of Edn
10. Dr. K. Kamala Devi, Asst prof of English
11. Dr. V. Arulselvi, Asst prof of Education
12. Dr. D. Karitha, Asst prof of Tamil
13. Dr. R. Saraswathy, Asst prof of Maths
14. Dr. A. Bala Mallika Devi, Asst prof of History
15. Dr. S. Velvizhi, Director of phy. Edn
16. ~~Dr~~ M<sup>rs</sup>. A. Karitha, Librarian

### Students' Representatives

17. Ms. C. Ezhilvasi, M.Ed II year
18. Ms. N. Nandhini priya B.Ed II year

The meeting began with prayer followed by Welcome address by Principal.

#### Item No: 1

To consider the requisition of Dr. R. Selvamathi Sugirtha, Controller of Examinations to approve the Introduction of Outcome Based Education (OBE) framework for B.Ed & M.Ed programmes from the Academic year 2022-23.

It is resolved to approve the Introduction of Outcome Based Education (OBE) framework for B.Ed & M.Ed programmes from the academic year 2022-2023. This item was proposed by Dr. R. Selvamathi Sugirtha and seconded by Dr. V. Priya, Assistant professor of physical science. The Board of studies members approved the same.

#### Item No: 2

To consider the requisition of Dr. K. P. Shanmuga radivu to approve the Mapping of programme outcomes with Course

Outcomes for B.Ed & M.Ed programmes.

It is resolved to approve the mapping of programme outcomes with course outcomes for B.Ed & M.Ed programmes which was proposed by Dr. K.P. Shanmugavadivu and seconded by Dr. K. Kamala Devi. The members suggested to mention the assessment criteria for the attainment of programme outcomes.

Item: 3

To consider the requisition of Dr. V. Priya Asst Prof of Physical Science to approve the expansion of choices for the selection of second pedagogy courses.

It is resolved to ~~approve~~<sup>keep</sup> the present pattern highlighting that it would be better if the student-teachers obtain the pedagogical knowledge and skills of language apart from their major subject.

Item No: 4 To consider the requisition of Dr. A. Balamallika Devi, Asst Prof of History to approve the modification of the syllabus of BPC I Pedagogy of History I for Semester I.

It is resolved to approve the Modification Made in the BPC I Pedagogy of History for Semester I. It was proposed by Dr. A. Bala Mallika Devi and seconded by Dr. R. Selvamathi Sugirtha, Asst Prof of Bio Science. The members approved the following changes:

In unit I, old and modern concepts, nature, characteristic & functions of history & Geographical boundaries, time or period & circumstances.

were added.

Under Unit II, the following topics were included.

Values of Teaching history - political, national, international, informative, intellectual, educational, ethical, socio-cultural & vocational.  
Addition of Revised Taxonomy (Bloom).

In Unit III, planning for teaching for History, Map reading was added newly.

To consider the requisition of Dr. A. Balasubramanian to approve the Modification of the Syllabus of BCC 3 - Educational Innovations for Semester I.

It is resolved to approve the changes made in the Educational innovations for first Semester.

It was proposed by Dr. A. Balasubramanian Desai and seconded by Dr. V. Anandaraman, Asst Prof of Edu. The members approved the following changes:

Under Unit: 1, resource system, innovation, communication channel & adopted system, Institutional social & individual.

IDEAS - Identify, Determine, Evaluation, Activate, Stimulate were added newly.

In Unit III (Learning styles), Kolb's Learning styles, Burke Barbe Model & Neil Fleming model, other learning styles - Verbal, physical, logical, social, solitary, sensing vs intuitive, Active vs Reflective, Sequential vs Global were added newly.

Unit V was totally replaced (ICT for Pedagogical Innovations) with new title Innovations in Digital Pedagogy.

Virtual Learning Environment, Concept, Characteristics, Pros & Cons, Digital platforms - Virtual Learning platforms, Game based learning, Classroom Management & Learning platforms of adults.

Design thinking Process - Meaning, Principles, Stages, M-Learning - definition, characteristics, advantages & disadvantages.

#### Item: 5

To Consider the requisition of Dr. Anil Sethi V, Asst prof of Edn to approve the conduct of exam for Psychology experiments practicals.

It is resolved to approve the conduct of exam for Psychology practicals for II Sem. It was proposed by Dr. V. Anil Sethi and seconded by Dr. K. P. Shanmuga radivu. The Board of Studies Members suggested to add five new psychology experiments with existing experiments.

#### Item: 6

To Consider the requisition of Dr. Selvamathi Sugirtha, Controller of Examinations to approve the Exam reforms - Inclusion of MCQ for 10 marks.

It is resolved to approve the inclusion of MCQ & seconded by Principal. The members approved it and suggested to consider attendance of students as one of the internal assessment components.

#### Any other:

\* The members suggested the faculty members to design course plan for all the courses they handle.

\* Dr. N. L. N. Jayakathi suggested to implement digital lesson plan for student teachers.

\* Dr. Prakash suggested the faculty members to register in Vidwan portal to increase their academic visibility.

\* The Board members also suggested to have tie-up with private coaching institutions for conducting TET classes for students.

\* Members also suggested to conduct awareness programme for self-defence for student-teachers. The meeting was ended with vote of thanks by Dr. Anil Selvi V. Assistant Prof of Edn.

Expert from Outside

1. Dr. A. John Peter, Principal,  
Govt College of Education,  
Komalapalayam

22/11/2022

**Dr. A. JOHN PETER**  
Principal,  
Government College of Education,  
Komalapalayam - 638 183,  
Namakkal Dt.

2. Dr. S. Prakash,  
Principal,  
Thiragaraja College of Preceptors,  
Madurai

22/11/2022

3. Expert nominated by VC  
Dr. N.L.N. Jayanthi  
Professor, Dept of Education,  
Anna Maria University,  
Chidambaram.

N.L.N. Jayanthi  
22/11/2022

**Dr. (Mrs.) N.L.N. JAYANTHI**  
MA, M.Ed., M.Phil., Ph.D. (Engg.), Ph.D. (Edun.),  
Professor,  
Department of Education,  
Anna Maria University,  
Annamalainagar - 608 002.

Representatives related to placement  
Mrs. N. Shenbagavalli,  
Principal, Sri Sarada Matric Hr. Sec  
School,  
Salem.

22/11/2022

**PRINCIPAL,**  
Sri Sarada Matriculation Hr. Sec  
Secondary School For Girls  
SALEM-16.



Dr. S. Santhi, The principal, SSCE.

S. S. <sup>11/11/22</sup>

Faculty members:

Dr. R. Selvamathi Sugirtha, COE.  
Asst prof of Bio Science

R. S. S. IC

Dr. V. priya, Asst prof of phy. science. v. priya

Dr. K. P. Shanmugavadivu  
Asst prof of Education.

K. P. S. S.

Dr. K. Kamaladevi  
Asst prof of English.

K. K. S.

Dr. V. Anuselvi  
Asst prof. of Education.

V. A. S.

Dr. D. Kanitha  
Asst prof of Tamil.

D. K. S.

Dr. R. Saraswathi  
Asst prof of Maths.

R. S. S.

Dr. A. Bala Mallika Devi  
Asst prof of History.

A. Bala Mallika Devi

Dr. S. Velvizhi, physical Director

S. Velvizhi

Mrs. A. Kanitha, Librarian  
Students' Representatives:

A. Kanitha

1. Ms. Ezhilarasi, M. Ed II

E. S. S.

2. Ms. Nandhini Priya N, B. Ed II

N. N. S.



# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC (III Cycle)

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. 107/FC

Date 15.06.2020

Principal

**Dr. (Mrs.) S. SANTHI**, M.A., M.Ed., M.Phil., Ph.D.

### Members of the Finance Committee 2020- onwards

S.No.	Name and Designation
	<b>Member from Management</b>
1.	Yatiswari Vinayakapriya Amba, Secretary, Sri Sarada College of Education (Autonomous), Salem -16
	<b>Chairperson</b>
2.	Dr. S. Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem -16
	<b>Member</b>
3.	Dr. R.Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem -16



*S. S. Santhi*  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*FINANCE COMMITTEE*

*2020-2021*



Minutes of the Finance Committee Meeting  
held on 15.06.2020 at 11.00am.

Members of the finance committee members met in the Principal's Chamber on 15.06.2020 at 11.00am to discuss the items in the Agenda.

Item No: 1

To discuss and approve expenditure Statement of the financial year 2019-20. Annual Budget amount is Rs. 10,05,930.00

The details of the expenditure are as given below:-

S.No.	Particulars	Amount
1.	Up-gradation of Syllabus on Regular basis making in Skill oriented with quantifiable outcomes	- - -
2.	Orientation / Re-Training of Teachers	10 145 -
3.	Re-designing Courses & Development of Teaching / Learning Material	18 700 -
4.	Workshops / Seminars	19 707 -
5.	Examination Reforms	29 945 -
6.	Furniture for Office, Class Rooms, Library and Laboratories	1 24 486 -
		202 983 -

7.	Library Equipments, Books and Journals	195	644	-
8.	Renovation and Repair not Leading to Construction of new Building	233	969	-
9.	Extension Activities	23	705	-
10.	Office Equipment, Teaching Aids and Laboratory Equipments	314	499	-
11.	Guest / Visiting faculty	32	130	-
12.	Capacity Building for Teachers	-	-	-
13.	Development of Area Study Programme	-	-	-
14.	Audit fees	3	000	-
	<b>Total</b>	<b>1005</b>	<b>930</b>	<b>-</b>
		<b>1005</b>	<b>930</b>	<b>-</b>

Vinayakapriya  
Yatiswari Vinayakapriya Amba  
Secretary, SSCE, Salem-16

S. S. <sup>15/06/20</sup>  
Dr. S. Santhi  
Chairman  
Principal, SSCE, Salem

R. S. <sup>15/06/20</sup> S. C.  
Dr. R. Selvamathi Sugirtha  
Asst. Prof. of Bio. Science,  
SSCE, Salem -16.

Meeting held on 05-10-2020 3:00 pm.

AS per the Communication received from the University Grants Commission, Southern Eastern Regional Office, Hyderabad F.No. 91-22/89 (AUT/UGC-SERD) dated 25<sup>th</sup> September 2020.

" Due to paucity of funds, it is not possible " On Account" grant for the year 2020-2021 at present under the Scheme of Grants to Autonomous Colleges".

The financial year 2020-2021 Autonomous Grant not released.

Vinayakapriya  
Yatiswari Vinayakapriya Amba  
Secretary, SSCE, Salem-16

S. S. Santhi  
5/10/20  
Dr. S. Santhi  
Chairman  
Principal, SSCE, Salem

R. S. Sugirtha  
5/10/20  
Dr. R. Selvamathi Sugirtha  
Asst. Prof. of Bio. Science  
SSCE, Salem-16.

**Meeting held on 05.10.2020 3.00 pm**

As per the communication received from the University Grants Commission, Souther Eastern Regional Office, Hyderabad F.No.91-22/89 (AUT/UGC-SERO) dated 25<sup>th</sup> September 2020.

“Due to paucity of funds, it is not possible at present under the scheme of Grants to Autonomous Colleges”.

The financial year 2020-2021 Autonomous Grant not released.

**Member Present**

Yathiswari Vinayaka Priya

Secretary

Dr.S.Samthi

Chairman

Dr.R.Selvamathi sugirtha

Member

Approval Suggestion of the Finance Committee



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*COMPOSITION OF NON-STATUTORY  
COMMITTEE*







# SRI SARADA COLLEGE OF EDUCATION

( AUTONOMOUS ) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC ( III Cycle )

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Internal Quality Assurance Cell

S. No	Name and Designation
	<b>Chairperson</b>
1	Dr S.Santhi Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Member from Management</b>
2	Yatiswari Vinayakapriya, Secretary, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Senior Administrative Officer</b>
3	Mrs. S. Chithra, Office Superintendent, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Coordinator IQAC</b>
4	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Staff Representatives</b>
5	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16.
6	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
7	Dr. K. Kamala Devi, Assistant Professor of English, Sri Sarada College of Education (Autonomous), Salem-16.
8	Dr. S. Velvizhi, Director of Physical Education, Sri Sarada College of Education (Autonomous), Salem-16.
9	Dr. V. Arulselvi, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.



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**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. \_\_\_\_\_

Date \_\_\_\_\_

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

10	Dr. D. Kavitha, Assistant Professor of Tamil, Sri Sarada College of Education (Autonomous), Salem-16
11	Dr. R. Saraswathy, Assistant Professor of Mathematics, Sri Sarada College of Education (Autonomous), Salem-16.
12	Mrs. A. Kavitha, Librarian, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Nominee from Local Society</b>
13	Mr. Senthil Kumar, Chairman, Helix Open School, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Nominee from Employees</b>
14	Mrs. S. N. Hemalatha, Principal, Sri Sarada Metric Hr. Sec. School, Fairlands , Salem-16.
	<b>Nominee from Student</b>
15	Ms. V. Harini, (Reg No 2020M16) I-B Ed ., Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Nominee from Alumni</b>
16	Dr. S. S. Jayanthi Devi, Principal, K.P.R College Of Education, Sangagiri, Namakkal(Dt)
	<b>Nominee from Industrialists</b>
17	Mrs. N. Shenbagavalli, Principal, Sri Sarada Matric Hr. Sec. School, Fairlands , Salem-16.
	<b>Nominee from Stakeholder</b>
18	Ms. K. Malarvizhi, PG Assistant, Government Model Higher Secondary School, Tharamangalam, Salem
	<b>Educational Experts</b>
19	Dr. A. Michael Leo, Assistant Professor of Education, St. Xavier College of Education, Palayamkottai, Tirunelveli
20	Dr. P. Srinivasan, Professor and Head, Department of Education, Central University of Tamilnadu, Thiruvarur

*S. S. S.*

PRINCIPAL

Sri Sarada College of Education

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**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. (Mrs.) S. SANTHI**, M.A., M.Ed., M.Phil., Ph.D.

