



SRI SARADA COLLEGE OF EDUCATION (AUTONOMOUS), SALEM-16
REACCREDITED BY NAAC WITH “A” GRADE (III Cycle)



MINUTES OF THE MEETINGS OF
GRIEVANCE AND REDRESSAL COMMITTEE

2017-18.

Grievances Appeal Committee

1. Dr. S. Santhi

2. Dr. K. P. Shanmuga Vadivu.

The B.Ed and M.Ed students of 2017-18 batch had expressed their grievances on the following points given under.

1. Reference Books and Study materials should be made available to tamil medium students.
2. Everyday there should be provision to utilise library and it should function out of working hours.
3. Usage of laptops and computers in hostel may be considered.
4. The availability of edible items in the canteen can be improved.

Redressal.

1. Enormous number of reference books and study materials will be made available to the Tamil medium students.
2. Extra time has been provided from 4pm to 5pm for the utilization of computers in the lab for the hostel students.

S. S. Srinivasan

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2018-19.

Grievances Appeal Committee

1. Dr. S. Santhi
2. Dr. K. P. Shanmuga Vadivu.
3. Dr. K. Kamala Devi

The B.Ed and M.Ed Students of 2018-19 batch had expressed their grievances on the aspects given under.

1. There should be break between examination for the end examination as well for the Internal Assessment.
2. Power Point Presentation are to be explained in Tamil.
3. Provision for Hands on Training in writing technology may be Considered.

Redressal.

1. Provision for Handson training in writing technology will be considered.

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2019-20.

Grievances Appeal Committee

1. Dr. S. Santhi
2. Dr. K. P. Shanmuga Vadivu.
3. Dr. K. Kamala Devi

The B.Ed. and M.Ed students of 2019-20 batch has expressed their grievances on the aspects given under.

1. Proposition of Internal and external mark may be considered.
2. Should set up a vehicle shed for the parking purpose and to keep the vehicles safe and secured.
3. Separate classes should be conducted for both Tamil and English medium.

4.

Redressal

1. A vehicle shed will be built inside the campus for the parking purpose.
2. It was suggested to consider the grievances on proposition of Internal and external marks. The Committee suggested to forward their grievances to statutory bodies of the college.

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Minutes of the Grievance and Redressal Committee

2020-2021

The Grievance Committee Meeting was conducted online (Google meet) on 1 May 2020 at 10:30am

The following members were present

Dr. S. Santhi	Chairman
Principal	
Dr. R. Selvamathi Sugirtha	Convener
Assistant Professor of Biological Science	
Dr. K.P. Shanmuga Vadivu	Member
Assistant Professor of Education	
Dr. K. Kamala Devi	Member
Assistant Professor of English	
J. Judith Antony	Student Representative
B.Ed II year (Maths & English)	

Agenda 1

To Appoint First Year B.Ed and M.Ed students in the Grievance Redressal Cell
From next academic year, the following first-year B.Ed and M.Ed students will be assigned to the Grievance Redressal Cell so that it would be helpful for the committee to contribute more effectively.

N.T. Roshni – I B.Ed (English & English)

R. Ezilarasi – I M.Ed

Agenda 2

Discussion on the Grievances raised by the students

The following are the grievances and related issues

S.No	Issues	Suggestions
1.	To increase the break time between the online classes (10 minutes to 15 minutes)	Chairman of the committee informed the faculty in charge of time table that the timetable needed to be changed.
2.	Insufficient network connectivity (Due to financial constraint)	Members of the committee proposed to assist students who require assistance with network connectivity.

Agenda 4: Any other

The convenor, Dr. R. Selvamathi Sugirtha, advised that the Complainant's signature be added to the Maintenance of Register when the issue has been resolved.

S. Selvamathi

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**Minutes of the Grievance and Redressal Committee
2021-2022**

The Grievance Committee Meeting was conducted at the Principal's Chamber on 14 February 2021 at 10:30am

The following members were present

Dr. S. Santhi Principal	Chairman
Dr. R. Selvamathi Sugirtha Assistant Professor of Biological Science	Convener
Dr. K.P. Shanmuga Vadivu Assistant Professor of Education	Member
Dr. K. Kamala Devi Assistant Professor of English	Member
J. Judith Antony B.Ed II year (Maths & English)	Student Representative

Agenda 1

Confirmation of Minutes of the Meeting held on 01 May 2020.

The Minutes of the Meeting held on 01 May 2020 were sent to the members earlier and the same was confirmed.

Agenda 2

Appointing Suggestions Box in charge :-

After a discussion with the members, the Principal Dr. S. Santhi appointed the convener of the committee to take care of the suggestion box and open and read the grievances.

Agenda 3

Discussion on the Grievances in the suggestion box

The grievances are as follows

S.No	Grievances	Suggestions
1	To repair the fan in the general hall due to its malfunction	The chairman of the committee assigned the task of repairing the fan to the office assistant.
2	To schedule photocopying in the library at a specific time.	Following a discussion with the librarian, the members proposed that it be implemented.
3	Model and semester examinations require an interval.	The members proposed that it be implemented after a discussion with the Controller of Examinations.

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