## Members of the Grievance and Redressal Cell

S. No	Name and Designation
	<b>Chairperson</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Convenor</b>
2	Dr. R.Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Member</b>
3	Dr. K.P.Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
4	Dr. K. Kamala Devi, Assistant Professor of English, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Student Representative</b>
5	J Judith Antonoitte, B.Ed II year
6	N. T. Roshini, B.Ed I year
7	R. Ezhilarasi M.Ed I year

*S. Santhi*

**PRINCIPAL**  
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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Anti-ragging Committee

S. No	Name and Designation
	<b>Chairperson</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Staff Representatives</b>
2	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.
3	Dr. S. Velvizhi, Director of Physical Education, Sri Sarada College of Education (Autonomous), Salem-16.
4	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16.
5	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members</b>
6	Dr. K. Kamala Devi, Assistant Professor of English, Sri Sarada College of Education (Autonomous), Salem-16.
7	Dr. V. Arulselvi, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
8	Dr. D. Kavitha, Assistant Professor of Tamil, Sri Sarada College of Education (Autonomous), Salem-16.
9	Dr. R. Saraswathy, Assistant Professor of Mathematics, Sri Sarada College of Education (Autonomous), Salem-16.
10	Mrs. A. Kavitha, Librarian, Sri Sarada College of Education (Autonomous), Salem-16.
11	Dr. R. Saraswathy, Assistant Professor of Mathematics, Sri Sarada College of Education (Autonomous), Salem-16.
12	Mrs. S. Chitra, Office Superintendent, Sri Sarada college of Education, Salem

*S. S. Santhi*

**PRINCIPAL**  
Sri Sarada College of Education  
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**SALEM-636 016**



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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Internal Complaints Committee

S. No	Name and Designation
	<b>Chairperson</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Presiding Officer</b>
2	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members</b>
3	Dr. K. Kamala Devi, Assistant Professor of English, Sri Sarada College of Education (Autonomous), Salem-16.
4	Dr. S. Velvizhi, Director of Physical Education, Sri Sarada College of Education (Autonomous), Salem-16.
5	Mrs. S.Chithra, Office Superintendent, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Student Representative</b>
6	S. Sandhiya, B.Ed Student Representative
7	G. Ambika, M.Ed Student Representative
8	V. Dhanalakshmi, M.Phil Scholars representative
9	P. Mathivathani, Ph.D scholars Representative
	<b>External Member</b>
10	Lotus Thannarva Thondu Niruvanam

*S. Santhi*  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016



# SRI SARADA COLLEGE OF EDUCATION

( AUTONOMOUS ) FAIRLANDS, SALEM - 636 016.

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AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Examination Committee

S.No.	Name and Designation
	<b>Chief Superintendent of Examination</b>
1.	Dr.S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Controller of Examination</b>
2.	Dr. R.Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Member</b>
3.	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.

*S. S. Santhi*

PRINCIPAL  
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(Autonomous)  
SALEM-636 016



# SRI SARADA COLLEGE OF EDUCATION

( AUTONOMOUS ) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC ( III Cycle )

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Environmental Club

S.No.	Name and Designation
	<b>Principal</b>
1.	Dr. S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Co-ordinator</b>
2.	Dr. R.Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Member-Faculty</b>
3.	Dr. V. Arulselvi, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem - 16
	<b>Secretary-Student</b>
4.	R. Ezhilarasi, M.Ed II year
5.	G. Vaisali, M.Ed II year

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Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Research & Development Cell

S.No.	Name and Designation
	<b>Chairperson</b>
1.	Dr. S. Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16
	<b>Dean of Research &amp; Development Cell</b>
2.	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Senior Faculty Member</b>
3.	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.

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**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Library Advisory Committee

S.No.	Name and Designation
	<b>Chairperson</b>
1.	Dr. S. Santhi, Principal, Sri Sarada College of Education, Salem
	<b>Secretary</b>
2.	Mrs. A. Kavitha, Librarian, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Staff Representative</b>
3.	Dr. K. Kamala Devi, Assistant Professor of English, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Student Representative</b>
4.	J. Jefrin Zerah B.Ed
5.	S.Renuka M.Ed
	<b>Office Representative</b>
6.	Mrs. S. Chithra, Office Superintendent, Sri Sarada college of Education, Salem

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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Alumni Association

S.No.	Name and Designation
	<b>President</b>
1.	Dr. S. Santhi, Principal, Sri Sarada College of Education, Salem
	<b>Secretary</b>
2.	Dr. A. Balamallikadevi, Senior Principal, Maharishi Vidya Mandir Senior Secondary School, Salem
	<b>Treasurer</b>
3.	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education, Salem
	<b>Members</b>
4.	Dr. R. Nagalakshmi, Senior Lecturer, DIET, Uthamacholapuram, Salem
5.	Dr. S. S. Jayanthi Devi, Principal, K. R. P College of education, Sankari West
6.	Dr. R. Saraswathy, Assistant Professor of Mathematics, Sri Sarada College of Education (Autonomous), Salem-16
7.	Mrs. P. Parasakthi, PG Assistant in Zoology, Sri Sarada Matriculation Higher Secondary School for Girls, Salem

*S. S. Santhi*

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**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Student Welfare Committee

S.No.	Name and Designation
	<b>Principal</b>
1.	Dr. S. Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem
	<b>Members-Faculty</b>
2.	Dr. V. Arulselvi, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem
3.	Mrs. A. Kavitha, Librarian, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members-Student</b>
4.	N.T.Roshini, B.Ed II year
5.	D. Dharani, B.Ed II year

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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Electoral Literacy Club

S. No	Name and Designation
	<b>Convener</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Co-ordinator</b>
2	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members- Faculty</b>
3	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16.
4	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members-Student</b>
5	N. Geetha, M.Phil Students Representative
6	V. Dhanalakshmi, M.Ed Students representative
7	G. Vaisali, B.Ed Students Representative

*S. S. Santhi*

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Sri Sarada College of Educati.  
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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. \_\_\_\_\_

Date \_\_\_\_\_

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Code of Conduct Monitoring Committee

S. No	Name and Designation
	<b>Convener</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem-16.
	<b>Members- Faculty</b>
2	Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, Sri Sarada College of Education (Autonomous), Salem-16.
3	Dr. V. Priya, Assistant Professor of Physical Science, Sri Sarada College of Education (Autonomous), Salem-16.
4	Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, Sri Sarada College of Education (Autonomous), Salem-16.
5	Dr. S. Velvizhi, Director of Physical Education, Sri Sarada College of Education (Autonomous), Salem-16.

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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Members of the Student Council

S. No	Name and Designation
	<b>College Vice-President</b>
1	Dr S.Santhi, Principal, Sri Sarada College of Education (Autonomous), Salem - 16
	<b>Union Vice- President</b>
2	Dr. R. Saraswathy, Assistant Professor of Mathematics, Sri Sarada College of Education (Autonomous), Salem - 16
3	<b>Student President</b> D. Dharani
4	<b>Student Secretary</b> G. Prabhadevi
5	<b>Cultural Secretary</b> A. Sowmiya
6	<b>Games Secretary</b> S. Kaviyapriya
7	<b>Hostel Secretary</b> S. Kaviya
8	<b>Library Secretary</b> J. Jeffrin Zerah
9	<b>Environmental Club Secretary</b> V.Brindha
10	<b>Secretary for interior Decoration</b> P.Anitha



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President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. (Mrs.) S. SANTHI**, M.A., M.Ed., M.Phil., Ph.D.

11	<b>Secretary for Tamil Literary Association</b>
	N.Poongothai A.Shanmathi
12	<b>Secretary for Mathematics Club</b>
	K.Jayalakshmi
13	<b>Secretary for Physical Science Club</b>
	S.Rizwana
14	<b>Secretary for Bio science Club</b>
	R.Jaishree
15	<b>Secretary for History Club</b>
	A. Shalini Priya

*S. S. Sant*

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*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*PLANNING AND EVALUATION*

*2019-2020*





## Minutes of Planning and Evaluation Committee.

The meeting of Planning and Evaluation Committee held on 15.7.2019 in the Principal's chamber.

The Agenda for discussion were.

1. Action plan (Activities planned for the year 2019-20)
2. Any other.

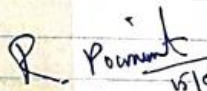
It was resolved to upload the minutes of Statutory Bodies' meetings, and the reports of major activities in the college website then and there.

It was also resolved to publish e-journal along with the print journal which will be helpful to get recognition from UGC.

The members suggested to conduct an activity course for M.Ed., M.Phil., and Ph.D. on "Interpretation of Research Articles / Books" to sensitize them about citation and cross reference, along with identifying standard journals.

Awareness programme for Public may be conducted on "Women Harassment", suggested by the members. It was resolved to approve the report of the activities for 2019-20 Members'.

Chair Person: Dr. S. Santu,  
Sri Sarada College of Education,  
Salem.

Nominee of the Governing Body:   
Dr. Poornima Rajendran,  
Assistant Professor,  
Department of Education  
Central University of Tamil Nadu.

Staff Members of Sri Sarada College of Education.

1. Dr. R. Selvamathi Sugirtha, Asst. Prof. of Bio. Science. R.S. 10
2. Dr. K. Kamala Devi, Asst. Prof. of English, U. Medl
3. Ms. S. Chitra, Senior Administrative staff. Schite



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*PLANNING AND EVALUATION*

*2021-2022*



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS)**

**SALEM 636 016**

**PLANNING AND EVALUATION COMMITTEE MEETING**

**Minutes of the online meeting on 07.01.2022**

The meeting of Planning and Evaluation Committee was conducted online at 3 pm on 7<sup>th</sup> January, 2022. The Report of the activities of the academic year 2020 – 2021 was presented and the Action plan for the year 2021 – 2022 was briefed.

The member suggested the following:

1. The Doctoral Committee for Ph.D. scholars may be renamed as 'Research Advisory Committee (RAC)' following the UGC norms.
2. As a sign of encouraging research activities related to local issues, the tutorial projects may be conducted studying the impact of Covid – 19.
3. Research Ethics Committee may also be formed in the Research and Development Cell constituting members from medicine and law disciplines which will be approached for having suggestions by the research scholars and teaching faculty before taking up data collection and other important research activities.
4. For the Research journal, members from abroad may be included in the Editorial Board.
5. To improve the happiness index of staff and students, awareness programmes related to strategies for balancing personal and professional life can be arranged.

Chairperson: Dr. S. Santhi,  
Principal, SSCE.

S. S. Santhi

Staff Members:

1. Dr. R. Selvamathi Sugirtha  
Asst. Prof. of Bio. Science
2. Dr. K. Kamala Devi,  
Asst. Prof. of English.
3. Mrs. S. Chithra,  
Senior Administrative staff.

R. J. J. Sugirtha  
7/01/2022

K. Kamala Devi  
7/1/2022

Selitha

S. S. Santhi  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

## Minutes of Planning and Evaluation Committee Meeting,

The meeting of Planning and Evaluation Committee was held online on 23.3.2022 at 2.30pm

The Agenda for discussion


- (1) Activities carried out in 2021-2022
- (2) Any other.

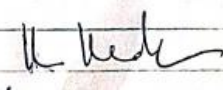
It was resolved to take up social problems related titles for the Group Projects done as one of the practicum components of B.Ed. students for the upcoming academic year 2022-23.


The members suggested to offer the certificate course in a blended mode in collaboration with yet another institution.

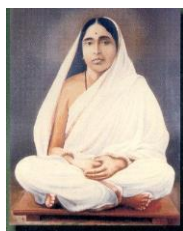
It was resolved to approve the report of the activities of the year 2021-22.

Members.

Chairperson: Dr. S. Santhi, Principal S. S.   
Sri Sarada College of Education, Salem.

Members: Dr. K. Kamala Devi,   
Asst. Prof. of English, SSCE, Salem.

Mrs. S. Chithra,  
Senior Administrative Staff. 



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETING OF IQAC 2017-2018**

## Minutes of IQAC Meeting held on 19.04.2017

Members of the Internal quality assurance cell of Sri Swada College of Education, Salem met in the controllers office at 3.30 p.m on 19.04.2017

### Agenda

- (i) Conformation of Plan of Action
- (ii) Any other

To consider plan of Action for the year 2017-18  
The first item of the agenda is conformation of plan of action. Action plan for the year 2017-18 was presented by Dr. V. Priya in a elaborate manner. The member appreciated the action plan and approved the agenda. The members suggested to conduct workshop for the student teachers on Teaching aids, before going to Intership training.

### Members present

Chair person :- Dr. C. Janakavalli, Principal, SSCE 

Faculty: Dr. S. Santhi

S. Senthil 

Dr. R. Selvamathi Sugirtha

R. Senthil 

Dr. V. Priya

V. Priya 


Dr. K. P. Shanmugavadivu

K. P. Shanmugavadivu 

Dr. K. Kamaladevi

K. Kamaladevi 

Alumnae: Dr. A. Balamallikadevi

A. Balamallikadevi 

Mrs. R. Saraswathy

R. Saraswathy 

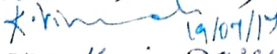
### External Expert


Dr. K. Nachimuthu, Prof & Head, Dept of Education, Periyar University,



### Community Representative

Mrs. K. Vimala, Principal, Sri Swada Madric. H. Sec. School



Mrs. S. Pongothai, Parent of Alumnae 

### Senior Administrative

Mrs. S. Chitra, SSCE



Minutes of IQAC Meeting held on 12.05.2018 at 2:00 p.m.

Members of the Internal quality assurance cell of Sri Sarada College of Education, Salem met in the Principals Chamber at 2:00 p.m on 12.05.2018

Agenda

To Consider

1. Prayer
2. Activities taken in the academic year 2017-18
3. Any other

The members of the IQAC appreciated the activities taken up in the Academic year 2017-18 and approved the same. The members Suggested the Staff members to Prepare e-content and contribute it to e-pathshala. The member Suggested to encourage the students to develop multimedia Packages in their optional Subjects. The member mentioned to highlight the Co-curricular and extra-curricular activities organised by the Student teachers in their internship period.

Members Present

- (a) Principal : Dr. S. Santhi S.S. Santhi
- (b) IQAC Coordinator : Dr. V. Priya, Asst Prof of Phys Science v. Priya
- (c) Senior Teacher Educators  
Dr. R. Selvamathi Sugirtha, Asst Prof of Bio-Science R. Selvamathi  
Dr. K. P. Shanmuga Vadivu, Asst Prof of Education K.P. Shanmuga Vadivu  
Dr. K. Kamaladevi, Asst Prof of English K. Kamaladevi  
Dr. S. Velvizhi, Physical Directress S. Velvizhi  
Mrs. V. Arulselvi, Asst Prof of Education V. Arulselvi  
Dr. D. Kavitha, Asst Prof of Tamil D. Kavitha  
Mrs. A. Kavitha, Librarian A. Kavitha  
Mrs. R. Saraswathy, Asst Prof of Mathematics R. Saraswathy
- d. Management Representative : Dr. P. Rangamayagi P. Rangamayagi
- e. External Expert : Dr. K. Nachimuthu K. Nachimuthu  
Professor and Head, Dept of Education  
Periyar university, Salem



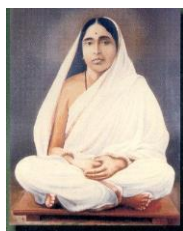
Members Absent :

Alumnae : Dr. A. Bala Mallikadevi

Community Representative / Stake holder

Mrs. K. Vimala, Principal Sri Sarada Matric. Hr. Sec  
School

Senior Administrative Staff : Mrs. S. Chitra



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
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**MINUTES OF THE MEETING OF IQAC 2018-2019**

Minutes of IGAC Meeting held on 06.08.2018  
at 3.00 P.m

Members of the Internal quality assurance cell of Sri Sarada College of Education, Salem met in the controllers office at 3.00 P.m on 06.08.2018

### Agenda

To Consider

1. Prayer
2. Conformation of plan of action in the academic year 2018-19
3. Any other

The first item of the agenda is conformation of plan of action. Action plan for the academic year 2018-19 was presented by Dr. V. Priya in a elaborate manner. The members appreciated the action plan and approved the agenda. The members suggested to enclose the <sup>students</sup> evidence regarding NET/SET/TRB/TET and other competitive examinations cleared. Efforts may be taken to implement the suggestions given by 80% of students in their Students Satisfaction Survey. Self-tailored e-content Preparation should be taken by the faculty members for all the courses.

### Members

- (a) Chair person: Dr. S. Santhi, Principal, SSEE
- (b) Senior teachers
- Dr. R. Selvamathi Sugirtha, Asst Prof of Biological Science
- Dr. V. Priya, Asst Prof of Phy. Science & IGAC Coordinator
- Dr. K. P. Shanmuga Vadivu, Asst Prof of Education
- Dr. K. Kamaladevi, Asst Prof of English Education
- Dr. S. Velvischi, Physical Director
- Mrs. V. Arulselvi, Asst Prof of Education

Dr. D. Kavitha, Asst Prof of Tamil

Mrs. A. Kavitha, Librarian

Mrs. K. Saraswathy, Asst Prof of Mathematics

*Dr. D. Kavitha*

*A. Kavitha*

*R. Sarathi*

- c. Management Representative: Dr. P. Ranganayaki  
*P. Ranganayaki*
- d. External Expert: Dr. K. Nachimuthu, *K. Nachimuthu*  
Prof and Head Dept of Education  
Periyar University, Salem
- e. Senior Administrative Staff: Mrs. S. Chitra. *S. Chitra*

Minutes of IQAC Meeting held on 22.01.2019 at 3.00 P.m

Members of the Internal quality assurance cell of Sri Sarada College of Education, Salem met in the principals chamber at 3.00 p.m on 22.01.2019

Agenda, To consider

1. Prayer
2. Activities taken up in the Academic year 2018-19
3. Any other

The members of the IQAC appreciated the activities taken up in the Academic year 2018-2019 and approved the same. The members suggested to organise inservice training Programme for Higher Secondary teachers especially for Mathematics Subject & Training Programme for school teachers in collaboration with Ratna Sagar Publications. Members suggested to purchase the book on mental maths and TLM like map board. To offer certificate course based on the needs of local community for the public.

Members Present

a. Chair Person: Dr. S. Santhi, Principal

S. Santhi

b. Senior Teachers from SSCE

Dr. R. Selvamathi Sugirtha

R. Sugirtha

Dr. V. Priya

V. Priya

Dr. K. P. Shanmuga Vadivu

K. P. Shanmuga Vadivu

Dr. K. Kamala Devi

K. Kamala Devi

Dr. S. Velvizhi

S. Velvizhi

Mrs. V. Arulselvi

V. Arulselvi

Dr. D. Kavitha

D. Kavitha

Mrs. A. Kavitha

A. Kavitha

Mrs. R. Saraswathy

R. Saraswathy

c. Management Representative

Dr. P. Ranganayaki

P. Ranganayaki

d. External Expert

Dr. K. Nachimuthu, Prof & Head

K. Nachimuthu  
22/01/2019

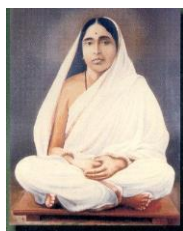
Peiyar university, Salem-16

e. Community Representative / stake Holder

Mrs. K. Vimala, Principal, SMH.S. School, Salem-16

K. Vimala  
22/01/19

f. Administrative staff: Mrs. S. Chitra - S. Chitra



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
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**MINUTES OF THE MEETING OF IQAC 2019-2020**

2019-2020

Circular dated on 21.08.19

There will be a meeting of the members of the internal quality assurance cell of Sri Sarada College of Education (Autonomous), Salem on 26.08.19 at 12.00 Noon

### Agenda

1. Prayer
2. Welcome Address
3. Confirmation of Plan of action in the Academic year 2019-2020
4. Any other

1. a. Chair Person: Dr. S. Santhi, Principal, SSCE

b. Senior teachers from SSCE

Dr. R. Selvarnathi Sugirtha

Dr. V. Priya

Dr. K. P. Shanmuga Vadivu

Dr. K. Kamaladevi

Dr. S. Velvizhi

Mrs. V. Arulselvi

Dr. D. Kavitha

Mrs. A. Kavitha

Mrs. R. Saraswathy

R. Santhi

V. Priya

K. P. Shanmuga Vadivu

K. Kamaladevi

S. Velvizhi

V. Arulselvi

D. Kavitha

R. Saraswathy

c. External Expert

Dr. A. Michaelo, Assistant Professor of Education  
 St. Xavier College of Education (By post)  
 Palayamkottai  
 Thirunelveli

d. Senior Administrative Staff

Mrs. S. Chitra

S. Chitra

## Minutes of IQAC Meeting held on 26.08.2019

Members of the Internal Quality Assurance cell of Sri Sarada College of Education, Salem met in the Principal Chamber at 12:00 Noon on 26.08.2019

### Agenda

To consider

1. Prayer
2. conformation of plan of action in the academic year 2018-19
3. Any other

The first item of the agenda is conformation of plan of action. Action Plan for the academic year 2019-20 was presented by Dr. V. Priya in an elaborate manner. The members appreciated the action plan and approved the agenda. The members suggested to include the minutes of Action taken on previous year. Member recommended to specify and prepare the report on the model of teaching. Members suggested to get a appreciation letter from Stake holders. Members suggested to get feedback from the student after participating in every event (in house project)

### Members

1. a. Chair Person : Dr. S. Santhi, Principal, SSC S.S. Thiruvallur  
b. Senior teachers from SSC  
Dr. R. Selvamathi Sugirtha  
Dr. V. Priya  
Dr. K. P. Shanmuga Vadivu  
Dr. K. Kamaladevi  
Dr. S. Velvizhi
- R. S. S. C  
V. Priya  
Dr. P. R.  
K. K. M.  
J. Chinnathi



Mrs. V. Anulselvi  
 Dr. D. Kavitha  
 Mrs. A. Kavitha  
 Mrs. R. Saraswathy

Dr. S. V.  
 onmp  
 R. Sarathy

c. External Expert

Dr. A. Michael Leo,  
 Assistant Professor of Education  
 St. Xavier College of Education  
 Palayamkottai  
 Tirunelveli

Shankar  
 26/08.19.

d. Senior Administrative Staff

Mrs. S. Chitra

Shankar

## Minutes of the IQAC Meeting Held on 20.03.2020

Members of the Internal Quality Assurance cell of Sri Sarada College of Education, Salem met in the principal chamber at 2.00 pm on 20.03.20

### Agenda

1. Prayer
2. Confirmation of Plan of action in the academic year 2019-20
3. Any other

The members of the IQAC appreciated the activities taken up in the academic year 2019-20 and approved the same. The IQAC members suggested to choose more than one Swayam online course by our B.Ed students. The members appreciated our faculty using LMS (Edmodo). The members insisted faculty to join ARDIT course conducted by HRDC (UAC)

Members present:-

1. a. Chair Person: Dr. S. Santhi, Principal, SSCE

Senior Teachers from SSCE:

Dr. R. Selvamathi Sugirtha

Dr. K. P. Shanmuga Vadivu

Dr. K. Kamaladevi

Dr. S. Velvizhi

Mrs. V. Arulsevi

Dr. D. Kavitha

Mrs. A. Kavitha

Dr. R. Saraswathy

IQAC co-ordinator: Dr. V. Priya, SSCE

Management Representative: Mrs. N. S. Renbagakalli

Sri Sarada Matric Hr. Sec. School

Salem-16

Alumnal: Dr. S. S. Jayanthi Devi, Principal

K. R. P college of Education

Sangagiri

Senior Administrative Staff.

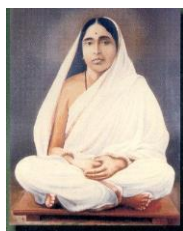
Mrs. S. Chitra, Superintendent

Sri Sarada college of Education (A)

R. S. Santhi

K. Kamaladevi  
S. Velvizhi  
V. Arulsevi

A. Kavitha  
R. Saraswathy



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETING OF IQAC 2020-2021**

**Minutes of the First Meeting of IQAC****Meeting Date: 16<sup>th</sup> July 2020      Time: 11.30 a.m      Venue: Google Meet**

A first meeting of the IQAC of Sri Sarada College for Education (Autonomous) is convened on 16.07.2020. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

**Meeting Agenda**

<b>Item No</b>	<b>Item Name</b>	<b>Page No</b>
IQ.01.01	Welcome Address	3
IQ.01.02	Approval of the previous meeting minutes held on 20.03.2020	3
IQ.01.03	Report of the previous year activities 2019-2020	3
IQ.01.04	Quality initiatives to be taken by the IQAC (Action Plan)	3
IQ.01.05	Vote of Thanks	3
<b>Appendix</b>		
<b>Annexure – I. IQAC Action Plan 2020 – 21</b>		4
<b>Annexure – II. Action Taken Report</b>		9

**Item No: IQ.01.01: Welcome address:** Dr. S. Santhi, Principal, Sri Sarada College of Education, rendered the Welcome Address

**Item No: IQ.01.02:** Approval of the minutes of the previous meeting held on 20.03.2020. Dr. K. P. Shanmuga Vadivu, Assistant professor of Education has shared the screen which comprise the Minutes of the previous meeting held on 20.03.2020.

**---Decision---** for the above item, Members of the IQAC reviewed the minutes of the previous meeting held on 20<sup>th</sup> March 2020 of IQAC and resolved to confirm the same.

**Item No. IQ.01.03: Report of the previous year activities 2019-2020.** The coordinator – IQAC has elaborately presented the report of the previous year activities

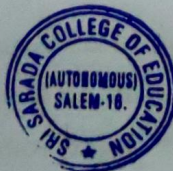
**---Decision---** Members of the IQAC reviewed the activities carried for the academic year 2019-2020. Members of the IQAC has noted all the activities.

**Item No. IQ.01.04: Quality initiatives to be taken by the IQAC (Action Plan):** Dr. V. Priya, coordinator – IQAC has presented the complete action plan which comprised the quality initiatives planned by the IQAC for the academic year 2020 – 21.

**---Decision---** The member of the IQAC reviewed the plan of action chalked out by the IQAC. Members suggested to prepare complete action plan for NAAC reaccreditation (Cycle 4) towards quality enhancement and to organize faculty development programme for the same. At end, members of the IQAC approved the action plan.

**Item No. IQ.01.05: Vote of Thanks:** Dr. V. Priya, coordinator – IQAC proposed the Vote of Thanks

**Coordinator**  
Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. Santhi*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
**Sri Sarada College of Education**  
**(Autonomous)**  
**SALEM-636 016.**

S.No.	Name and Designation	Signature
1	Dr.S.Santhi Principal (Chairperson)	S. S. Santhi
2	Yatiswari Vinayakapriya Member from Management	Yatiswari Vinayakapriya
3	Mrs.S.Chitra Senior Administrative Officer	S. Chitra
4	Dr.V.Priya Coordinator- IQAC	V. Priya
5	Dr.R.Selvamathi Sugirtha Member - Teacher Representative	R. S. Sugirtha
6	Dr.K.P.ShanmugaVadivu Member - Teacher Representative	K. P. Shanmuga Vadivu
7	Dr.K.Kamala Devi Member - Teacher Representative	K. Kamala Devi
8	Dr.S.Velvizhi Member - Teacher Representative	S. Velvizhi
9	Dr.V.Arulselvi Member - Teacher Representative	V. Arulselvi
10	Dr.D.Kavitha Member - Teacher Representative	D. Kavitha
11	Dr.R.Saraswathy Member - Teacher Representative	R. Saraswathy
12	Mrs.A.Kavitha Member - Teacher Representative	A. Kavitha
13	Mr.Senthil Kumar Nominee from Local Society	S. Senthil Kumar
14	Mrs. S. N. Hemalatha Nominee from Employers	S. Hemalatha
15	V. Harini Nominee from Student	V. Harini
16	Dr. S. S. Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs. N. Shenbagavalli Nominee from Industrialists	N. Shenbagavalli
18	Ms. K. Malarvizhi Nominee from Stakeholder (Parent)	K. Malarvizhi
19	Dr. P. Srinivasan Educational Expert	P. Srinivasan
20	Dr. A. Michael Leo Educational Expert	A. Michael Leo

### Minutes of the Second Meeting of IQAC

Meeting Date: 29<sup>th</sup> October 2020 Time: 02.00 PM Venue: Google Meet

The second meeting of the IQAC of Sri Sarda College for Education (Autonomous) is convened on 29.10.2020. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

#### Meeting Agenda

Item No	Item Name	Page No
IQ.02.01	Welcome Address	02
IQ.02.02	Approval of the previous meeting minutes held on 16.07.2020	02
IQ.02.03	Activities carried out during the period between September to November 2020	03
IQ.02.04	Activities yet to be carried out regarding NAAC	03
IQ.02.05	Approval of Uploading AQAR 2019-2020	03
IQ.02.06	Vote of Thanks	03
	<b>Appendix</b>	
	Annexure – 1. Action Taken Report	04

**Members Present**

S.No.	Name and Designation	IQAC Designation
1	Dr S. Santhi	Principal (Chairperson)
2	Yatiswari Vinayakapriya	Member from Management
3	Mrs. S. Chitra	Senior Administrative Officer
4	Dr. V. Priya	Coordinator – IQAC
5	Dr. R. Selvamathi Sugirtha	Member – Teacher Representative
6	Dr. K. P. Shanmuga Vadivu	Member – Teacher Representative
7	Dr. K. Kamala Devi	Member – Teacher Representative
8	Dr. S. Velvizhi	Member – Teacher Representative
9	Dr. V. Arulselvi	Member – Teacher Representative
10	Dr. D. Kavitha	Member – Teacher Representative
11	Dr. R. Saraswathy	Member – Teacher Representative
12	Mrs. A. Kavitha	Member – Teacher Representative
13	Mr. Senthil Kumar	Nominee from Local Society
14	Mrs. S. N. Hemalatha	Nominee from Employers
15	V. Harini	Nominee from Student
16	Dr. S. S. Jayanthi Devi	Nominee from Alumni
17	Mrs. N. Shenbagavalli	Nominee from Industrialists
18	Ms. K. Malarvizhi	Nominee from Stakeholder (Parent)
19	Dr. P. Srinivasan	Educational Expert – 1
20	Dr. A. Michael Leo	Educational Expert – 2

**Members Absent - Nil**

**Item No: IQ.02.01: Welcome address:** The Principal Dr. S. Santhi rendered the Welcome Address

**Item No: IQ.02.02: Approval of the minutes of the previous meeting held on 16.07.2020.** The coordinator – IQAC has shared the screen which comprise the Minutes of the previous meeting held on 16.07.2020.



--**Decision**-- for the above item, Members of the IQAC reviewed the minutes of the 1st meeting of IQAC and resolved to confirm the same.

**Item No. IQ.02.03: Activities carried out during the period 16.07.2020 to 29.10.2020.**  
The coordinator – IQAC has elaborately presented the activities carried out during the period 16.07.2020 to 29.10.2020.

---**Decision**---: Members of the IQAC reviewed the activities carried out during the period 16.07.2020 to 29.10.2020 Members of the IQAC has noted all the activities.

**Item No. IQ.02.04: Activities carried out regarding NAAC- Faculty Development Programme on NAAC-Revised Accreditation Framework was held from 14<sup>th</sup> to 16<sup>th</sup> October 2020.**

---**Decision**---: Members of the IQAC reviewed the criterion wise activities carried out during the last three months. The expert member of IQAC suggested the following.

**Item No. IQ.02.05: Approval of Uploading AQAR 2019-2020.** The Coordinator – IQAC presented the details of AQAR – 2020.

---**Decision**---: Members of the IQAC reviewed the contents of AQAR – 2020 which was uploaded in NAAC – Higher Education Web Portal. The gray area was discussed and members of IQAC forwarded to the report of AQAR 2019 - 2020 to the Academic Council for the approval.

At the end, Members of the IQAC resolved to accept the activities carried out for NAAC.

**Item No. IQ.02.06: Vote of Thanks:** Dr. Priya, Coordinator – IQAC proposed the Vote of Thanks

**Coordinator**  
Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. S. ...*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
**SALEM-636 016**

## Minutes Read

S.No.	Name and Designation	Signature
1	Dr S. Santhi, Principal, SSCE, Salem	S. Santhi
2	Yatiswari Vinayakpriya Management Member	Yatiswari Vinayakpriya
3	Mrs. S. Chitra Senior Administrative Officer	S. Chitra
4	Dr. V. Priya Coordinator - IQAC	V. Priya
5	Dr. R. Selvamathi Sugirtha Member - Teacher Representative	R. Selvamathi
6	Dr. K. P. Shanmuga Vadivu Member - Teacher Representative	K. P. Shanmuga Vadivu
7	Dr. K. Kamala Devi Member - Teacher Representative	K. Kamala Devi
8	Dr. S. Velvizhi Member - Teacher Representative	S. Velvizhi
9	Dr. V. Arulsevi Member - Teacher Representative	V. Arulsevi
10	Dr. D. Kavitha Member - Teacher Representative	D. Kavitha
11	Dr. R. Saraswathy Member - Teacher Representative	R. Saraswathy
12	Mrs. A. Kavitha Member Teacher Representative	A. Kavitha
13	Mr. Senthil Kumar Nominee from Local Society	Senthil Kumar
14	Mrs. S. N. Hemalatha Nominee from Employers	S. N. Hemalatha
15	Miss V. Harini I - B.Ed SSCE, Salem	V. Harini
16	Dr. S. S. Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs. N. Shenbagavalli Nominee from Industrialist	N. Shenbagavalli
18	Ms. K. Malarvizhi Nominee from Parent	K. Malarvizhi
19	Dr. P. Srinivasan Educational Expert	P. Srinivasan
20	Dr. A. Michael Leo Educational Expert	A. Michael Leo

S. S. Santhi

PRINCIPAL  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

### Minutes of the Third Meeting of IQAC

Meeting Date: 29<sup>th</sup> January 2021 Time: 11.00 AM Venue: Google Meet

A Third meeting of the IQAC of Sri Sarada College for Education (Autonomous) is convened on 29.01.2021. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

#### Meeting Agenda

Item No	Item Name	Page No
IQ.03.01	Welcome Address	
IQ.03.02	Approval of the previous meeting minutes held on 29.10.2020	
IQ.03.03	Activities carried out during the period between 29.10.2020 to 29.01.2021	
IQ.03.04	Activities yet to be carried out regarding NAAC	
IQ.03.05	Vote of Thanks	
	<b>Appendix</b>	
	Annexure – 1. Action Taken Report	

**Item No: IQ.03.01: Welcome address:** The Principal of Sri Sarada college of Education rendered the Welcome Address

**Item No: IQ.03.02: Approval of the minutes of the previous meeting held on 29.10.2020.** Dr. K. P. Shanmuga Vadivu, Assistant Professor of Education, has shared the screen which comprise the Minutes of the previous meeting held on 29.10.2020.

**---Decision---** for the above item, Members of the IQAC reviewed the minutes of the 2<sup>nd</sup> meeting of IQAC and resolved to confirm the same.

**Item No. IQ.03.03: Activities carried out during the period 29.10.2020 to 29.01.2021.** The coordinator – IQAC has presented the activities carried out during the period 29.10.2020 to 29.01.2021.

**---Decision---** Members of the IQAC reviewed the activities carried out during the period 29.10.2020 to 29.01. 2021. Members of the IQAC has noted all the activities.

**Item No. IQ.03.04: Activities carried out regarding NAAC.**

**---Decision---** Members of the IQAC reviewed the criterion wise activities carried out during the last three months. The expert member of IQAC suggested the following.

- (A) To organize national webinar on recent trends
- (B) To organize porgrammes through Alumni Members
- (C) To incorporate more ICT – Tools in Teaching – Learning process
- (D) Encourage the faculty members to submit more research proposals

At the end, Members of the IQAC resolved to accept the activities carried out for NAAC.

**Item No. IQ.03.05: Vote of Thanks:** Dr. V. Priya, Coordinator – IQAC proposed the Vote of Thanks.

**Coordinator**  
Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. S. [Signature]*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
**SALEM-636 016.**

Minutes Read

S.No.	Name and Designation	Signature
1	Dr. S. Santhi, Principal, SSCE, Salem	S. S. Santhi
2	Yatiswari Vinayakapriya Management Member	Yatiswari Vinayakapriya
3	Mrs. S. Chitra Senior Administrative Officer	S. Chitra
4	Dr. V. Priya Coordinator - IQAC	V. Priya
5	Dr. R. Selvamathi Sugirtha Member - Teacher Representative	R. S + S
6	Dr. K. P. Shanmuga Vadivu Member - Teacher Representative	K. P. Shanmuga Vadivu
7	Dr. K. Kamala Devi Member - Teacher Representative	K. Kamala Devi
8	Dr. S. Velvizhi Member - Teacher Representative	S. Velvizhi
9	Dr. V. Arulselvi Member - Teacher Representative	V. Arulselvi
10	Dr. D. Kavitha Member - Teacher Representative	D. Kavitha
11	Dr. R. Saraswathy Member - Teacher Representative	R. Saraswathy
12	Mrs. A. Kavitha Member - Teacher Representative	A. Kavitha
13	Mr. Senthil Kumar Nominee from Local Society	Senthil Kumar
14	Mrs. S. N. Hemalatha Nominee from Employers	S. Hemalatha
15	Miss V. Harini I - B.Ed. SSCE, Salem	V. Harini
16	Dr. S. S. Jayanthi Devi Nominee from Alumni	S. S. Jayanthi Devi
17	Mrs. N. Shenbagavalli Nominee from Industrialist	N. Shenbagavalli
18	Ms. K. Malarvizhi Nominee from Parent	K. Malarvizhi
19	Dr. P. Srinivasan Educational Expert	P. Srinivasan
20	Dr. A. Michael Leo Educational Expert	A. Michael Leo

### Minutes of the Fourth Meeting of IQAC

Meeting Date: 13<sup>th</sup> March 2021 Time: 02.00 PM Venue: Google Meet

A fourth meeting of the IQAC of Sri Sarda College for Education (Autonomous) is convened on 13<sup>th</sup> March 2021. Due to COVID – 19 pandemic situations, in lieu of college premises the meeting was conducted online mode via Virtual Platform Google Meet application.

#### Meeting Agenda

Item No	Item Name	Page No
IQ.04.01	Welcome Address	
IQ.04.02	Approval of the previous meeting minutes held on 29.01.2021	
IQ.04.03	Action Taken Reports presented by the Coordinator IQAC	
IQ.04.04	Activities carried out during the period between 29.01.2021 and 13.03.2021	
IQ.04.05	Activities carried out regarding NAAC	
IQ.04.06	Vote of Thanks	
	<b>Appendix</b>	
	Annexure – 1. Action Taken Report	

**Members Present**

S.No.	Name and Designation	IQAC Designation
1	Dr S. Santhi	Principal (Chairperson)
2	Yatiswari Vinayakapriya	Member from Management
3	Mrs. S. Chitra	Senior Administrative Officer
4	Dr. V. Priya	Coordinator – IQAC
5	Dr. R. Selvamathi Sugirtha	Member – Teacher Representative
6	Dr. K. P. Shanmuga Vadivu	Member – Teacher Representative
7	Dr. K. Kamala Devi	Member – Teacher Representative
8	Dr. S. Velvizhi	Member – Teacher Representative
9	Dr. V. Arulselvi	Member – Teacher Representative
10	Dr. D. Kavitha	Member – Teacher Representative
11	Dr. R. Saraswathy	Member – Teacher Representative
12	Mrs. A. Kavitha	Member – Teacher Representative
13	Mr. Senthil Kumar	Nominee from Local Society
14	Mrs. S. N. Hemalatha	Nominee from Employers
15	V. Harini	Nominee from Student
16	Dr. S. S. Jayanthi Devi	Nominee from Alumni
17	Mrs. N. Shenbagavalli	Nominee from Industrialists
18	Ms. K. Malarvizhi	Nominee from Stakeholder (Parent)
19	Dr. P. Srinivasan	Educational Expert
20	Dr. A. Michael Leo	Educational Expert

**Members Absent - Nil**

**Item No: IQ.04.01: Welcome address:** The Principal of Sri Sarada college of Education rendered the Welcome Address

**Item No: IQ.04.02:** Approval of the minutes of the previous meeting held on 29.01.2021. Dr. R. Selvamathi Sugirtha, Assistant Professor of Biological Science, shared the screen which comprise the Minutes of the previous meeting held on 29<sup>th</sup> January 2021.

---**Decision**---: for the above item, Members of the IQAC reviewed the minutes of the 3<sup>rd</sup> meeting of IQAC and resolved to confirm the same.

**Item No: IQ.04.03: Action Taken Reports presented by the coordinator – IQAC:** The Coordinator – IQAC has presented the Action Taken Reports (ATRs) of action plan of the previous meeting. ATRs is enclosed as **Annexure – I**

---**Decision**---: Members of the IQAC reviewed the Action Taken Reports and the IQAC noted the activities conducted / submitted in the action taken report.

**Item No. IQ.04.04: Activities carried out during the period between December 2020 and February 2021.** The coordinator – IQAC has presented the activities carried out during the period between December 2020 and February 2021.

---**Decision**---: Members of the IQAC reviewed the activities carried out during the period between December 2020 and February 2021 Members of the IQAC has noted all the activities.

**Item No. IQ.04.05: Discussion regarding NAAC with our Sister Concern SSC.** The coordinator – IQAC and all faculty members of Sri Sarada college of Education discussed with senior Faculty members of SSC about the Action Plan of NAAC Accreditation process during the fourth cycle.

---**Decision**---: Members of the IQAC reviewed the activities carried out during the last three-month Criteria's regarding NAAC. The expert member of IQAC suggested the following

- (1) All the faculty member shall upload the research publications in Google Scholar.
- (2) A mutual bond should be created with the Co-operating schools about the new regulations on school internship, as the Internship is 4 weeks in the first year and 4 months practice teaching in the second year.
- (3) The members insisted all faculty members to publish research articles in the Scopus, web of science or UGC care list journals.
- (4) The members suggested the staff members to prepare e-content for B.Ed. and M.Ed. Curriculum. The members mentioned to highlight the co-curricular and extra-curricular activities organized by the students during their internship.



At the end, Members of the IQAC resolved to accept the activities carried out for NAAC.

**Item No. IQ.04.06: Vote of Thanks:** Dr. V. Priya, Coordinator – IQAC proposed the Vote of Thanks

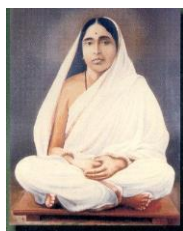
**Coordinator**

Internal Quality Assurance Cell  
Sri Sarada College of Education  
(Autonomous), Salem-16.



*S. S. Srinivasan*  
**Principal**

Sri Sarada College of Education  
(Autonomous), Salem-16.  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016.



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETING OF IQAC 2021-2022**

*Minutes of IQAC Meeting through online Google meet platform and screenshots on 29.1.2022*

### **Minutes of IQAC Meeting Held on 29.01.2022**

Members of the Internal Quality assurance cell of Sri Sarada College of Education, Salem -16 met in virtual mode (google Platform) at 11.30a.m. on 29.01.2022

#### **Agenda:**

1. Prayer
2. Welcome Address
3. Confirmation of plan of action in the academic year 2021-22
4. Presentation of the Report

The Members of IQAC appreciated the activities of the college taken up in the academic year 2021-22. The IQAC members suggested to revise at least 5% of syllabus in all courses of the programmes every year.

The members also suggested the following.

Every year new value-added certificate course can be imparted.

Consideration of admitting neighbouring state students (Kerala, Karnataka, Andhra Pradesh) Member insisted IT integration reforms in exam procedure and process including continuous assessment.

The members suggested to motivate our research scholars to clear JRF Examinations.

The members insisted some practice teaching schools may be considered as lab schools. The mentors in the schools may be informed about mentoring the student teachers on other pedagogical aspects.

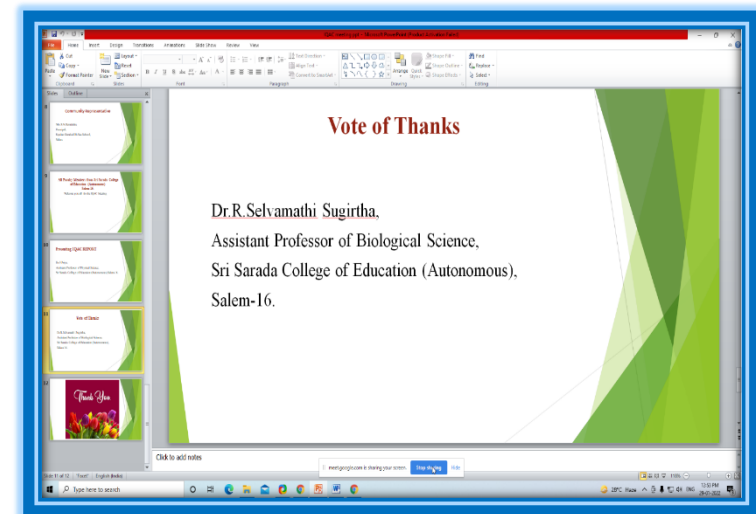
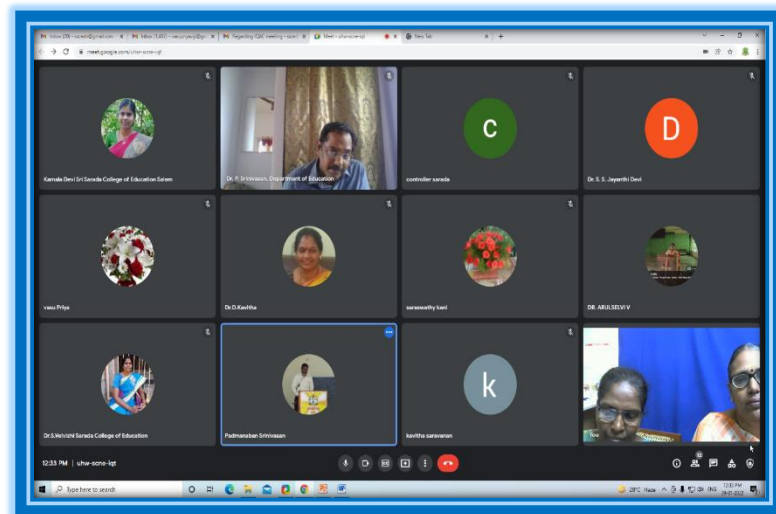
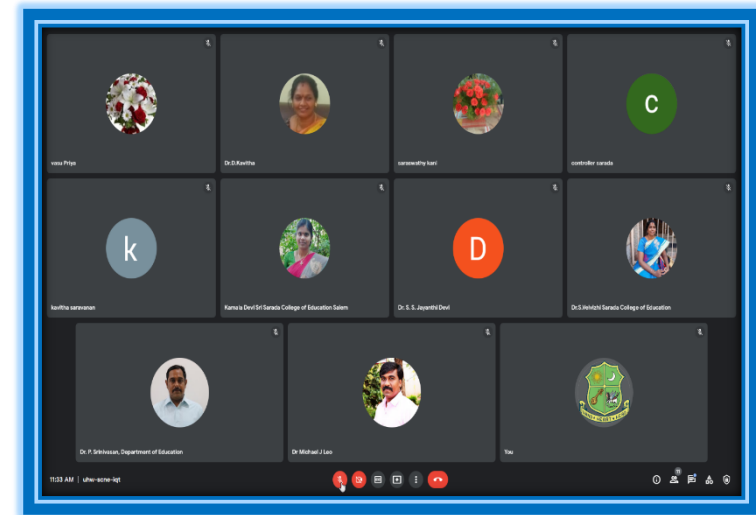
The members suggested that free plagiarism checker can be used periodically. Grammarly and Micro-soft editor subscription is preferred.

The members suggested to maintain a record for the remedial coaching given to the late bloomers.

*S. S. Devi*  
**PRINCIPAL**  
 Sri Sarada College of Education.  
 (Autonomous)  
 SALEM-636 016.

# SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM\_16

## IQAC MEETING HELD ON 29.01.2022





Minutes of EGAC Meeting through online  
Google meet platform on Screen-Share on 28.09.2022  
at 2.30 P.m

The Agenda for discussion

- (i) Prayers
- (ii) Welcome address
- (iii) Quality Initiatives carried out in 2021-2022
- (iv) Any other

It was resolved to take up social problems related titles for the Tutorial group projects done as one of the practical components of B.Ed Students for the upcoming academic year 2022-2023.

The members suggested to offer the new certificate course in online mode in collaboration with other institutions.

The members appreciated the activities carried out for the year 2021-22 and approved the agenda

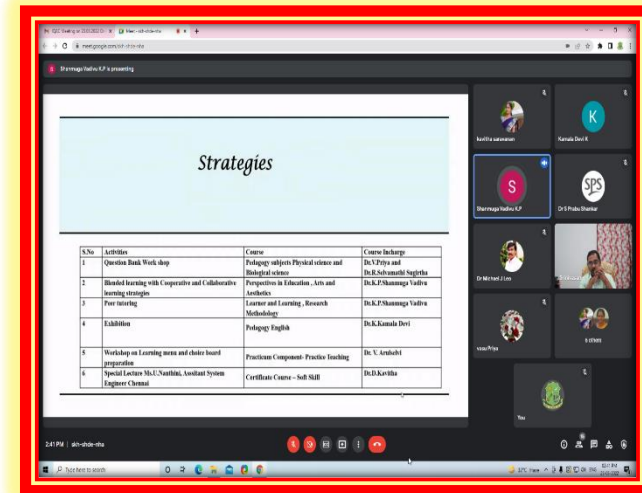
S. S. Mr.

PRINCIPAL  
St Sarada College of Education,  
(Autonomous)  
SALEM-636 016



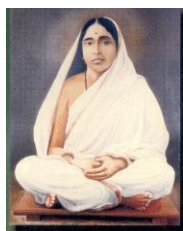
# SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM\_16

## IQAC MEETING HELD ON 23.03.2022









**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETING OF IQAC 2022-2023**

Sri Sarada College of Education (Autonomous)

Internal Quality Assurance Cell

Minutes of IQAC meeting held on 19.09.2022

The meeting of internal quality assurance was held on 19.09.2022 at 2.00 p.m. in the principal's chamber.

The Agenda for discussion

1. Silent Prayer
2. Welcome Address
3. Approval of the Previous meeting minutes held on 23.03.2022
4. Report of the previous year activities 2021-22
5. Quality Initiatives' taken by IQAC (Action Plan)
6. Vote of Thanks

1. The members of IQAC appreciated the activities of the college taken up in the academic year 2022-2023. The IQAC members suggested the following amendments to opt the subject options in addition to the existing optional.

2. To rethink the new diploma course e-Learning, instead of the existing diploma course.

3. The members suggested to conduct skill-oriented Extension Activities

4. The members suggested to conduct Coaching class for TRB/TET/NET/SET in regular timetable at least weekly one hour

5. The members suggested to Conduct interschool competitions under SDG the activity should be focused on Goal (with the promise of Peace, Justice, Social responsibility)

6. The members suggested to record the foot fall of the library usage by students and teacher educators in a systematic manner

7. The members suggested feedback collected from stakeholders, Employer, Alumni regarding curriculum should be analyze and record

8. The members approved the new certificate course "Artificial intelligence in Education"

9. The Members suggested to preach the philosophy of Sri Ramakrishna Paramahansa, Swami Vivekananda and Sri Sarada Devi for more focus on institutional distinctiveness

The members appreciated the functional MoU initiation with other institutions.

The members appreciated the quality initiatives carried out for the year 2021-2022 and it was resolved to approve the action plan for the academic year 2022-23.

Sri Sarada College of Education (Autonomous) Salem – 16

IQAC Minutes Read on 19.09.2022

S.No	Name and Designation of IQAC Members	Signature
1	Dr.S.Santhi Principal, (Chairperson)	S. S. Santhi 19/09/22
2	Yatiswari Vinayakapriya Member from Management	Vinayakapriya
3	Mrs.S.Chitra Senior Administrative Officer	Chitra
4	Dr.V.Priya Coordinator – IQAC	V. Priya 19/9/22
5	Dr.R.Selvamathi Sugirtha COE&Member – Teacher Representative	R. S. S. Sugirtha 19/9/2022
6	Dr.K.P.Shanmuga Vadivu Member – Teacher Representative	K. P. Shanmuga Vadivu 19/9/2022
7	Dr.K.Kamala Devi Member – Teacher Representative	K. Kamala Devi 19/9/2022
8	Dr.S.Velvizhi Member – Teacher Representative	S. Velvizhi
9	Dr.V.Arulselvi Member – Teacher Representative	V. Arulselvi 19/9/2022
10	Dr.D.Kavitha Member - Teacher Representative	D. Kavitha 19/9/2022
11	Dr.R.Saraswathy Member - Teacher Representative	R. Saraswathy 19/9/2022
12	Mrs.A.Kavitha Member – Teacher Representative	A. Kavitha 19/09/22
13	Dr.G.Senthil Kumar Nominee from Local Society	G. Senthil Kumar
14	Mrs.S.N.Hemalatha Nominee from Employers	ABSENT
15	Ms.G.Vaisali Nominee from Student	G. Vaisali
16	Dr.S.S.Jayanthi Devi Nominee from Alumni	Jayanthi Devi
17	Mrs.N.Shenbagavalli Nominee from Industrialists	N. Shenbagavalli 19/9/22
18	Ms.K.Malarvizhi Nominee from Stakeholder (Parent)	K. Malarvizhi 19/9/22
19	Dr.P.Srinivasan Educational Expert	P. Srinivasan 19/09/22
20	Dr.A.Michael Leo Educational Expert	ABSENT.

Sri Sarada College of Education (Autonomous) Salem – 16

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11	Dr.R.Saraswathy Member - Teacher Representative	R. Saraswathy 19/09/2022
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20	Dr.A.Michael Leo Educational Expert	ABSENT.



*SRI SARADA COLLEGE OF EDUCATION  
(AUTONOMOUS), SALEM - 16*

*MINUTES OF STATUTORY COMMITTEE*

*PLANNING AND EVALUATION*

*2021-2022*



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS)**

**SALEM 636 016**

**PLANNING AND EVALUATION COMMITTEE MEETING**

**Minutes of the online meeting on 07.01.2022**

The meeting of Planning and Evaluation Committee was conducted online at 3 pm on 7<sup>th</sup> January, 2022. The Report of the activities of the academic year 2020 – 2021 was presented and the Action plan for the year 2021 – 2022 was briefed.

The member suggested the following:

1. The Doctoral Committee for Ph.D. scholars may be renamed as 'Research Advisory Committee (RAC)' following the UGC norms.
2. As a sign of encouraging research activities related to local issues, the tutorial projects may be conducted studying the impact of Covid – 19.
3. Research Ethics Committee may also be formed in the Research and Development Cell constituting members from medicine and law disciplines which will be approached for having suggestions by the research scholars and teaching faculty before taking up data collection and other important research activities.
4. For the Research journal, members from abroad may be included in the Editorial Board.
5. To improve the happiness index of staff and students, awareness programmes related to strategies for balancing personal and professional life can be arranged.

Chairperson: Dr. S. Santhi,  
Principal, SSCE.

S. S. Santhi

Staff Members:

1. Dr. R. Selvamathi Sugirtha  
Asst. Prof. of Bio. Science
2. Dr. K. Kamala Devi,  
Asst. Prof. of English.
3. Mrs. S. Chithra,  
Senior Administrative staff.

R. J. J. J. <sup>et</sup>  
7/01/2022.

K. Kamala Devi  
7/1/2022

Selitha

S. S. Santhi  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

## Minutes of Planning and Evaluation Committee Meeting,

The meeting of Planning and Evaluation Committee was held online on 23.3.2022 at 2.30pm

The Agenda for discussion


- (1) Activities carried out in 2021-2022
- (2) Any other.

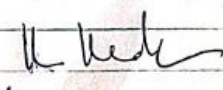
It was resolved to take up social problems related titles for the Group Projects done as one of the practicum components of B.Ed. students for the upcoming academic year 2022-23.


The members suggested to offer the certificate course in a blended mode in collaboration with yet another institution.

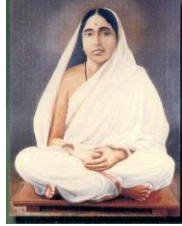
It was resolved to approve the report of the activities of the year 2021-22.

Members.

Chairperson: Dr. S. Santhi, Principal S. S.   
Sri Sarada College of Education, Salem.

Members: Dr. K. Kamala Devi,   
Asst. Prof. of English, SSCE, Salem.

Mrs. S. Chithra,  
Senior Administrative Staff. 



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETINGS OF**  
**ANTI-RAGGING COMMITTEE**





# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI  
RE-ACCREDITED AT THE "A" LEVEL BY NAAC

President

**SWAMI SADANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. ....

Date .....

## **Minutes of the Anti-ragging committee meeting on 08.07.2019**

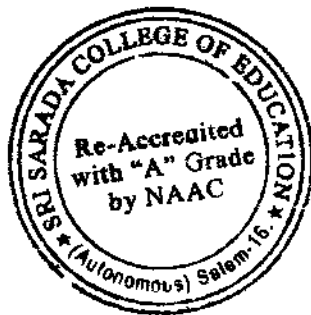
1. Programme on Ethics and code of conduct shall be introduced to the B.Ed and M.Ed students.
2. Seniors must ensure that no-ragging is taking place anywhere in the campus.
3. All faculty members shall observe the behaviour of students.
4. Usage of smart phones by students shall be banned in and around the campus.
5. Student representatives will be made responsible for any kind of misbehaviour of the students during the class.

*S. S. Santhi*  
26/7/19  
**PRINCIPAL**

**Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016**

**Attendance of Anti - ragging committee meeting on 08.07.2019**

<b>NAME</b>	<b>DESIGNATION</b>	<b>POSITION</b>	<b>SIGNATURE</b>
Dr.S.Santhi	Principal	Convener	<i>S. Santhi</i>
Dr.R.Selvamathi Sugirtha	Asst.Prof. Biological Science	Co-ordinator	<i>R.S. - S - 10</i>
Dr.V.Priya	Asst.Prof. Physical Science	Member	<i>V - Priya</i>
Dr.K.Kamala Devi	Asst.Prof. English	Member	<i>K. Kamala</i>
Dr.S.Velvizhi	Physical Directress	Member	<i>S. Velvizhi</i>
Mrs.V.Arulselvi	Asst.Prof. Education	Member	<i>V. Arulselvi</i>
Dr.D.Kavitha	Asst.Prof. Tamil	Member	<i>D. Kavitha</i>
Mrs.A.Kavitha	Librarian	Member	<i>A. Kavitha</i>
Mrs.R.Saraswatthy	Asst.Prof. Maths	Member	<i>R. Saraswatthy</i>
Mrs.S.Chithra	Assistant	Member	<i>S. Chithra</i>
Miss.R.Karthiga	B.Ed Student II Year	Member	<i>R. Karthiga</i>
Miss.M.Kiruthika	B.Ed Student II Year	Member	<i>M. Kiruthika</i>
Miss.P.Niranjana	B.Ed Student II Year	Member	<i>P. Niranjana</i>



*S. Santhi*  
 26/7/19  
**PRINCIPAL**  
**Sri Sarada College of Educatio.**  
**(Autonomous)**  
**SALEM-636 016**

*S.S.*  
 26/7/19



# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

RE-ACCREDITED AT THE "A" LEVEL BY NAAC

President

**SWAMI SADANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Circular

All the members of the Anti-ragging committee are informed to attend a meeting in the chamber of the under signed on 09.09.2019 at 02.00 p.m

*S. S. Santhi*  
26/9/19

**PRINCIPAL**

**Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016**



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Principal

**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. ....

Date .....

## **Minutes of the Anti-ragging committee on 09.09.2019**

1. It is the responsibility of the senior students to guide the freshers whenever they approach them.
2. It is also the responsibility of senior students to involve in all kinds of activities along with their juniors.
3. If any incident of ragging occurs, it is the duty of senior students to bring into the notice of anti-ragging committee co-ordinator.
4. To establish cordial relationship between senior and junior students the Freshers' day was celebrated on September 6<sup>th</sup> 2019.
5. As per the guidelines of honourable Supreme Court of India and as per the directions of UGC, both students and parents are instructed to be aware of anti-ragging procedures.

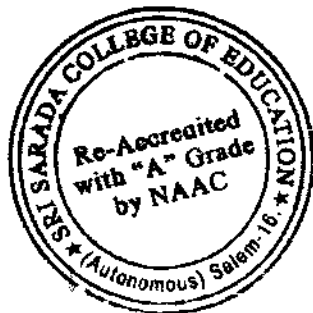
*S. S. Sant*  
26/9/19  
PRINCIPAL

**Sri Sarada College of Education  
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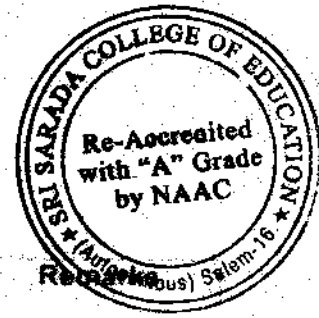
**Attendance of Anti - ragging committee meeting on 09.09.2019**

<b>NAME</b>	<b>DESIGNATION</b>	<b>POSITION</b>	<b>SIGNATURE</b>
Dr.S.Santhi	Principal	Convener	<i>S. S. Santhi</i>
Dr.R.Selvamathi Sugirtha	Asst.Prof. Biological Science	Co-ordinator	<i>R. Selvamathi</i>
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Miss.P.Niranjana	B.Ed Student II Year	Member	<i>P. Niranjana</i>
Miss. P.Shweta	B.Ed Student I Year	Member	<i>P. Shweta</i>
Miss.M.Kowsalya	B.Ed Student I Year	Member	<i>M. Kowsalya</i>
Miss.R.Ezhilarasi	B.Ed Student I Year	Member	<i>R. Ezhilarasi</i>

*S-S*  
*26/9/19*

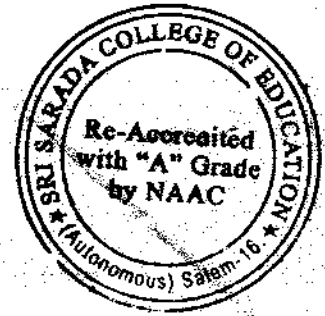


*S-S*  
*26/9/19*  
**PRINCIPAL**  
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YES / NO FORMAT

Agenda / Decision Taken	Follow-up Action (Yes /No)	Remarks
<u>Agenda- I</u>  All Educational Institutions of higher education should have Anti-ragging Committees. The committee meetings should take place once in the month of June and again on the day the College reopens.  <u>Decision</u>  The Monitoring Cell has noted that agenda points has already been communicated to all concerned. The monitoring cell has decided that a reminder should be sent in the month of March 2019 so as to ensure total compliance.	YES	
<u>Agenda- II</u>  These committees should be constituted in a comprehensive manner for which the model practiced in other States like Maharashtra may be examined.  <u>Decision Taken</u>  The model composition of the anti-ragging committee followed in Maharashtra should be communicated to all concerned.	Yes	
<u>Agenda- III</u>  The meetings of the District Level Anti-Ragging Committee should be held under the Chairmanship of the District Collectors in the month of June and again in the month of July.  <u>Decision</u> The Monitoring Cell has noted that the decision has already been communicated to all District Collectors for follow up action from the ensuing year (2019-20). The monitoring cell has instructed to send a reminder to all Collectors in the month of March-2019.	Yes	



#### Agenda - IV

All Universities including deemed Universities should have Anti-Ragging Monitoring Cells headed by the vice Chancellor for which the Registrar will be the convener. They should include a representative from the police department.

Yes

#### Decision Taken

The Monitoring Cell has noted that the decision has been communicated to the Registrars of all Universities, the Vice-Chancellors of Deemed Universities and the Secretaries of Departments concerned. Further noted that Director General of Police has been requested to nominate a representative from the Police Department to the above Universities in the state.

The monitoring cell has observed that, since the compliance from Deemed Universities is not up to the mark, vigorous follow-up is required.

#### Agenda - V

All cases of ragging should be instantaneously acted upon by the Anti-Ragging Committee and the report to the state monitoring cell furnished by the University monitoring cell within 24 hours. The Principal of the concerned educational institution and the Registrar of the concerned University may be asked to be present at the meeting of the state monitoring cell, if considered necessary.

Yes

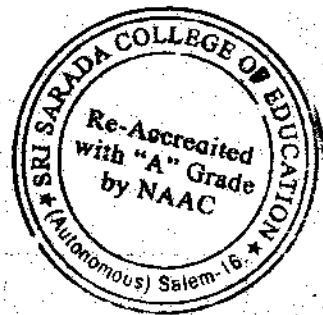
#### Decision Taken

Police action shall be initiated on Deemed Universities, after discussion at the State Level Committee, if they fail to take action on ragging incidents in violation of UGC Regulations 2009.

#### Agenda - VI

Either the Regional Joint Director of the District or a Senior Principal of a College designated by the Regional Joint Director in charge of that District, shall be the Nodal officer for the

Yes



District Anti-Ragging Committee and shall coordinate with the Collector for timely conduct of the meetings.

**Decision Taken**

The Monitoring Cell noted that nodal officers have been designated.

**Agenda -VII**

With regard to deemed Universities it is noticed that the anti-ragging cells have not been formed in many Universities. The concerned Secretaries to Government should get in touch with the Universities and ensure immediate compliance. The reports of the Vice Chancellors should be submitted to the State Monitoring Cell through the concerned Secretaries to Government in case of deemed Universities.

**Decision Taken**

No

Instructions shall be issued to Deemed Medical Colleges / Universities through Secretary concerned to give a report on the constitution of Anti-Ragging Committees and any occurrence of Anti-Ragging incident in these Deemed Colleges/ Universities to Secretary Health and Family Welfare Department. The Secretaries of the Departments should attend the next anti-ragging Committee meeting under the Chairmanship of the Hon'ble Governor if total compliance is not reported.

**Agenda -VIII**

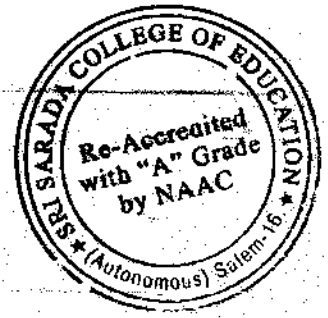
Strict Action should be taken against those indulging in ragging. The norms on the nature of action to be taken will be discussed in the next meeting.

Yes

**Decision Taken**

Instructions shall be given to the vice-Chancellors of the Universities to pass resolutions in the Syndicate meeting to the effect that non-constitution of Anti-Ragging Committees in the affiliated colleges will attract a fine up to Rs.1 Lakh / Rs.5000/- per day till





such committee is formed. Such punishment or negligence shall be imposed after giving 15 days' notice.

**Agenda - IX**

To strengthen the rules framed under Tamil Nadu Prohibition of Ragging Act (Tamil Nadu Act 7 of 1997)

**Decision Taken**

A study shall be undertaken on the possibility of amending Tamil Nadu Prohibition of Ragging Act 1997 or rules under Tamil Nadu Prohibition of Ragging Act based on the UGC Regulation for curbing the menace of ragging in Higher Education institutions 2009. It should be ensured that proposed amendments / guidelines are issued in accordance with UGC Regulations 2009.

Yes

**Agenda -X**

Strict compliance with the orders of the Supreme Court should be ensured without fail.

**Decision Taken**

The Monitoring Cell has noted that the said decision has be communicated to all concerned for Supreme court follow up action

Yes

ச. சாரா  
30/9/19

**PRINCIPAL**

**Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016**



# SRI SARADA COLLEGE OF EDUCATION

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AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI  
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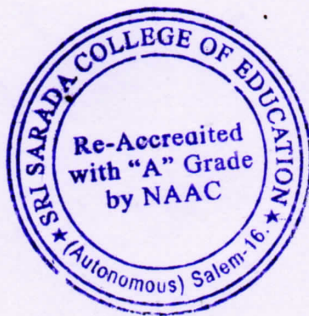
**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. 6/2019-20

Date 26.09.19

## Circular

All the members of the Anti-ragging committee are informed to attend a meeting in the Principal chamber of the under signed on 08.07.2019 at 11.00 a.m



*S. S. Santhi*  
*26/9/19*  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016



# SRI SARADA COLLEGE OF EDUCATION

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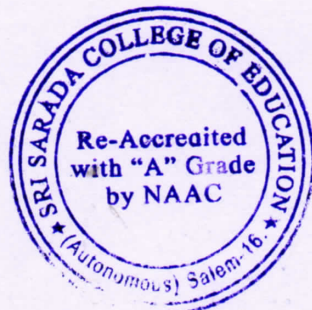
**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. 6/2019-20

Date 26.09.19

## **Minutes of the Anti-ragging committee meeting on 08.07.2019**

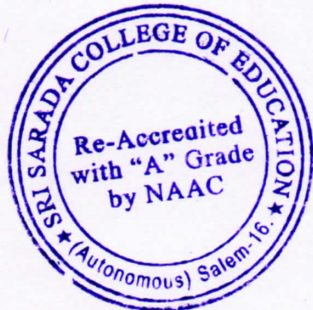
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*S. S. Senthil Kumar*  
*26/9/19*  
**PRINCIPAL**  
**Sri Sarada College of Education**  
**(Autonomous)**  
**SALEM-636 016**

**Attendance of Anti - ragging committee meeting on 08.07.2019**

<b>NAME</b>	<b>DESIGNATION</b>	<b>POSITION</b>	<b>SIGNATURE</b>
Dr.S.Santhi	Principal	Convener	<i>S. S. Santhi</i>
Dr.R.Selvamathi Sugirtha	Asst.Prof. Biological Science	Co-ordinator	<i>R. S. - S. - 10</i>
Dr.V.Priya	Asst.Prof. Physical Science	Member	<i>V. Priya</i>
Dr.K.Kamala Devi	Asst.Prof. English	Member	<i>K. Kamala</i>
Dr.S.Velvizhi	Physical Directress	Member	<i>S. Velvizhi</i>
Mrs.V.Arulselvi	Asst.Prof. Education	Member	<i>V. Arulselvi</i>
Dr.D.Kavitha	Asst.Prof. Tamil	Member	<i>D. Kavitha</i>
Mrs.A.Kavitha	Librarian	Member	<i>A. Kavitha</i>
Mrs.R.Saraswatthy	Asst.Prof. Maths	Member	<i>R. Saraswatthy</i>
Mrs.S.Chithra	Assistant	Member	<i>S. Chithra</i>
Miss.R.Karthiga	B.Ed Student II Year	Member	<i>R. Karthiga</i>
Miss.M.Kiruthika	B.Ed Student II Year	Member	<i>M. Kiruthika</i>
Miss.P.Niranjana	B.Ed Student II Year	Member	<i>P. Niranjana</i>



*S. S. Santhi*  
 26/7/19  
**PRINCIPAL**  
**Sri Sarada College of Education**  
**(Autonomous)**  
**SALEM-636 016**



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President

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Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

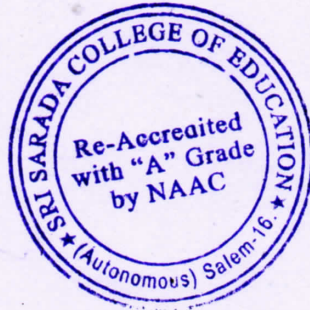
**Dr. (Mrs.) S. SANTHI**, M.A., M.Ed., M.Phil., Ph.D.

No. 6/2019-20

Date 26.09.19

## Circular

All the members of the Anti-ragging committee are informed to attend a meeting in the chamber of the under signed on 09.09.2019 at 02.00 p.m



*S. S. 26/9/19*  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016



# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI  
RE-ACCREDITED AT THE "A" LEVEL BY NAAC

President

**SWAMI SADANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

Principal

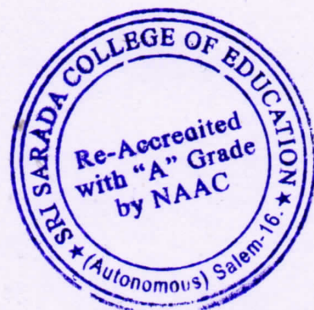
**Dr. (Mrs.) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

No. 6/2019-20

Date 26.09.19

## Minutes of the Anti-ragging committee on 09.09.2019

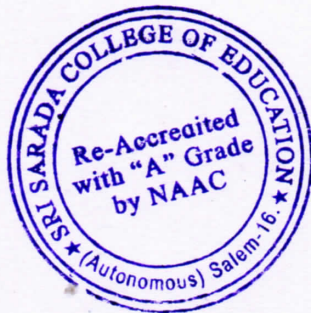
1. It is the responsibility of the senior students to guide the freshers whenever they approach them.
2. It is also the responsibility of senior students to involve in all kinds of activities along with their juniors.
3. If any incident of ragging occurs, it is the duty of senior students to bring into the notice of anti-ragging committee co-ordinator.
4. To establish cordial relationship between senior and junior students the Freshers' day was celebrated on September 6<sup>th</sup> 2019.
5. As per the guidelines of honourable Supreme Court of India and as per the directions of UGC, both students and parents are instructed to be aware of anti-ragging procedures.



*S. S. 26/9/19*  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

**Attendance of Anti - ragging committee meeting on 09.09.2019**

NAME	DESIGNATION	POSITION	SIGNATURE
Dr.S.Sanathi	Principal	Convener	<i>S. S. Sanathi</i>
Dr.R.Selvamathi Sugirtha	Asst.Prof. Biological Science	Co-ordinator	<i>R. Selvamathi</i>
Dr.V.Priya	Asst.Prof. Physical Science	Member	<i>V. Priya</i>
Dr.K.Kamala Devi	Asst.Prof. English	Member	<i>K. Kamala Devi</i>
Dr.S.Velvizhi	Physical Directress	Member	<i>S. Velvizhi</i>
Mrs.V.Arulselvi	Asst.Prof. Education	Member	<i>V. Arulselvi</i>
Dr.D.Kavitha	Asst.Prof. Tamil	Member	<i>D. Kavitha</i>
Mrs.A.Kavitha	Librarian	Member	<i>A. Kavitha</i>
Mrs.R.Saraswathty	Asst.Prof. Maths	Member	<i>R. Saraswathty</i>
Mrs.S.Chithra	Assistant	Member	<i>S. Chithra</i>
Miss.R.Karthiga	B.Ed Student II Year	Member	<i>R. Karthiga</i>
Miss.M.Kiruthika	B.Ed Student II Year	Member	<i>M. Kiruthika</i>
Miss.P.Niranjana	B.Ed Student II Year	Member	<i>P. Niranjana</i>
Miss. P.Shweta	B.Ed Student I Year	Member	<i>P. Shweta</i>
Miss.M.Kowsalya	B.Ed Student I Year	Member	<i>M. Kowsalya</i>
Miss.R.Ezhilarasi	B.Ed Student I Year	Member	<i>R. Ezhilarasi</i>



*S. S. Sanathi*  
 26/9/19  
**PRINCIPAL**  
 Sri Sarada College of Education  
 (Autonomous)  
 SALEM-636 016



# ஸ்ரீ சாரதா கல்வியியல் கல்லூரி (தன்னாட்சி)

போர்லேண்ட்ஸ், சேலம் - 636 016.

தேசிய தர மதிப்பீட்டுக் குழுமத்தால் "A" தரம் பெற்றது (III சுழற்சி)  
தமிழ்நாடு ஆசிரியர் கல்வியியல் பல்கலைக்கழகத்துடன் இணைவு பெற்றது

தலைவர்  
ஸ்வாமி சுத்தானந்தா

செயலாளர்  
யதீஸ்வரி விநாயகப்பிரியா

முதல்வர்  
முனைவர். (திரும்பி) ச. சாந்தி,  
எம்.ஏ. எம்.எட்., எம்.பில்., பிஎச்.டி.

கோப்பு எண் : ..... நாள் : .....

40/2020-2021

04.02.2021

அனுப்புநர்  
முதல்வர்  
ஸ்ரீ சாரதா கல்வியியல் கல்லூரி  
(தன்னாட்சி), சேலம் 636 016

பெறுநர்  
முனைவர் எஸ்.கலைச்செல்வன்  
முதல்வர்/மாவட்ட நோடல் அதிகாரி  
அரசு கலைக் கல்லூரி.(தன்னாட்சி)  
சேலம் - 636 007

அய்யா

பொருள் : கல்லூரிக் கல்வி துறை - அரசு கலைக் கல்லூரி (தன்னாட்சி)  
சேலம்-7 அரசு, அரசு உதவிபெறும், சுயநிதி கலை அறிவியல்  
கல்லூரிகள், கல்வியியல் கல்லூரிகளில் கேலிவதை/பகடிவதை  
குறித்து மாதாந்திர அறிக்கை அனுப்புகோருதல் - சார்பு

பார்வை : தங்களது கடித ந.க.எண் 0254/இ/2021 நாள் : 03.02.2021

எங்களது கல்லூரி ஒரு துறை சார்ந்த கல்வியியல் கல்லூரியாகும். பார்வையில் கண்ட  
தங்கள் கடிதத்தின்படி, இக்கல்லூரியில் பகடிவதை/கேலிவதை (Anti - Ragging) நிகழ்வு  
ஏற்படாதவாறு தடுக்கும் பொருட்டு குழு அமைக்கப்பட்டுள்ளது. 2020-21 ஆம் ஆண்டிற்கான  
முதலாம் ஆண்டு மாணவர்கள் சேர்க்கை இன்னும் நடைபெறவில்லை. தற்பொழுது இரண்டாம்  
ஆண்டு மாணவிகள் Teaching Practice-க்கு பல்வேறு பள்ளிகளுக்கு சென்றுள்ளனர். மேலும்  
பகடிவதை/கேலிவதை (Anti - Ragging) நிகழ்வுகள் எதுவும் இல்லை என்பதைத் தெரிவித்துக்  
கொள்கிறோம்.

மிக்க நன்றியுடன்,

இங்ஙனம்,

ச. சாந்தி  
4/02/21  
முதல்வர்

ஸ்ரீ சாரதா கல்வியியல் கல்லூரி  
(தன்னாட்சி),  
சேலம்-636 016.



Circular dated on 10.12.2020

All the members of the Anti-ragging committee are informed to attend a meeting in the chamber of the undersigned on 15.12.2020 at 2.00 p.m.

Chair person :- Dr. S. Santhi, Principal *S. Santhi*

Staff Representatives :-

Dr. V. Priya — *V. Priya*  
 Dr. K.P. Shammugavadivu — *K.P. Shammugavadivu*  
 Dr. S. Velvizhi — *S. Velvizhi*  
 Dr. R. Selvamathi Sugirtha — *R. Selvamathi Sugirtha*

Student Representatives :-

P. Shweta — *P. Shweta*  
 M. Kowsalya — *M. Kowsalya*  
 N. Dhanalakshmi — *N. Dhanalakshmi*  
 J. Thenmozhi — *J. Thenmozhi*

Members :-

Dr. K. Kamaladevi — *K. Kamaladevi*  
 Dr. V. Anuselvi — *V. Anuselvi*  
 Dr. D. Kavitha — *D. Kavitha*  
 Mrs. A. Kavitha — *A. Kavitha*  
 Dr. R. Saraswathy — *R. Saraswathy*  
 Mrs. S. Chitra — *S. Chitra*

Minutes of the Anti-Ragging Committee meeting  
held on 15.12.2020

The Anti-ragging committee meeting was held on 15.12.2020 at 2.00 p.m in the principal's chamber.

- \* The principal welcomed the Anti-ragging committee members and students for the meeting.
- \* Staff representative had given orientation about the evil effects of ragging.
- \* The following points were discussed.
  - \* Creating an awareness to the students about the consequences of ragging.
  - \* updating websites with complete address and contact details of nodal officers related to anti-ragging committee.
  - \* updating websites with VGC documentary on anti-ragging.
  - \* regarding complaint, no such cases have been recorded, the campus is a ragging free zone.

The meeting ended with vote of thanks.

Chair Person:- Dr. S. Santhi, Principal S. S. *as*

Staff Representatives:-

Dr. V. Priya — V. Priya

Dr. K. P. Shanmuga radire b. SR *SR*

Dr. S. Velvizhi — S. Velvizhi

Dr. R. Selvamathi Sugirtha

## Student Representatives:-

P. Shweta - P. Shweta  
 M. Kowsalya M. Kowsalya  
 N. Dhamalakshmi - V. Dhamalakshmi  
 J. Thenmozhi J. Thenmozhi

## Members:-

Dr. K. Kamaladevi	<i>K. Kamaladevi</i>
Dr. V. Azulselvi	<i>V. Azulselvi</i>
Dr. D. Kavitha	<i>D. Kavitha</i>
Mrs. A. Kavitha	<i>A. Kavitha</i>
Dr. R. Saraswathy -	<i>R. Saraswathy</i>
Mrs. S. Chitra	<i>S. Chitra</i>

*S. S. Chitra*  
**PRINCIPAL**  
 Sri Sarada College of Education,  
 (Autonomous)  
 SALEM-636 016.

Circular dated on 12.03.2021

All the members of the Anti-ragging committee are informed to attend a meeting in the Principal's chamber of the undersigned on 15.03.2021 at 11.00 a.m.

Chair person: - Dr. S. Santhi, Principal *S.S.*

Staff Representatives:-

Dr. V. Priya

*V. Priya*

Dr. R. Selvamathi Sugirtha

*R. S. S. S.*

Dr. S. Velvishi

*S. Velvishi*

Dr. K. P. Shanmuga vadivu

*K. P. Shanmuga vadivu*

Student Representatives:-

S. Sowmiya

*S. Sowmiya*

V. Mehar Fathima

*V. Mehar Fathima*

G. Ambika

*G. Ambika*

N. Geetha

*N. Geetha*

Members:-

Dr. K. Kamaladevi

*K. Kamaladevi*

Dr. V. Azhivelvi

*V. Azhivelvi*

Dr. D. Kavitha

*D. Kavitha*

Dr. R. Saraswathy

*R. Saraswathy*

Mrs. A. Kavitha

*A. Kavitha*

Mrs. S. Chitra

*S. Chitra*

## Minutes of the Anti-ragging committee meeting held on 15.03.2021

The Anti-ragging committee meeting was held on 15.03.2021 at 11:00 a.m in the Principal's chamber.

- \* The convener of the committee welcomed the members and discussed the following points to curb the ragging.
- \* The short films and documentary films updated in the UGC site were shown to the first year students during the orientation programme.
- \* The senior students were asked to guide the freshers wherever they approach them.
- \* During the meeting, Principal & Staff representatives created an awareness among students about prevention of ragging and other issues regarding ragging.
- \* Regarding complaint, no incident of ragging has been recorded.
- \* The meeting ended with vote of thanks.

Chair person: - Dr. S. Santhi, Principal S.S.

Staff Representatives:-

Dr. V. Priya

- V. Priya

Dr. R. Selvamathi Sugirtha

R.S. - 10

Dr. S. Velvizhi

- S. Velvizhi

Dr. K. P. Shanmuga radiru ch. P. R.

Student Representatives:-

S. Soumiya                      *B. B. B. B.*  
 V. Meha Fathima              V. Meha  
 G. Ambika                      G. Shubitha  
 N. Geetha                      *reth*

Members:-

Dr. K. Kamaladevi              *K. Kamaladevi*  
 Dr. V. Anulselvi                *V. Anulselvi*  
 Dr. D. Kavitha                  *D. Kavitha*  
 Mrs. A. Kavitha                 *A. Kavitha*  
 Dr. R. Saraswathy              *R. Saraswathy*  
 Mrs. S. Chitra                  *S. Chitra*

*S. S. S. S.*

**PRINCIPAL**  
**Sri Sarada College of Education.**  
**(Autonomous)**  
**SALEM-636 016.**

Circular dated on 03.12.2021

All the members of the Anti-ragging committee are informed to attend a meeting in the chamber of the undersigned on 08.12.2021 at 3.00 p.m.

Chair person:- Dr. S. Santhi, Principal *S. S.*

Staff Representatives:-

Dr. V. Priya - *V. Priya*

Dr. S. Velvichi - *S. Velvichi*

Dr. R. Selvamathi Sugirtha *R. S. S. S.*

Dr. K. P. Shanmuga vadivu *K. P.*

Student Representatives:-

*N. Dhanalakshmi*

*P. Dhanani* - *P. Dhanani*

*G. Vaisali* - *G. Vaisali*

*N. Dhanalakshmi* - *V. Dhanalakshmi*

Members:-

Dr. K. Kamaladevi

Dr. V. Azhuseelvi

Dr. D. Kavitha

Mrs. A. Kavitha

Dr. R. Saraswathy

Mrs. S. Chitra

*K. Kamaladevi*

*V. Azhuseelvi*

*D. Kavitha*

*A. Kavitha*

*R. Saraswathy*

*S. Chitra*

## Minutes of the Anti-ragging committee meeting held on 08.12.2021

The Anti-ragging committee meeting was held on 08.12.2021 at 3.00 p.m in the Principal's chamber.

\* The convenor of the committee welcomed the members and discussed the following points to prevent the ragging.

\* The Student representatives read and confirmed the minutes of the previous meeting of the Anti-ragging committee held on 15.03.2021. The committee members gave confirmation to the minutes.

\* Staff representative shared the 24x7 anti-ragging helpline numbers and toll-free numbers to the committee.

\* Student representatives shared their opinions about the measures to be taken to prevent and prohibit ragging in the college campus.

\* The toll-free numbers and help line numbers were to be posted in the hostel, canteen and other premises within the campus.

\* Regarding matters relating to complaint, no incident has been recorded.

\* The meeting ended with vote of thanks.

Chair person:- Dr. S. Samthi, Principal S.S. ~~MS~~



## Staff Representatives :-

Dr. V. Priya - V. Priya

Dr. S. Velvizhi - S. Velvizhi

Dr. R. Selvamathi Sugirtha R. S. Sugirtha

Dr. K. P. Shanmuga vadivelu K. P. Shanmuga vadivelu

## Student Representatives :-

N. T. Roekini

P. Dhasani - P. Dhasani

G. Vaisali - G. Vaisali

M. Dhanalakshmi - V. Dhanalakshmi

## Members :-

Dr. K. Kamaladevi

Dr. V. Azhivelvi

Dr. D. Karitha

Mrs. A. Karitha

Dr. R. Saraswathy - R. Saraswathy

Mrs. S. Chitra

K. K. K.

A. K. V.

S. S.

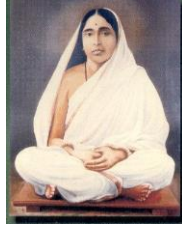
A. S.

R. S.

S. S.

S. S.

**PRINCIPAL**  
**Sri Sarada College of Education.**  
**(Autonomous)**  
**SALEM-636 016.**



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETINGS OF**  
**GRIEVANCE AND REDRESSAL COMMITTEE**

2017-18.

## Grievances Appeal Committee

1. Dr. S. Santhi

2. Dr. K. P. Shanmuga Vadivu.

The B.Ed and M.Ed students of 2017-18 batch had expressed their grievances on the following points given under.

1. Reference Books and Study materials should be made available to Tamil medium students.
2. Everyday there should be provision to utilise library and it should function out of working hours.
3. Usage of laptops and computers in hostel may be considered.
4. The availability of edible items in the canteen can be improved.

## Redressal.

1. Enormous number of reference books and study materials will be made available to the Tamil medium students.
2. Extra time has been provided from 4pm to 5pm for the utilization of computers in the lab for the hostel students.

S. S. Srinivasan

**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

2018-19.

## Grievances Appeal Committee

1. Dr. S. Santhi
2. Dr. K. P. Shanmuga Vadivu.
3. Dr. K. Kamala Devi

The B.Ed and M.Ed Students of 2018-19 batch had expressed their grievances on the aspects given under.

1. There should be break between examination for the end examination as well for the Internal Assessment.
2. Power Point Presentation are to be explained in Tamil.
3. Provision for Hands on Training in writing technology may be Considered.

Redressal.

1. Provision for Handson training in writing technology will be considered.

S. S. S. S.

**PRINCIPAL**  
**Sri Sarada College of Education**  
**(Autonomous)**  
**SALEM-636 016**

2019-20.

## Grievances Appeal Committee

1. Dr. S. Santhi
2. Dr. K. P. Shanmuga Vadivu.
3. Dr. K. Kamala Devi

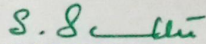
The B.Ed. and M.Ed students of 2019-20 batch has expressed their grievances on the aspects given under.

1. Proposition of Internal and external mark may be considered.
2. Should set up a vehicle shed for the parking purpose and to keep the vehicles safe and secured.
3. Separate classes should be conducted for both Tamil and English medium.

4.

## Redressal

1. A vehicle shed will be built inside the campus for the parking purpose.
2. It was suggested to consider the grievances on proposition of Internal and external marks. The Committee suggested to forward their grievances to statutory bodies of the college.

S. S. 

**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016



## Minutes of the Grievance and Redressal Committee

2020-2021

The Grievance Committee Meeting was conducted online (Google meet) on 1 May 2020 at 10:30am

The following members were present

Dr. S. Santhi	Chairman
Principal	
Dr. R. Selvamathi Sugirtha	Convener
Assistant Professor of Biological Science	
Dr. K.P. Shanmuga Vadivu	Member
Assistant Professor of Education	
Dr. K. Kamala Devi	Member
Assistant Professor of English	
J. Judith Antony	Student Representative
B.Ed II year (Maths & English)	

### Agenda 1

To Appoint First Year B.Ed and M.Ed students in the Grievance Redressal Cell  
From next academic year, the following first-year B.Ed and M.Ed students will be assigned to the Grievance Redressal Cell so that it would be helpful for the committee to contribute more effectively.

N.T. Roshni – I B.Ed (English & English)

R. Ezilarasi – I M.Ed

### Agenda 2

Discussion on the Grievances raised by the students

The following are the grievances and related issues

S.No	Issues	Suggestions
1.	To increase the break time between the online classes (10 minutes to 15 minutes)	Chairman of the committee informed the faculty in charge of time table that the timetable needed to be changed.
2.	Insufficient network connectivity (Due to financial constraint)	Members of the committee proposed to assist students who require assistance with network connectivity.

**Agenda 4: Any other**

The convenor, Dr. R. Selvamathi Sugirtha, advised that the Complainant's signature be added to the Maintenance of Register when the issue has been resolved.

*S. Selvamathi*  
PRINCIPAL  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016

**Minutes of the Grievance and Redressal Committee  
2021-2022**

The Grievance Committee Meeting was conducted at the Principal's Chamber on 14 February 2021 at 10:30am

The following members were present

Dr. S. Santhi Principal	Chairman
Dr. R. Selvamathi Sugirtha Assistant Professor of Biological Science	Convener
Dr. K.P. Shanmuga Vadivu Assistant Professor of Education	Member
Dr. K. Kamala Devi Assistant Professor of English	Member
J. Judith Antony B.Ed II year (Maths & English)	Student Representative

**Agenda 1**

**Confirmation of Minutes of the Meeting held on 01 May 2020.**

The Minutes of the Meeting held on 01 May 2020 were sent to the members earlier and the same was confirmed.

**Agenda 2**

**Appointing Suggestions Box in charge :-**

After a discussion with the members, the Principal Dr. S. Santhi appointed the convener of the committee to take care of the suggestion box and open and read the grievances.

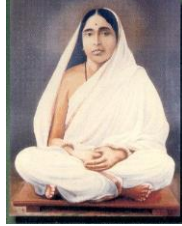
**Agenda 3**

**Discussion on the Grievances in the suggestion box**

The grievances are as follows

S.No	Grievances	Suggestions
1	To repair the fan in the general hall due to its malfunction	The chairman of the committee assigned the task of repairing the fan to the office assistant.
2	To schedule photocopying in the library at a specific time.	Following a discussion with the librarian, the members proposed that it be implemented.
3	Model and semester examinations require an interval.	The members proposed that it be implemented after a discussion with the Controller of Examinations.

*S. S. Srinivasan*  
**PRINCIPAL**  
Sri Sarada College of Education  
(Autonomous)  
SALEM-636 016



**SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16**  
**REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)**



**MINUTES OF THE MEETINGS OF**  
**INTERNAL COMPLAINTS COMMITTEE**



# SRI SARADA COLLEGE OF EDUCATION

(AUTONOMOUS) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC (III Cycle)

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. ....

Date .....

Principal

**Dr. (Mrs.) S. SANTHI**, M.A., M.Ed., M.Phil., Ph.D.

## Minutes of ICC meeting held on 15<sup>th</sup> April, 2021

The members of ICC met at 11 am on 15<sup>th</sup> April, 2021 in the college. The meeting started with the silent prayer.

### Item No. 1 Reports of the Activities taken up

During the celebration of International Women's Day on 8<sup>th</sup> March, 2021 students were motivated by the guest of honour of the day Mrs. Josephin Mary, Rtd Teacher, Cluny Matriculation Hr. Sec. School, Salem about the values of courageousness and valour to face any problem.

On 15<sup>th</sup> March, 2021 during the Students' Induction Programme, Dr.N.Anuradha, Assistant Professor of History in her lecture on 'Mentoring Human Values and Indian Constitution' highlighted the Rights of Women guaranteed by Indian Constitution.

### Item No. 2 Complaints filed

There were no major complaints received so far.

### Members Present

1. Ms.S.Nividya, Rotary Club of Salem Wing & NGO.
2. Dr.KP.Shanmuga Vadivu, Assistant Professor of Education
3. Dr.K.Kamala Devi, Assistant Professor of English
4. Dr.S.Velvizhi, Director of Physical Education
5. Mrs. S.Chithra, Representative of Non-Teaching Faculty
6. Ms. Madhivathani, Ph.D. Scholar *P. Madhivatham*
7. Ms. Dhanalakshmi, M.Phil. Scholar *V. Dhanalakshmi*
8. Ms. Shalviya, M.Ed. student *J. Shalviya*

*S. Santhi*  
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**PRINCIPAL**  
**Sri Sarada College of Education,**  
**(Autonomous)**  
**SALEM-636 016.**



# SRI SARADA COLLEGE OF EDUCATION

( AUTONOMOUS ) FAIRLANDS, SALEM - 636 016.

RE-ACCREDITED AT THE "A" LEVEL BY NAAC ( III Cycle )

AFFILIATED TO TAMILNADU TEACHERS EDUCATION UNIVERSITY, CHENNAI

President

**SWAMI SHUDDHANANDA**

Secretary

**YATISWARI VINAYAKAPRIYA**

No. \_\_\_\_\_

Date \_\_\_\_\_

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

Circular dated 08.12.2020

There will be a meeting of Internal Complaints Committee on 15<sup>th</sup> December, 2020 at 11 am in the college. Members were informed of the same.

### Agenda

Silent Prayer

Reports of the activities taken up

Complaints received

Any other

### Members

1. Ms.S.Nividya, Rotary Club of Salem Wing & NGO.
2. Dr.KP.Shanmuga Vadivu, Assistant Professor of Education
3. Dr.K.Kamala Devi, Assistant Professor of English
4. Dr.S.Velvizhi, Director of Physical Education
5. Mrs. S.Chithra, Representative of Non-Teaching Faculty
6. Ms. Madhivathani, Ph.D. Scholar *P. Madhivadani*
7. Ms. Dhanalakshmi, M.Phil. Scholar *V. Dhanalakshmi*
8. Ms. Shalviya, M.Ed. student *J. Shalviya*
9. Ms. S.Hashmitha, B.Ed. student

*S. S. Santhi*  
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No. ....

Date .....

Principal

**Dr. ( Mrs. ) S. SANTHI, M.A., M.Ed., M.Phil., Ph.D.**

## Minutes of ICC meeting held on 15<sup>th</sup> December, 2020

The members of ICC met at 11 am on 15<sup>th</sup> December, 2020 in the college. The meeting started with the silent prayer.

### Item No. 1 Reports of the Activities taken up

As the institution was closed for a long duration due to Covid-19 pandemic, students were oriented about the Sexual Harassment of women at work places Act and Rules 2013 and the UGC guidelines regarding the same through online.

During the Human Rights Day celebration on 10<sup>th</sup> December, 2020 PowerPoint presentation was screened highlighting the Rights of women in work places.

### Item No. 2 Complaints filed

There were no major complaints received so far.

### Members Present

1. Ms.S.Nividya, Rotary Club of Salem Wing & NGO.
2. Dr.KP.Shanmuga Vadivu, Assistant Professor of Education
3. Dr.K.Kamala Devi, Assistant Professor of English
4. Dr.S.Velvizhi, Director of Physical Education
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8. Ms. Shalviya, M.Ed. student *JB*

*S. Santhi*  
*G. P. V. S.*  
*H. K. M.*  
*S. Velvizhi*  
*S. Chithra*

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